



Santee School District

SCHOOLS:

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt STEAM
- Hill Creek
- Pepper Drive
- PRIDE Academy
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative
- Success Program

Douglas E. Giles
 Educational Resource Center
 9619 Cuyamaca Street
 Santee, California

**BOARD OF EDUCATION
 REGULAR MEETING
 AGENDA
 December 18, 2018**

District Mission

Santee School District assures a quality education, empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

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A. OPENING PROCEDURES – 7:00 p.m.	5
1. Call to Order and Welcome	
2. District Mission	
3. Pledge of Allegiance	
4. Approval of Agenda	
B. ORGANIZATIONAL MEETING	6
1. <u>Election of Board of Education Officers</u>	7
It is recommended that the Board of Education elect officers through rotation according to Board Bylaw 9120 and that the Board Bylaw 9120 be revised to reflect the officer rotation for 2019.	
2. <u>Board Meeting Calendar for 2019</u>	8
It is recommended that the Board of Education approve continuation of the existing meeting schedule with meeting dates for 2018 as listed.	
3. <u>Board of Education Representatives to Councils, Advisory, and Other Committees</u>	10
It is recommended that the Board of Education assign Board members to serve as Board representatives to Advisory and other committees for 2019.	
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1. Superintendent's Report	
1.1. Developer Fees and Collection Report	13
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D. PUBLIC COMMUNICATION	20
<i>During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.</i>	

BOARD OF EDUCATION · Dustin Burns, Dianne El-Hajj, Ken Fox, Elana Levens-Craig, Barbara Ryan
 DISTRICT SUPERINTENDENT · Kristin Baranski, Ed.D.

E. CONSENT ITEMS

21

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.

Superintendent

1.1. Approval of Minutes

22

It is recommended that the Board of Education approve meeting minutes with any necessary modifications.

Business Services

2.1. Approval/Ratification of Travel Requests

33

It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.

2.2. Approval/Ratification of Expenditure Warrants

35

It is recommended that the Board of Education approve and ratify the expenditure warrants for the month of November 2018.

2.3. Approval/Ratification of Purchase Orders

37

It is recommended that the Board of Education approve and ratify purchase orders for the month of November 2018 as presented in the item.

2.4. Approval/Ratification of Revolving Cash Report

46

It is recommended that the Board of Education approve/ratify revolving cash checks as listed.

2.5. Acceptance of Donations, Grants, and Bequests

48

It is recommended that the Board of Education accept donations listed in the item and authorize letters of appreciation to be sent on behalf of the Board.

2.6. Approval/Ratification of General Service Agreements

49

It is recommended that the Board of Education approve agreements with General Service Providers as presented.

2.7. Approval/Ratification of Agreements for Mileage Reimbursement In Lieu of District Transportation

50

It is recommended that the Board of Education approve/ratify the Parent/Guardian agreements for mileage reimbursement in lieu of District transportation.

2.8. Authorization to Disseminate a Request For Bid #1920-090-01: Commodities, Non-Commodities, and Grocery/Snack

51

It is recommended that the Board of Education grant authorization to seek bids for the procurement of Bid #1920-090-01: Commodities, Non-Commodities, and Grocery/ Snack for the 2019-20 fiscal year with an option to extend the contract annually for up to two additional years.

Educational Services

3.1. Administration of the Speak Up National Research Project Survey

52

It is recommended that the Board of Education approve the submission of the *Speak Up* Survey to teachers, administrators, students, parents, and community members.

3.2. Approval of Nonpublic School Individual Services Agreement with Excelsior Academy for Nonpublic School Services

53

It is recommended that the Board of Education approve the Nonpublic School Individual Service Agreement with Excelsior Academy for one student for the period of December 7, 2018 through June 30, 2019.

Human Resource/Pupil Services

- 4.1. **Personnel, Regular** 54
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 4.2. **Approval of Santee Collaborative Reinvestment Plan for the Use of LEA Medi-Cal Funds** 57
It is recommended that the Board of Education approve the reinvestment plan for use of LEA Medi-Cal funds.
- 4.3. **Approval of 2019-2020 District School Calendar** 59
It is recommended that the Board of Education approve the proposed District school calendar for the 2019-2020 school year.
- 4.4. **Approval of Revisions to Van Driver Job Description** 61
It is recommended that the Board of Education approve revisions to the Van Driver job description.
- 4.5. **Approval of Short Term Positions** 64
It is recommended that the Board of Education approve the short term positions.
- 4.6. **Approval of University of San Diego Research Project with Pepper Drive School** 65
It is recommended that the Board of Education approve the University of San Diego Research Project with Pepper Drive School.

F. DISCUSSION AND/OR ACTION ITEMS 66

Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.

Educational Services

- 1.1. **Approval of Low-Performing Student Block Grant Funds Plan** 67
It is recommended that the Board of Education approve the 2018-2021 Low-Performing Student Block Grant plan.

Human Resource/Pupil Services

- 2.1. **Ratification of Employer-Employee Collective Bargaining Tentative Agreement Between Santee School District and Santee Teachers Association (STA)** 72
It is recommended that the Board of Education ratify the tentative agreement between Santee School District and the Santee Teachers Association (STA).
- 2.2. **Approval of Additional Compensation Per Employer-Employee Collective Bargaining Agreement Clause Between Santee School District and California School Employees Association and its Chapter #557 (CSEA)** 81
It is recommended that the Board of Education approve the additional compensation in respect to the tentative agreement between Santee School District and the California School Employees Association and its Chapter #557 (CSEA).

Superintendent

- 3.1. **Approval of Management and Confidential Employee Salary Increase** 82
It is recommended that the Board of Education approve the requested salary increase for management and confidential employees.

G. BOARD POLICIES AND BYLAWS 83

- 1.1. **Second Reading: Revised Board Policy 5144.1, Suspension and Expulsion/Due Process** 84
It is recommended that the Board of Education approve revised Board Policy 5144.1, Suspension and Expulsion / Due Process.

	<u>Page #:</u>
1.2. <u>Second Reading: Revised Board Policy 5131, Conduct</u>	91
It is recommended that the Board of Education approved revised Board Policy 5131, Conduct.	
1.3. <u>Second Reading: Revised Board Policy 6163.4, Student Use of Technology</u>	97
It is recommended that the Board of Education approved revised Board Policy 6163.4, Student Use of Technology.	
1.4. <u>Second Reading: Revised Board Policy 5030, Student Wellness</u>	103
It is recommended that the Board of Education approve revised Board Policy 5030, Student Wellness.	
1.5. <u>First Reading: Revised Board Policy 6170.1, Transitional Kindergarten</u>	118
Revised Board Policy 6170.1, Transitional Kindergarten, is presented for a first reading. Action, if any, is at the discretion of the Board of Education.	
1.6. <u>First Reading: Revised Board Policy 6190, Evaluation of the Instructional Program</u>	122
Revised Board Policy 6190, Evaluation of the Instructional Program, is presented for a first reading. Action, if any, is at the discretion of the Board of Education.	
1.7. <u>First Reading: Revised Board Policy 3290, Gifts, Grants, and Bequests</u>	125
Revised Board Policy 3290, Gifts, Grants, and Bequests, is presented for a first reading. Action, if any, is at the discretion of the Board of Education.	
1.8. <u>First Reading: Revised Board Policy 4354.1, Early Retirement Health Benefits for Management/Confidential Employees</u>	129
Revised Board Policy 4354.1, Early Retirement Health Benefits for Management/Confidential Employees, is presented for a first reading. Action, if any, is at the discretion of the Board of Education.	
H. EMPLOYEE ASSOCIATION COMMUNICATION	131
I. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	131
J. CLOSED SESSION	131
1. <u>Conference with Labor Negotiator</u> (Gov't. Code § 54956.8)	
<i>Purpose: Negotiations</i>	
<i>Agency Negotiators: Tim Larson, Assistant Superintendent</i>	
<i>Employee Organizations: Santee Teachers Association (STA); and Classified School Employees Association (CSEA)</i>	
2. <u>Public Employee Performance Evaluation</u> (Gov't. Code § 54957)	
<i>Superintendent</i>	
K. RECONVENE TO PUBLIC SESSION	131
L. ADJOURNMENT	131

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. The next regular meeting of the Board of Education is scheduled for January 15, 2019, at 7:00 p.m., in the Douglas E. Giles Educational Resource Center. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

- El-Hajj
- Fox
- Burns
- Ryan
- Levens-Craig

ITEM A. OPENING PROCEDURES – 7:00 P.M.

1. Call to Order and Welcome

2. District Mission
Santee School District assures a quality education empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

3. Pledge of Allegiance

4. Approval of Agenda for the December 18, 2018, regular meeting

Agenda Item A.

Item B. ORGANIZATIONAL MEETING

1. Election of Board of Education Officers
2. Board Meeting Calendar for 2019
3. Board of Education Representative to Councils, Advisory, and Other Committees

BACKGROUND:

California Education Code Sections 35143 and 72000 provide that the governing board of each school district shall hold an annual organizational meeting between December 7 and December 21, 2018. California Education Code Section 35022 provides that every school district governing board shall elect at its organizational meeting a president and a clerk from among its members.

Tonight the governing board will hold its annual organization meeting in accordance with these Education Codes.

Board Bylaw 9120 describes the Board's procedure for automatic rotation of Board officer positions at its annual organizational meeting. The Board must take formal action to annually implement the bylaw. The officers serve until the next annual organizational meeting. Upon the election/rotation of officers, the bylaw will be revised to reflect the changes.

Ken Fox, President
Dustin Burns, Vice President
Barbara Ryan, Clerk
Elana Levens-Craig, Member
Dianne El-Hajj, Immediate Past President, Member

In accordance with Board Bylaw 9122, the Superintendent shall act as Secretary to the Board of Education. The policies for each officer of the Board, as well as the Secretary to the Board, are available on the school district web page under School Board. (<http://www.santeesd.net/page/22>)

RECOMMENDATION:

Board members will rotate offices and appoint the Superintendent as Secretary to the Board. Board Bylaw 9120 will be automatically revised to reflect the new officers of the Board.

FISCAL IMPACT:

There is no fiscal impact to this item.

Motion: _____ Second: _____ Vote: _____ Agenda Item B.1.

BACKGROUND:

According to Education Code 35140 and Board Bylaw 9320, a calendar of regular meeting dates must be submitted to the County Office of Education by each governing board immediately following its organizational meeting in December. The purpose of this agenda item is to establish the meeting calendar for the year 2019. Presently, the Board meets on the first and third Tuesdays of each month. The assembly room in the Douglas E. Giles Educational Resource Center is the official regular meeting location. Meetings are held at 7:00 p.m.

The schedule presented for 2019 reflects no meetings scheduled for January 1 and April 16, as they fall during and/or following holiday breaks, impacting staff preparation time.

RECOMMENDATION:

Administration recommends continuation of the existing meeting schedule with the exceptions listed above. The recommended meeting schedule is attached.

FISCAL IMPACT:

There is no fiscal impact to this item.

Motion: _____ Second: _____ Vote: _____ Agenda Item B.2.



SANTEE SCHOOL DISTRICT

BOARD OF EDUCATION 2019 MEETING DATES

- Meeting schedule: First and third Tuesdays of each month
- Meeting time: 7:00 p.m.
- Meeting location: Douglas E. Giles Educational Resource Center
9619 Cuyamaca Street
Santee, CA 92071

***January 15**

February 5 and 19

March 5 and 19

***April 2**

May 7 and 21

June 4 and 18

July 2 and 16

August 6 and 20

September 3 and 17

October 1 and 15

November 5 and 19

December 3 and 17

*No regular meetings are scheduled for January 1 and April 16, due to holiday break schedules.

Board Approved:

Organizational Meeting Item B.3.
Prepared by Dr. Kristin Baranski
December 18, 2018

Board of Education Representatives to
Councils, Advisory and Other Committees

BACKGROUND:

Board Bylaw 9141 encourages appointment of Board members to serve on District committees, advisory committees/councils, or committees/councils for other agencies or organizations. In doing so, Board members have the opportunity to exchange ideas and opinions with parents, staff, and members of the community. Attached are the assignments designated in 2018.

Meetings of District advisory councils and committees are open to the public and Board members may attend any meetings as they wish. A quorum of Board members may be present as observers without violation of the provisions of the Ralph M. Brown Act (Government Code 54952.2).

RECOMMENDATION:

Administration recommends Board Member selection and assignment to committees/councils as desired.

FISCAL IMPACT:

None.

Motion: _____ Second: _____ Vote: _____ Agenda Item B.3.



Santee School District Board of Education 2018 COMMITTEE ASSIGNMENTS

Committee (Staff chairs included)	Burns	El-Hajj	Fox	Levens-Craig	Ryan
A. District Advisory Committee (DAC) <i>Chair: Dr. Stephanie Pierce (formerly ACI)</i>				X	X
B. Other District Committees					
1. Budget Advisory Committee <i>Chair: Karl Christensen</i>		X		Alt	
2. Calendar Committee <i>Chair: Tim Larson</i>		Alt	X		
3. Character Education and School Climate Advisory Committee <i>Chair: John Schweller/Meredith Riffel/Andy Johnston</i>	X				Alt
4. Communication Committee <i>Chair: Kristin Baranski</i>		X		Alt	
5. Facilities/Safety Committee <i>Chair: Christina Becker/Charlie Myers</i>				X	
6. Audit Ad Hoc Committee <i>(Active as necessary)</i>	X		X		
7. Special Education Advisory Committee <i>Chair: Dr. Stephanie Pierce</i>			X	X	
8. Wellness Committee <i>Chair: Cathy Abel</i>		X			Alt
C. District – Greater Community Committees					
1. Board/Santee City Council Joint Conference Committee <i>District Representative: Kristin Baranski</i> <i>Board Representatives are Board Pres. and VP</i>		X	X		
2. Educational Foundation	X				X
3. County Service Area #69			X		
4. Legislative Representative				X	X
5. Santee Chamber of Commerce				Alt	X
6. Santee Collaborative <i>Collaborative Coordinator: Meredith Riffel</i>			X		

Adopted: December 5, 2017

Item C. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. Superintendent's Report
 - 1.1. Developer Fees and Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events
2. Spotlight: Santee Fire Department 3rd Grade Poster Contest Winner
3. Spotlight on Education: Pepper Drive School
4. California Dashboard

**DEVELOPER FEES COLLECTION REPORT
2018-19
CUMULATIVE THROUGH December 11, 2018**

Residential Rate: \$2.16 per square foot - effective 6/19/16 - 6/19/18; \$2.35 per square foot - effective 6/20/18
 Commercial Rate: \$0.35 per square foot - effective 6/19/16 - 6/19/18; \$0.38 per square foot - effective 6/20/18
 Self Storage Rate: \$0.15 per square foot - effective 6/19/16 - 6/19/18; \$0.07 per square foot - effective 6/20/18

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
		10920 Summit Ave. (Exempt)	07/09/18	9,263	\$0.00	CP
	X	9433 Mandeville Road	07/19/18	798	\$1,875.30	CH
X		681 Kenney Street	07/25/18	815	\$309.70	PD
	X	9707 Abbeyfield Road	07/25/18	868	\$2,039.80	RS
	X	8983, 8987, 8999, 9013, 9023, 9045, 8059 Hightail Dr. 8966, 8954 Trailridge Ave	07/30/18	594	\$1,395.00	CO
	X	1731 Garywood St.	08/20/18	772	\$1,814.20	PD
	X	1329 Wenatchee Ave	08/28/18	802	\$1,884.70	PD
	X	9078 Hightail Drive	09/18/18	273	\$641.55	CO
	X	8701 Mesa Road Unit #150	10/08/18	594	\$1,395.90	CFH
X		1920 N. Marshall Ave Building H	10/10/18	10,700	\$4,066.00	PD
X		1890 N. Marshall Ave Building J	10/10/18	35,800	\$13,604.00	PD
X		1890 N. Marshall Ave Building K	10/10/18	8,200	\$3,116.00	PD
X		1890 N. Marshall Ave Building G	10/10/18	10,762	\$4,089.56	PD
X		10123 Riverwalk Drive	10/12/18	3,541	\$1,345.58	RS
X		8618 Cuyamaca Street	10/18/18	11,154	\$4,238.52	PA
X		8616 Cuyamaca Street	10/26/18	897	\$340.86	PA
TOTAL PAGE 1					\$42,156.67	

*Additional square footage (total is over 500 square feet)
 ** Fee Exempt - Senior / Elder Care Facility
 *** Fee Exempt - Less than 500 square feet
 **** Fee Exempt - Religious Facility

Requests For Use Of Facilities - December 18, 2018

Group	Location	Date	Days	Time	Attend	Fees Applied
Cajon Park AA (Meetings - Self-Help)	Annex	1/1/19 - 6/30/19	Wednesday	6:30 pm - 8:00 pm	20 - 30	\$30.00/mo
Carlton Hills Highland Trails HOA (Annual Meeting) YALE (Zovargo Assembly)	Classroom Multi-Purpose	01/22/19 04/08/19	Tuesday Monday	5:30 pm - 7:30 pm 7:45 am - 11:00 am	20 75	\$185.00
Carlton Oaks Cub Scout Pack 383, Den 3 Weblos (Cub Scout Den Meetings)	Classroom	12/12/18 - 6/12/19	Wednesday	6:00 pm - 7:00 pm	15	
Pepper Drive PTA (Middle School Dance)	Multi-Purpose	1/18/19	Friday	5:00 pm - 9:00 pm	200	
PRIDE Academy - Prospect Avenue Girl Scout Troop 3201 (Meetings)	Classroom	11/28/18 - 4/3/19	Wednesday	5:30 pm - 6:30 pm	9	
Rio Seco STA (Ratification Meeting) PTA (Pacific Hills Chess Academy, chess classes)	Multi-Purpose Classroom	12/6/18 1/9/19 - 6/5/19	Thursday Wednesday	3:00 pm - 4:30 pm 2:20 pm - 3:50 pm	100 20	
Sycamore Canyon PTA (Play-Well TEKnologies, Lego Engineering Enrichment)	Classroom/Art Room	1/15/19 - 3/5/19	Tuesday	2:20 pm - 3:50 pm	15	

***NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & ALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.

Santee School District
 ENROLLMENT REPORT
 12/7/2018
 Month 5 Week 2
 School Week 16

SCHOOL	REGULAR ED														SPECIAL ED										Total All								
	EAK 5yo	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	12/07/18	12/08/17	# Diff	% Diff	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	12/07/18	12/08/17	# Diff	% Diff	12/07/18	11/30/18	# Diff	
Cajon Park		15	105	90	101	95	96	114	108	115	93	932	932	0	0.0%	1	4	10	6	7	4	11	9	13	65	75	-10	-13.3%	997	997	0		
Carlton Hills	0	24	73	65	72	67	75	57	56	65	63	617	601	16	2.7%	7	5	4	5	3	3	6	2	9	44	33	11	33.3%	661	661	0		
Carlton Oaks			80	82	80	87	73	74	96	95	122	790	786	4	0.5%	5	7	6	7	5	9	6	11	11	67	57	10	17.5%	857	860	-3		
Chet F. Harritt	0	13	85	80	73	85	68	64	51	49	62	630	631	-1	-0.2%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	630	631	-1	
Hill Creek		25	78	97	88	85	77	77	74	58	67	726	743	-17	-2.3%	4	3	4	1	6	4	1	0	0	23	15	8	53.3%	749	746	3		
Pepper Drive			100	103	111	107	89	131	113	102	99	955	969	-14	-1.4%	0	0	0	0	0	0	5	4	2	11	8	3	37.5%	966	965	1		
Pride Academy	0	22	56	67	70	65	62	57	77	44	45	565	554	11	2.0%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	565	566	-1	
Rio Seco			92	100	118	91	106	106	113	125	94	945	941	4	0.4%	5	6	6	3	3	8	11	12	6	60	54	6	11.1%	1005	1003	2		
Sycamore Canyon		19	82	68	54	35	43	44	29	0	0	352	364	-12	-3.3%	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	352	349	3		
SUBTOTAL	0	118	731	750	767	717	689	724	717	654	645	6512	6521	-9	-0.1%	0	22	25	30	22	24	26	40	36	41	270	242	28	11.6%	6762	6,778	4	
Alternative School			2	0	2	5	3	2	3	3	5	25	26	-1	-3.8%																25	25	0
Santee Success											3	3	4	-1	-25.0%											0	0	0	0.0%	3	2	1	
NPS												0	0						1		2		3	1	7	10	-3	-30.0%	7	7	0		
SUBTOTAL			2	0	2	5	3	2	3	3	8	28	30	-2	-6.7%	0	0	0	0	1	0	2	0	3	1	7	10	-3	-30.0%	35	34	1	
TOTAL	0	118	733	750	769	722	692	726	720	657	653	6540	6,551	-11	-0.2%	0	22	25	30	23	24	30	40	41	42	277	262	25	9.9%	6817	6812	5	

Please note: Special Ed. PK & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

	PK	EAK 4yo	Total All
Cajon Park	0	0	997
Carlton Hills	0	0	661
Chet F Harritt	0	0	630
Hill Creek	0	0	749
Prospect Ave	0	0	565
Sycamore Canyon	61	0	413
Total PK/EAK	61	0	

Total Enrollment including PK
6878

Schedule of Upcoming Events

Date	Event
December 18	Special Board Meeting; 6:30 pm Organizational Board Meeting for 2019; 7:00 pm
December 24 – January 4	Winter Break
January 7	Students Return from Winter Break
January 10	District Advisory Committee (DAC); 6:00 p.m., at ERC
January 21	Martin Luther King Holiday – Schools and Departments Closed
January 15	Board Meeting; 7:00 p.m.
January 28	<ul style="list-style-type: none"> • Special Education Advisory Committee; 6:00 p.m., at ERC • Wellness Committee; 3:30 p.m., at ERC
February 4	Communication Committee; 3:30 p.m., ERC
February 5	Board Meeting; 7:00 p.m.
February 14	District Advisory Committee (DAC); 6:00 p.m., at ERC
February 15	District English Learner Advisory Committee (DELAC); 9:00 am, ERC
February 11	Lincoln Holiday – Schools and Departments Closed
February 18	President's Day Holiday – Schools and Departments Closed
February 19	Board Meeting; 7:00 p.m.
February 28 21 (note new meeting date)	Character Education and School Climate Advisory Committee; 4:00 p.m., ERC
February 28, 2018	Santee School District Foundation Art Show; 5:30 p.m., at Sunrise Community Church

Reports and Presentations Item C.2.

Spotlight: Santee Fire Department 3rd Grade
Poster Contest Winner

Prepared by Dr. Kristin Baranski
December 18, 2018

BACKGROUND:

Each October, the National Fire Protection Association sponsors a fire prevention campaign to highlight the importance of fire safety education. This year's Fire Prevention Week was October 7-13.

The Santee Fire Department hosted a 3rd grade poster contest to help spread the following prevention message: *"Look. Listen. Learn. Be Aware. Fire Can Be Anywhere."* Firefighters, and members of the public, judged the posters based on creativity, originality, neatness, and how well the theme was expressed.

Tonight, the Board of Education will honor Lana Peterson, 3rd grade student from Carlton Hills School, as the overall winner of the Santee Fire Department poster contest.

Agenda Item C.2.

Reports and Presentations Item C.3.
Prepared by Dr. Kristin Baranski
December 18, 2018

Spotlight on Education: Pepper Drive School

BACKGROUND:

This year's school spotlight presentations will focus on our District organizational goals: student mastery of grade level reading and writing literacy standards and student perception of safety at school. These goals are based on the District's high expectations of student learning and attention to caring relationships among all school-level stakeholders.

Tonight, Principal Ted Hooks, and his team will share how they are addressing these two organizational goals at Pepper Drive School.

Agenda Item C.3.

BACKGROUND:

Tonight Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, and Bonner Montler, Director of Assessment and Learning Support, will present on the California Dashboard, the accountability system as part of the Local Control Funding Formula.

Motion: _____ Second: _____ Vote: _____

Agenda Item C.4.

Item D. PUBLIC COMMUNICATION

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Item E. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Consent Item E.1.1.
Prepared by Dr. Kristin Baranski
December 18, 2018

Approval of Minutes

BACKGROUND:

Presented for Board approval –

- December 4, 2018, regular meeting minutes
- December 6, 2018, special meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____

Second: _____

Vote: _____

Item E.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

December 4, 2018
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President El-Hajj called the meeting to order at 7:00 p.m.

Members present:

Dianne El-Hajj, President
Ken Fox, Vice President
Dustin Burns, Clerk
Barbara Ryan, Member
Elana Levens-Craig

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. District Mission

President El-Hajj invited the audience to recite the District Mission.

3. Pledge of Allegiance

President El-Hajj invited Angelo Benedetto, Vice Principal at Cajon Park School, to lead the members, staff, and audience in the Pledge of Allegiance.

4. Approval of Agenda

President El-Hajj presented the agenda for approval. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

President El-Hajj took a point of privilege to share a resolution from Senator Joel Anderson for Member Ryan. The resolution acknowledged Member Ryan's years of serving the best interest of children and their families at Santee School District and at Rady Children's Hospital.

B. REPORTS AND PRESENTATIONS

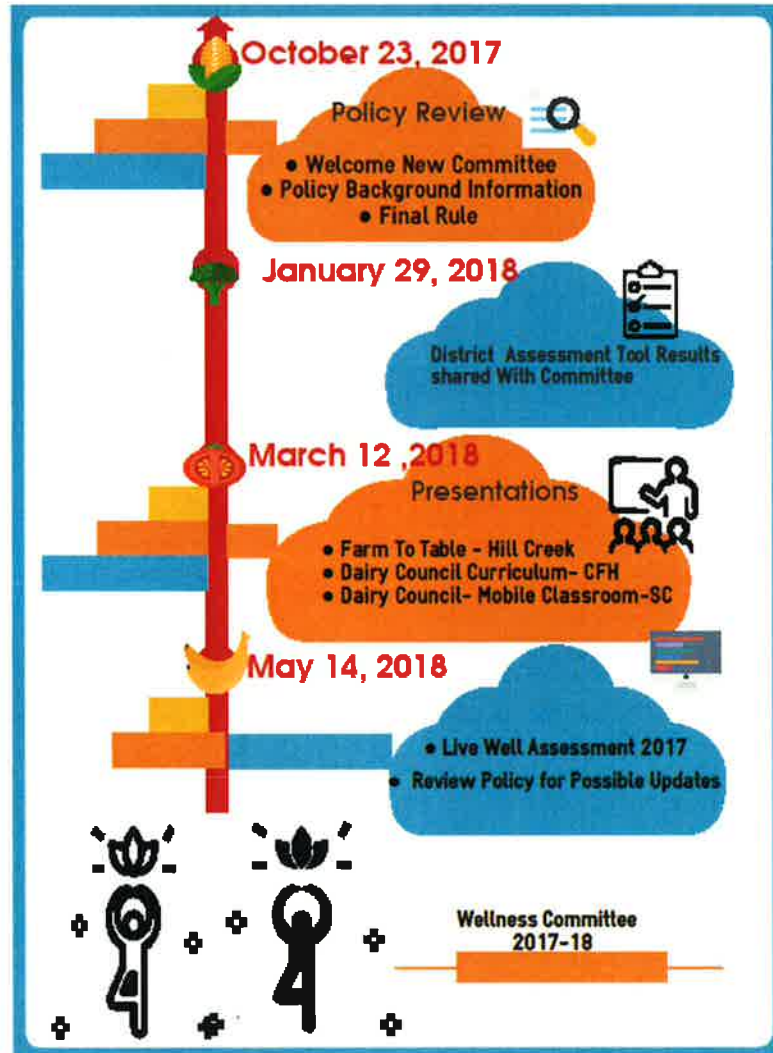
1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Claims Against the District
- 1.5. Schedule of Upcoming Events

2. Spotlight: Wellness Policy Update

Superintendent Baranski welcomed Cathy Abel, Director of Child Nutrition, to share the great things happening in her department. Mrs. Abel provided an update of the Wellness Committee's accomplishments for the 2017-18 school year. She mentioned the roles and responsibilities of the committee is to learn how the District and schools are addressing and promoting wellness, to examine and discuss the wellness policy, and to research and

discuss the components of an effective wellness policy. The committee meets four times a year. Mrs. Abel shared the committee's accomplishments with the following infographic.



3. Spotlight on Education: PRIDE Academy

Superintendent Baranski welcomed PRIDE Academy Administration and staff to share their schools spotlight. Kristen Bonser, Principal, and JoHanna Simko, Vice Principal shared their excitement to spotlight the great things happening at PRIDE Academy. Principal Bonser welcomed and introduced accompanying staff.

Principal Bonser shared there are 92 State Preschool and 566 students in TK-8th grade. The schools goals are literacy and safety. She explained helping students master the reading and writing standards by offering teacher professional development; data review and targeted interventions; and high quality reading and writing tasks. Principal Bonser shared they want all students to feel safe at school and shared the school administered their own school climate survey. Results showed 19.2% of students feel safe "often"; 20.9% "sometimes"; 6.5% "never"; and 53.4% "always."

Good behavior is recognized on a daily, monthly, and weekly basis; and students are taught expected behaviors and a welcoming and inclusive culture is fostered at the school. JoHanna Simko, Vice Principal, shared the three core values at PRIDE Academy are kindness, respect, and problem solving.

The Board expressed their gratitude to the PRIDE Academy staff for their hard work.

C. PUBLIC COMMUNICATION

President El-Hajj invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. CONSENT ITEMS

President El-Hajj invited comments from the public on any item listed under Consent. There were no public comments.

- 1.1. **Approval of Minutes**
- 1.2. **Approval of Amendment #1 to Agreement with The San Diego Group for Election Consulting Services Related to Measure S**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Expenditure Warrants**
- 2.3. **Approval/Ratification of Purchase Orders**
- 2.4. **Approval/Ratification of Revolving Cash Report**
- 2.5. **Acceptance of Donations, Grants, and Bequests**
- 2.6. **Approval/Ratification of General Services Agreements**
- 2.7. **Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)**
- 2.8. **Approval/Ratification of Agreements for Mileage Reimbursement In Lieu of District Transportation**
- 2.9. **Approval/Ratification of Change Order #3 and Final Contract Amount for Bid #1718-077-109 - Installation and Site Work for New Modular Classroom Buildings at Rio Seco School**
- 2.10. **Award of Bid #1819-031-CP – Reroofing at Cajon Park Annex**
- 2.11. **Approval of Increase to 2018-19 Deferred Maintenance Fund for the Cajon Park Annex Reroofing Project**
- 2.12. **Authorization to Piggyback on Glendale Unified School District Agreement with Apple Inc. for Product Purchase and Professional Services**
- 2.13. **E-Rate Competitive Bid Process: Selection of COX California Telcom, LLC as the Vendor for the District's Wide Area Network Services**
- 3.1. **Personnel, Regular**
- 3.2. **Approval of Recommendation of Classified Non-Management Reallocation Study**
- 3.3. **Adoption of Resolution No. 1819-17 to Eliminate a Classified Non-Management Position**
- 3.4. **Approval of Consultant Agreement for District Scoring/Writing Instruction Assessment**

Member Burns moved approval of consent items.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

E. DISCUSSION AND/OR ACTION ITEMS

Superintendent

1.1. Student Well-Being: Positive Behavioral Interventions and Supports (PBIS) Schoolsite Marketing and Buddy Benches

Superintendent Baranski shared that in October discussion was held on how to market the great things the schools are doing with PBIS. She mentioned one of the ideas, came from Member Burns during one of his visits to a school in Orange County. Superintendent Baranski shared an A-frame with laminated posters showing school behavior expectations. She shared easiness of mobility of the a-frame will allow it to be displayed on any particular location on campus. Superintendent Baranski shared the schools have attempted to do their own marketing and created banners and posters. She explained the item presented was for a uniform way to market their PBIS. Superintendent Baranski mentioned that during their school beautification tour, discussion was held on purchasing "buddy benches" for each of the schools sites. She shared the cost of

purchasing six A-frames for PBIS displays for each school and a "buddy" bench for each school was approximately \$14,800. Superintendent Baranski inquired on pursuing funding from the Santee School District Foundation. She recommended purchasing the items, with Fund 40, and if the other funds were allocated, reimbursing Fund 40 for the expenses.

Member Burns expressed his gratitude towards Superintendent Baranski. He mentioned seeing firsthand the effectiveness of having their PBIS displayed around the schools. Member Burns moved approval.

Motion: Burns **El-Hajj** Aye **Levens-Craig** Aye
Second: Ryan **Fox** Aye **Ryan** Aye
Vote: 5-0 **Burns** Aye

Business Services

2.1. Approval of First Period Interim Report

Mr. Christensen reported it was time to present this year's First Period Interim report. He shared the reports did not include any negotiated salary increases; except for the one percent (1%) increase for CSEA.

Multi-year Projections

Mr. Christensen shared the multi-year projections showed an operating deficit of \$2,490,650 in the 2018-19 Change in Fund Balance. He explained the recent one-time transfers formed the operating deficit. Mr. Christensen referenced the Estimated Structural Surplus in 2018-19 was \$2,484,168 (line 14). He noted the reserve as percent of expenditures (line 8) for 2018-19 and the subsequent increases.

General Fund Multi-Year Projection Summary

2018-19 1st Interim

#	Item	2017-18		2018-19		2019-20		2020-21	
		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
1	Beginning Fund Balance	14,325,701	390,519	\$16,542,538	\$394,089	\$14,051,887	\$248,706	\$13,392,673	\$127,000
2	Fund Balance Adjustments	(2)		(1)					
3	Total Income	\$26,940,600	\$10,506,164	\$60,250,007	\$10,174,432	\$60,365,621	\$9,797,324	\$61,886,390	\$9,799,729
4	Total Outgo	\$54,723,761	\$10,502,590	\$62,740,657	\$10,319,619	\$61,044,834	\$9,919,030	\$62,066,641	\$9,799,729
5	Change in Fund Balance	\$2,216,839	\$3,574	(\$2,490,650)	(\$148,394)	(\$433,214)	(\$121,706)	(\$180,250)	\$0
6	Ending Fund Balance	\$16,542,538	\$394,089	\$14,051,887	\$248,706	\$13,392,673	\$127,000	\$13,212,423	\$127,000
7	Total Reserves	\$18,309,427		\$16,279,505		\$15,621,356		\$15,441,444	
8	Reserve as % of Expenditures	28.07%		22.28%		22.01%		21.43%	
9				Amount	Value	Amount	Value	Amount	Value
10				COLA:					
11	Assumed LCFF Row Increase (w/ ADA changes):			3.70%		2.57%		2.57%	
12	Assumed LCFF (Base Only) Row Increase (w/ ADA changes):			7.01%	\$3,754,827	2.57%	\$1,474,817	2.54%	\$1,495,110
13	Included Annual Operating Cost Increase Impact to Unr GF:			5.85%	\$3,158,407	2.38%	\$1,336,860	2.41%	\$1,418,615
14	Estimated Structural Surplus/Deficit:			4.19%	\$2,245,297	3.92%	\$1,674,692	3.59%	\$2,108,772
15				\$2,484,168		\$1,389,761		\$662,750	
16	100.00%			100.00%		100.00%		100.00%	
17	1% Reserve Equivalent:			730,633		709,739		716,541	
18	1% LCFF Increase:			535,879		573,419		583,167	
19	1% Salary Increase Equivalent:			482,399		520,110		529,297	

* Step 6 column, health benefits, statutory benefits, and inflation for utilities, insurance, and Restricted programs subject to contribution from Unrestricted General Fund

*2018-19 State Adopted Budget
 *17-18 P2 ADA for all years
 *17-18CaPADs UPC for all years
 *LCFF Full Funding 18-19, COLA increases thereafter
 *Negotiated Comp increases for CSEA 17-18 Only

Snapshot of All Funds

Mr. Christensen shared the Snapshot of All Funds. He noted the Child Development Fund 12 showed a change in fund balance of \$17,845 (line 22). Fund 13, Child Nutrition fund, showed a small deficit. Mr. Christensen shared Fund 14, Deferred Maintenance, showed a \$31,795 projected ending fund balance; and noted the increase for the Cajon Park Annex was not included. Fund 17, Special Reserve fund, showed a projected ending fund balance of \$3,006,374. Mr. Christensen explained Fund 40 was made up of the following sources: solar project at Hill Creek; technology reserve; bus replacement; and facilities needs set-aside. Capital Facilities, Fund 25, showed a projected ending fund balance of \$4,426,150; and Fund 63, Project Safe showed a projected ending fund balance of \$ 495,988; and a \$833,699 in Yale.

2018-19 Snapshot All Funds

Line	Description	General Fund			Child Dev Fund 12	Cafeteria Fund 13	Deferred Maint Fund 14	Special Reserve Fund 17	Special Reserve Fund 40
		Unrest	Rest	Ttl					
1	INCOME:								
2	LCFF Sources	57,341,922	333,481	57,675,403	0	0	0		
3	Federal Revenue	74,549	2,416,685	2,491,234	0	1,710,030	0		36,660
4	Other State Revenue	2,475,427	3,456,763	5,932,190	315,479	119,274	0		
5	Other Local Revenue	358,109	3,967,503	4,325,612	214	726,243	5,086	30,000	45,193
6	Interfund Transfers In	0	0	0	0	0	1,263,000		4,165,373
7	Other Sources	0	0	0	0	0			
8	Total Income	60,250,097	19,174,432	79,424,539	315,693	2,555,546	1,268,086	30,000	4,247,226
9	OUTGO:								
10	Certificated Salaries	25,330,944	5,995,675	31,326,619	91,126				
11	Classified Salaries	6,074,178	3,868,631	9,942,809	100,466	941,555	0		0
12	Employee Benefits	9,635,004	5,985,434	15,620,438	58,626	269,158	0		0
13	Books and Supplies	3,245,216	1,179,207	4,424,423	19,483	1,105,091	3,093		3,241,981
14	Services, Other Operating Expenses	2,897,426	2,434,746	5,332,172	11,425	101,032	1,173,783		73,390
15	Capital Outlay	203,510	91,543	295,053	0	13,778	104,937		330,008
16	Other Outgo	858,189	0	858,189	0		0		363,397
17	Transfers of Indirect/Direct Costs	-966,137	818,634	-147,503	16,753	130,750			
18	Interfund Transfers Out	4,165,373	1,263,000	5,428,373					
19	Other Uses	0	0	0					
20	Contributions to Restricted Programs	11,297,055	-11,297,055	0	0	0			
21	Total Outgo	62,740,657	10,319,816	73,060,472	297,848	2,561,364	1,281,813	0	4,006,745
22	Change in Fund Balance	-2,490,650	-145,384	-2,636,034	17,845	-5,818	-13,727	30,000	238,480
23	Projected Beginning Fund Balance	16,542,538	394,089	16,936,626	20,677	579,232	45,522	2,976,374	4,422,662
24	Projected Ending Fund Balance	14,051,887	248,705	14,300,593	38,522	573,414	31,795	3,006,374	4,661,142
25	Committed Fund Balance	0	0	0			31,795		
26	Non-Spendable Fund Balance	484,719		484,719		66,018			
27	Restricted Fund Balance	0	248,705	248,705	38,522	507,396			
28	Assigned Fund Balance	295,037		295,037					4,881,142
29	Unassigned - Economic Uncertainty	2,191,814	0	2,191,814					
30	Remaining Unassigned	11,080,315	0	11,080,317	0	0	0	3,006,374	0

11/30/2018 2:07 PM

Member Ryan moved approval.

Motion: Ryan **El-Hajj** Aye **Levens-Craig** Aye
Second: Burns **Fox** Aye **Ryan** Aye
Vote: 5-0 **Burns** Aye

2.2. Approval of Monthly Financial Report

Mr. Christensen mentioned the report includes cash and budget revision transactions through October 31. He shared the budget revision portion is the same as that reported for First Interim. Mr. Christensen shared the District ended the month with a cash balance in the General Fund of \$11,582,794 million, sufficient to pay all our financial obligations for the 2018-19 fiscal year. Member Ryan moved approval.

Motion: Ryan **El-Hajj** Aye **Levens-Craig** Aye
Second: Fox **Fox** Aye **Ryan** Aye
Vote: 5-0 **Burns** Aye

Human Resource/Pupil Services

3.1. Approval of Memorandum of Understanding (MOU) between Santee School District and the Sandy Hook Foundation for Use of the No-cost Prevention Programs, Say Something, Start with Hello, Signs of Suicide and Safety Assessment & Intervention for Middle Schools

Tim Larson, Assistant Superintendent of Human Resources/Pupil Services, shared the Sandy Hook Promise Foundation is a national non-profit organization led by several family members who lost loved-ones during the Sandy Hook Elementary School shooting in December 2012. He explained the Sandy Hook Promise Foundation, provides evidence-based tools, training to identify, intervene, and provide help for individuals who may be at-risk of hurting themselves or others. Mr. Larson explained that through an approved MOU, all trainings and materials are provided at no cost to the District and are funded through the Sandy Hook Promise Foundation. He shared that on December 7, District and site personnel would be trained on how to identify assess and respond to threats of violence or at-risk behavior before a tragedy takes place. Mr. Larson explained the material would be great support to the safe school initiative. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

F. BOARD POLICIES AND BYLAWS

1.1. Second Reading: Revised Board Policy 5111, Admission

Revised Board Policy 5111, Admission, was presented for a second reading and request for approval. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

1.2. First Reading Revised Board Policy 5030, Student Wellness

Revised Board Policy 5030, Student Wellness, was presented for a first reading.

1.3. First Reading Board Policy 5144.1, Suspension and Expulsion/Due Process

Revised Board Policy 5144.1, Suspension and Expulsion/Due Process was presented for a first reading.

1.4. First Reading: Revised Board Policy 5131, Conduct

Revised Board Policy 5131, Conduct, was presented for a first reading.

1.5. First Reading: Revised Board Policy 6163.4, Student Use of Technology

Revised Board Policy 6163.4, Student Use of Technology, was presented for a first reading. Action, if any, is at the discretion of the Board of Education.

G. EMPLOYEE ASSOCIATION COMMUNICATION

Melanie Hirahara, Santee Teachers Association President, shared they hoped to ratify the contract on Thursday. She welcomed the PRIDE Academy staff, already present at the meeting for their school spotlight, to address the Board. Kristina Tindle, grade teacher, and Mia Morales, Counselor, shared with the Board the great things, and challenges, in their classrooms.

Ms. Tindle shared teaching 5th grade, in Santee School District, for four years. She mentioned that at the staff welcome back event, Superintendent Baranski shared an inspiring message and video, and preached the importance of building relationships and personal connections with students. Ms. Tindle shared this was how she framed her school year. She shared having 28 students on her PowerSchool roster, a number of students far below average. Ms. Tindle shared attending public schools, in classrooms of 20 students. She explained that a few days before the start of school, she was notified of enrollment changes. Ms. Tindle shared that they anticipated

76 incoming sixth grade students; with only two sixth grade teachers on staff. She mentioned her enrollment changing to 24 fifth grade and 10 sixth grade students. Ms. Tindle shared that the elementary school she attended also had 80 sixth grade students, but staffed four teachers. She shared her sixth grade students are working at level; and 35% of the fifth grade students are two or more grade levels below in reading. She mentioned a teacher cannot differentiate assignments for 34 students across two grade levels; and explained the two sets of standards do not coincide with one another. Ms. Tindle shared that time for students is split in half and everyone suffers. She explained common core intends for the classroom to be rich with discussion, collaboration, and feedback as a continuous process. Ms. Tindle mentioned intermediate classes are too large and combination classes are where children's education suffer the most. She expressed her gratitude for being heard and shared she spoke for many hard working teachers in the District.

Member Burns expressed his gratitude towards Ms. Tindle for being present and sharing her thoughts. He mentioned having similar thoughts on some of the things she addressed. Member Burns shared that in the past eight years, the District had increased teacher salaries in the double digits; and asked if she would forgo future pay increases to employ more teachers. Ms. Tindle explained the District should do what is best for students and agreed that the District should use funds for hiring new teachers in lieu of salary increases. She mentioned she, and others, are not in this career to make a lot of money. Member Burns thanked her for her honesty. President El-Hajj inquired on the social balance of the ten 6th grade students in her class (i.e. recess, lunch, etc.). Ms. Tindle explained the recesses were adjusted accordingly. President El-Hajj inquired on the junior high concept at PRIDE Academy. Ms. Tindle explained the 6-8 junior high concept had been modified because of the combination classes; 6th grade is now self-contained.

Ms. Morales shared she was present to share her thoughts as a counselor. She shared she wanted the students, especially those that have had trauma in the past, to build on their strengths. Ms. Morales shared going into a classroom to help a teacher with getting students to collaborate; and mentioned she was unprepared to work with 38 students. She explained that teachers care and agreed that teachers but are given more students that they are able to help and listen too. President El-Hajj asked if PRIDE was still using the family method. Ms. Morales explained the family method is still being implemented and that once or twice a month they conducting book readings that are focused how to be a problem solver and respectful, etc.

H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Member Burns shared it would be a good idea to bring the school's PBIS material for the Board to view. Superintendent Baranski mentioned there was different material that could be displayed that would look great in the room.

Member Levens-Craig she was having difficulty viewing the agenda on her phone and suggested we inquire with IT. Superintendent Baranski shared this would no longer be an issue when the District app is in place. She would inquire with IT in the meantime.

Superintendent Baranski shared the imminent facility needs would be discussed at the January 15 meeting to allow for accurate preparation of the information.

The Board discussed their attendance to the CSBA Annual Conference and Trade Show. Member Ryan shared attending a session on safety. She mentioned the session was facilitated by a former fire fighter who suggested the school practice possible scenarios (i.e. shooting, fire, etc.) to prepare students on what to do in that particular emergency. Member Ryan mentioned she was not sure what the schools practiced, other than fire drills. Member Ryan suggested Administration look into what is, or is not, being conducted at the school sites. She mentioned also attending a session on the use of cannabis. Member Ryan mentioned there are federal laws implemented that restrict the sale of cannabis from school sites. However, she explained the City can override federal law; and suggested working with the City Council. Member Ryan shared there was a case where a special education student was prescribed CBD oil for seizures and the school district did not want the staff to be responsible for the administration. The district was sued by the family and won the case. The school district had to hire a nurse to go to the students house in the morning to administer the CBD oil and be with the child all day at school because the CBD oil had to be administered within a certain time after the student experienced the seizure. Member Ryan shared the speakers said this was only the beginning of issues with the use and administration of CBD oil and schools. Member Levens-Craig shared attending various sessions, including one on

critical legal issues facing school districts. She shared the facilitator suggested each district should have a policy on the salary placement of different staffing groups on the schedule. Member Levens-Craig there was a lot of uncertainty with the new Superintendent of Public Instruction and funding, charter schools, etc. Member Burns shared attending a session on the new JANUS law and shared one of the facilitators, an attorney, was very helpful in making sure everyone understood the law. He mentioned attending a session on trauma informed schools, *F.O.C.U.S. on Children Under Stress*, from Stanislaus County. There is not cost for the program. He explained it is a collaboration with school administration and first responders where if there is an issue at the student's home, first responders notify the Superintendent; and in return, the Superintendent notifies school administration. Member Burns explained no details are provided on the incident. It is more of a courtesy to let the school know the student had a rough time at home and may need staff to be a little more patient and the student may require an extra TLC. Member Burns shared this would be great to implement in Santee. He mentioned he would be sharing the PowerPoint presentation and wanted the Board to discuss in the future. Member Ryan shared that in one of the sessions, it was suggested that school districts help the schools in Paradise, California, that were affected by the recent fires, with educational material that the districts may no longer need.

Superintendent Baranski shared Strategic Planning Focus Group #3 was next week and mentioned a consultant would be attending to discuss digital technology; and groups will hold dialogues on the vision and mission. Focus Group #4, in January, will include the graduate profile; the construction of the vision and mission statements based on the feedback.

The Board held a discussion on the dialogue from the student forum.

I. CLOSED SESSION

President El-Hajj announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)

2. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

The Board entered closed session at 8:35 p.m.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 9:50 p.m., and no action was taken.

K. ADJOURNMENT

With no further business, the regular meeting of December 4, 2018 was adjourned at 9:50 p.m.

Dustin Burns, Clerk

Dr. Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

December 6, 2018
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

The meeting was called to order at 6:00 p.m. by President El-Hajj.

B. PUBLIC COMMUNICATION

There was no public communication.

C. CLOSED SESSION

1. Consideration of Student Matter (Ed. Code § 48918) Student #: 3-1819

The Board entered closed session at 6:00 p.m. to discuss student discipline hearings for student #: 3-1819. This matter was heard by the Santee School Board Members Dianne El-Hajj, Ken Fox, Dustin Burns, and Barbara Ryan in closed session. Oral and documentary evidence was received. Following the presentation of evidence, President El-Hajj announced the Board members would deliberate and all other persons were asked to leave the room.

D. RECONVENE TO PUBLIC SESSION AND ADJOURNMENT

The Board reconvened to public session at 7:10 p.m.

ACTION TAKEN BY BOARD

It was motioned by Member Fox to expel student #3-1819 from the Santee School District for violation of California Education Code Sections 48900(h) Use of tobacco or possession of tobacco on school property, and Santee School District Board Policy 5144.1: Students: Suspension and Expulsion/Due Process and Administrative Regulations 5144.1.

The expulsion shall be immediately suspended herewith, and the student shall complete the following elements in a Rehabilitation Plan:

- Return to the Santee Success Program through June 12, 2019. Student may not return to his previous school.
- Maintain a 2.0 (or better) GPA for scholarship, effort and citizenship performance.
- Receive no new suspensions.
- Attend school regularly with no unexcused absences or tardies.
- Complete a counseling program by June 12, 2019, for decision-making/peer pressure, and drug/alcohol abuse/prevention.
- Perform 20 hours of community service by June 12, 2019, and provide verification.
- Complete other requirements as outlined in the student rehabilitation plan signed May 17, 2018.
- Complete all elements of this Rehabilitation Plan by June 12, 2019 and present documentation to verify completion.

A parent must meet with the Director of Pupil Services by December 12, 2018, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action.

<i>Motion:</i> <u>Fox</u>	<i>El-Hajj</i> <u>Aye</u>	<i>Ryan</i> <u>Aye</u>
<i>Second</i> <u>Burns</u>	<i>Fox</i> <u>Aye</u>	<i>Levens-Craig</i> <u>Not Present</u>
<i>Vote:</i> <u>4-0</u>	<i>Burns</i> <u>Aye</u>	

E. ADJOURNMENT

The December 6, 2018 special meeting was adjourned at 8:48 p.m.

Dustin Burns, Clerk

Dr. Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

December 6, 2018
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

The meeting was called to order at 6:00 p.m. by President El-Hajj.

D. PUBLIC COMMUNICATION

There was no public communication.

E. CLOSED SESSION

1. Consideration of Student Matter (Ed. Code § 48918) Student #: 4-1819

The Board entered closed session at 7:20 p.m. to discuss student discipline hearings for student #: 4-1819. This matter was heard by the Santee School Board Members Dianne El-Hajj, Ken Fox, Dustin Burns, and Barbara Ryan in closed session. Oral and documentary evidence was received. Following the presentation of evidence, President El-Hajj announced the Board members would deliberate and all other persons were asked to leave the room.

D. RECONVENE TO PUBLIC SESSION AND ADJOURNMENT

The Board reconvened to public session at 8:50 p.m.

ACTION TAKEN BY BOARD

It was motioned by Member Ryan to expel student # 4-1819 from the Santee School District for violation of California Education Code Sections 48900(c) Possessed, used, sold, furnished, or been under the influence of alcohol, intoxicant, or controlled substance as defined in the Health & Safety Code, and Santee School District Board Policy 5144.1: Students: Suspension and Expulsion/Due Process and Administrative Regulations 5144.1.

The expulsion shall be immediately suspended herewith, and the student shall complete the following elements in a Rehabilitation Plan:

- Remain at the Santee Success Program through February 22, 2019. Student may not return to her previous school for the 2018-19 school year.
- Upon successful completion of her rehabilitation plan, student can transfer to a comprehensive campus as determined by administration for the remainder of the 2018-19 school year.
- Achieve and maintain a 2.0 (or better) GPA for scholarship, effort and citizenship performance.
- Receive no new suspensions.
- Attend school regularly with no unexcused absences or tardies.
- Perform 15 hours of community service by February 22, 2019, and provide written verification.
- Complete a counseling program by February 22, 2019, for decision-making/peer pressure, drug/alcohol abuse/prevention, and intimidation and harassment.
- Complete all elements of this Rehabilitation Plan by February 22, 2019 and present documentation to verify completion.

A parent must meet with the Director of Pupil Services by December 13, 2018, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action.

Upon satisfactory completion of all activities in this rehabilitation Plan, the student record will be expunged of this expulsion order.

<i>Motion:</i> <u>Ryan</u>	<i>El-Hajj</i> <u>Aye</u>	<i>Ryan</i> <u>Aye</u>
<i>Second</i> <u>Fox</u>	<i>Fox</i> <u>Aye</u>	<i>Levens-Craig</i> <u>Not Present</u>
<i>Vote:</i> <u>4-0</u>	<i>Burns</i> <u>Aye</u>	

E. ADJOURNMENT

The December 6, 2018 special meeting was adjourned at 8:53 p.m.

Consent Item E.2.1. Approval/Ratification of Travel Requests
Prepared by Karl Christensen
December 18, 2018

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

A list of travel and professional staff events is presented for the Board’s review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Staff Development	Implement a staff development plan as the cornerstone of employee performance and growth

FISCAL IMPACT:

The estimated travel expenses are \$338, and substitute costs of \$115,as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.1.

Board Travel Report - December 18, 2018										
Travel Dates	Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel	District Goal	
Wednesday, 12/05/18	Leslie Wiley	Cajon Park	Mindfulness Practices to Promote Executive Function	San Marcos	\$115	\$63	Professional Development	Training for improving students' executive function skills.	1	
Thursday, 01/10/19	Alicen Boulais	Ed Services	Using Number Talks to Spark Mathematical Reasoning	SDCOE	\$0	\$95	Professional Development	Math concepts integrate number talks to improve learning.	1	
Tuesday, 02/12/19	Alicen Boulais	Ed Services	Reboot Fractions: Tools & Strategies	SDCOE	\$0	\$90	Professional Development	Tools and strategies to make fractions easier for students	1	
Tuesday, 02/12/19	Kristen Eveland	Ed Services	Reboot Fractions: Tools & Strategies	SDCOE	\$0	\$90	Professional Development	Tools and strategies to make fractions easier for students	1	
Travel Requests That Require Airfare, Overnight Stay, and/or Travel Outside of the State of California										
(NONE)										

District Goals:

1. Raise mastery of reading and writing grade level literacy standards with annual, incremental growth of at least five percentage points resulting in 90% mastery by June 2023.
2. Raise percentage of students feeling safe or very safe at school with annual, incremental growth of at least seven percentage points resulting in 100% of students feeling safe by June 2023.

Consent Item E.2.2.
 Prepared by Karl Christensen
 December 18, 2018

Approval/Ratification of Expenditure Warrants

BACKGROUND:

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the period of November 2018:

<u>Fund #/Name</u>	<u>Warrant #'s</u>	<u>Amount</u>
0100 General	14-471806 TO 14-482710	\$571,321.87
0900	N/A	
1200	14-479864 TO 14-481473	\$607.00
1300	14-471805 TO 14-482156	\$136,671.22
1400	14-481462 TO 14-482172	\$4,392.42
2109	N/A	
2139 / 2108	N/A	
2518	14-481463 TO 14-481463	\$4,398.00
2538	14-474158 TO 14-482711	\$163,567.06
3500	N/A	
4000	14-479145 TO 14-482696	\$7,094.96
6300	14-471817 TO 14-482709	\$9,060.95
TOTAL:		\$897,113.48

Student Body Warrants issued for the period of
 November 2018:

\$0

Payroll Warrants issued for the period of November 2018:

<u>Fund #/Name</u>		<u>Amount</u>
01 00	01 00	\$4,973,006.13
12 00	12 00	\$20,467.02
13 00	13 00	\$106,746.94
14 00	14 00	
25 18	25 18	
63 00	63 00	\$215,597.46
		\$5,315,817.55

RECOMMENDATION:

It is recommended that the Board of Education approve the expenditure warrants for the month of November 2018 as presented.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$6,212,931.03 and is disclosed above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.2.

BACKGROUND:

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification. The table below is a summary of total purchase orders by location for the month of November 2018:

AMOUNT	LOCATION
\$ 18,502.42	PEPPER DRIVE SCHOOL
\$ 6,952.36	CARLTON HILLS SCHOOL
\$ 798.10	SYCAMORE CANYON SCH
\$ 26,173.99	PROSPECT AVENUE SCH
\$ 8,767.76	CAJON PARK SCHOOL
\$ 3,518.62	CHET F HARRITT SCH
\$ 10,235.19	CARLTON OAKS SCHOOL
\$ 24,178.04	RIO SECO SCHOOL
\$ 17,320.94	HILL CREEK SCHOOL
\$ 545.46	ALTERNATIVE SCHOOL
\$ 156.97	SUPERINTENDENT DEPT
\$ 3,549.31	BUSINESS SERVICES
\$ 13,429.31	HUMAN RESOURCES
\$ 1,617.80	EDUCATIONAL SERVICES
\$ 82,914.89	SPECIAL EDUCATION
\$ 1,251.87	EDUCATIONAL PROJECTS
\$ 2,245.63	PUPIL SERVICES
\$ 927.40	DISTRICT LIBRARY
\$ 9,316.97	PROJECT SAFE
\$ 20,221.63	TECHNOLOGY SERVICES
\$ 603.64	OPERATIONS/CUSTODIAL
\$ 47,744.72	MAINTENANCE
\$ 94,431.41	TRANSPORTATION
\$ 7,899.19	FACILITIES MODERNIZATION
\$ 23,363.22	WAREHOUSE
\$ 355.95	CENTRAL KITCHEN
\$ 427,022.79	Total Purchase Orders – November 2018

RECOMMENDATION:

Administration recommends approval of purchase orders #0000006876 through #0000007055 issued November 1, 2018 through November 30, 2018.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of \$427,022.79 is disclosed on the following pages.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.3.

LOCATION LIST 2018-19

01 Santee School
 02 Pepper Drive School
 03 Carlton Hills School
 04 Sycamore Canyon School
 05 Prospect Avenue School
 06 Cajon Park School
 07 Chet F. Harritt School
 08 Carlton Oaks School
 09 Rio Seco School
 10 Hill Creek School
 11 Cajon Park Annex
 12 Prospect Avenue Annex
 26 Cajon Park Junior High
 60 Board of Education
 62 Superintendent
 64 Business Services
 65 Personnel
 66 Educational Services
 67 Special Education, Centralized
 68 Special Projects, Centralized
 69 Professional Development
 70 Student Support Services
 71 Library Media Services
 72 Project SAFE
 73 Technology
 74 Operations
 75 Maintenance

76 Transportation
 78 Warehouse
 90 Central Kitchen
 92 Publications
 97 District Wide
 100 Summer School
 108 Carlton Oaks Summer School
 110 Hill Creek Summer School

Fund Numbers

03 00 General - Unrestricted
 06 00 General - Restricted
 12 06 Child Development Fund
 13 00 Cafeteria Fund
 14 00 Deferred Maintenance Fund
 17 42 Special Reserve - Other Than Cap/Out
 21 09 Other Building Fund
 21 10 Building Fund
 25 18 Capital Facilities Account Fund
 25 24 Capital Projects Fund
 25 38 Capital Facilities Redevelopment
 30 00 State School Building Fund
 (Modernization) and Lease/Purchase
 40 00 Special Reserve Fund -
 Capital Projects
 53 26 Tax Override Fund - SSBF
 67 30 Deductible Ins Loss Fund

M = Monthly Blanket
 A = Annual Blanket
 L = Lottery

**PURCHASE ORDER LISTING
NOVEMBER 2018
BY SITE**

PO Number	DATE	VENDOR	DESCRIPTION	FUND	AMOUNT	LOC	LOCATION
0000006885	11/5/2018	DELL MARKETING L.P.	IMAGING DRUM - PD	0100	\$ 51.17	002	PEPPER DRIVE SCHOOL
0000006887	11/5/2018	IDENT-A-KID SERVICES OF AMERICA, INC	OFFICE SUPPLIES	0100	\$ 385.58	002	PEPPER DRIVE SCHOOL
0000006888	11/6/2018	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$ 850.64	002	PEPPER DRIVE SCHOOL
0000006894	11/6/2018	PLAYSCRIPTS, INC	PLAY MATERIALS - PD	0100	\$ 926.18	002	PEPPER DRIVE SCHOOL
0000006895	11/6/2018	EPS LITERACY & INTERVENTION	CLASSROOM MATERIALS	0100	\$ 273.63	002	PEPPER DRIVE SCHOOL
0000006896	11/6/2018	WONDER WORKSHOP INC	CLASSROOM MATERIALS	0100	\$ 646.46	002	PEPPER DRIVE SCHOOL
0000006978	11/20/2018	MAINTEX INC	CUSTODIAL SUPPLIES - PD	0100	\$ 85.95	002	PEPPER DRIVE SCHOOL
0000006981	11/20/2018	SKEDADDLE FUNDRAISERS	FUNDRAISER - PD	0100	\$ 8,337.00	002	PEPPER DRIVE SCHOOL
0000007006	11/27/2018	US GAMES	PE SUPPLIES	0100	\$ 1,422.73	002	PEPPER DRIVE SCHOOL
0000007008	11/27/2018	BARNES AND NOBLE BOOKSELLERS	LIBRARY BOOKS - PD	0100	\$ 55.44	002	PEPPER DRIVE SCHOOL
0000007022	11/29/2018	JUNIOR LIBRARY GUILD	LIBRARY BOOKS - PD	0100	\$ 5,064.90	002	PEPPER DRIVE SCHOOL
0000007045	11/30/2018	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$ 402.74	002	PEPPER DRIVE SCHOOL
				TOTAL	\$ 18,502.42	002	PEPPER DRIVE SCHOOL
0000006888	11/6/2018	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$ 259.31	003	CARLTON HILLS SCHOOL
0000006926	11/7/2018	DELL MARKETING L.P.	PRINTER - CH	0100	\$ 217.94	003	CARLTON HILLS SCHOOL
0000006943	11/8/2018	SCHOLASTIC BOOK FAIRS - 10	BOOK FAIR - CH	0100	\$ 1,982.22	003	CARLTON HILLS SCHOOL
0000006945	11/8/2018	FOLLETT SCHOOL SOLUTIONS INC.	LIBRARY BOOKS	0100	\$ 1,999.52	003	CARLTON HILLS SCHOOL
0000006971	11/20/2018	XYZPRINTING, INC.	ROBOTICS SUPPLIES	0100	\$ 1,983.53	003	CARLTON HILLS SCHOOL
0000007025	11/29/2018	DATEL SYSTEMS	HEADPHONES - CH	0100	\$ 192.63	003	CARLTON HILLS SCHOOL
0000007045	11/30/2018	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$ 317.21	003	CARLTON HILLS SCHOOL
				TOTAL	\$ 6,952.36	003	CARLTON HILLS SCHOOL
0000006888	11/6/2018	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$ 643.38	004	SYCAMORE CANYON SCH
0000006924	11/7/2018	IDENT-A-KID SERVICES OF AMERICA, INC	OFFICE SUPPLIES - SC	0100	\$ 99.93	004	SYCAMORE CANYON SCH
0000007045	11/30/2018	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$ 54.79	004	SYCAMORE CANYON SCH
				TOTAL	\$ 798.10	004	SYCAMORE CANYON SCH
0000006888	11/6/2018	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$ 85.51	005	PROSPECT AVENUE SCH
0000006902	11/6/2018	IDENT-A-KID SERVICES OF AMERICA, INC	OFFICE SUPPLIES	0100	\$ 75.22	005	PROSPECT AVENUE SCH
0000006911	11/6/2018	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$ 750.00	005	PROSPECT AVENUE SCH
0000006927	11/7/2018	DELL MARKETING L.P.	LAPTOPS - PA	0100	\$ 6,785.54	005	PROSPECT AVENUE SCH
0000006947	11/9/2018	STUDIO WC ARCHITECTURE	DSA CLOSE OUTS	2538	\$ 16,430.53	005	PROSPECT AVENUE SCH
0000006993	11/21/2018	HOME DEPOT COMMERCIAL ACCOUNT	M&O SUPPLIES	0100	\$ 80.78	005	PROSPECT AVENUE SCH
0000007004	11/26/2018	MEACOR SIGNS	SIGNS & SIGN MATERIALS	0100	\$ 996.69	005	PROSPECT AVENUE SCH
0000007007	11/27/2018	MAINTEX INC	CUSTODIAL SUPPLIES - PA	0100	\$ 54.13	005	PROSPECT AVENUE SCH
0000007045	11/30/2018	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$ 915.59	005	PROSPECT AVENUE SCH
				TOTAL	\$ 26,173.99	005	PROSPECT AVENUE SCH
0000006888	11/6/2018	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$ 240.24	006	CAJON PARK SCHOOL
0000006948	11/9/2018	AMAZON.COM	ART SUPPLIES FOR CO	0100	\$ 1,612.64	006	CAJON PARK SCHOOL
0000006949	11/9/2018	GRANDESIGN ADVERTISING FIRM INC	BANNERS	0100	\$ 70.00	006	CAJON PARK SCHOOL
0000006974	11/20/2018	R STORIES	ASSEMBLIES	0100	\$ 250.00	006	CAJON PARK SCHOOL
0000006997	11/26/2018	DELL MARKETING L.P.	TONER - CP	0100	\$ 933.47	006	CAJON PARK SCHOOL
0000007004	11/26/2018	MEACOR SIGNS	SIGNS & SIGN MATERIALS	0100	\$ 213.53	006	CAJON PARK SCHOOL

0000007048	11/30/2018	ZASUETA CONTRACTING INC.	BALL WALL INSTALL - CP	0100	\$	5,400.00	006	CAJON PARK SCHOOL
0000007051	11/30/2018	DUNN EDWARDS CORPORATION	PAINT SUPPLIES	0100	\$	47.88	006	CAJON PARK SCHOOL
				TOTAL	\$	8,767.76	006	CAJON PARK SCHOOL
0000006905	11/6/2018	WILBOOKS	CLASSROOM MATERIALS	0100	\$	213.34	007	CHET F HARRITT SCH
0000006906	11/6/2018	STEPS TO LITERACY	CLASSROOM MATERIALS	0100	\$	853.38	007	CHET F HARRITT SCH
0000006909	11/6/2018	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$	25.00	007	CHET F HARRITT SCH
0000006972	11/20/2018	US GAMES	PE SUPPLIES	0100	\$	1,047.18	007	CHET F HARRITT SCH
0000006977	11/20/2018	APPLE INC	COMPUTER - CFH	0100	\$	1,324.25	007	CHET F HARRITT SCH
0000007045	11/30/2018	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$	55.47	007	CHET F HARRITT SCH
				TOTAL	\$	3,518.62	007	CHET F HARRITT SCH
0000006879	11/1/2018	DEPARTMENT OF GENERAL SERVICES	PLAN CHECK FEES - ADDITION	2538	\$	7,395.20	008	CARLTON OAKS SCHOOL
0000006888	11/6/2018	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$	320.28	008	CARLTON OAKS SCHOOL
0000006922	11/7/2018	LAKESHORE LEARNING MATERIALS	ART SUPPLIES - CO	0100	\$	33.38	008	CARLTON OAKS SCHOOL
0000006923	11/7/2018	SMILE MAKERS	HEALTH OFFICE SUPPLIES	0100	\$	23.99	008	CARLTON OAKS SCHOOL
0000006925	11/7/2018	IDENT-A-KID SERVICES OF AMERICA, INC	OFFICE SUPPLIES	0100	\$	201.71	008	CARLTON OAKS SCHOOL
0000006975	11/20/2018	SUPER DUPER SCHOOL COMPANY	CLASSROOM MATERIALS	0100	\$	35.40	008	CARLTON OAKS SCHOOL
0000006976	11/20/2018	DATEL SYSTEMS	CLASSROOM SUPPLIES	0100	\$	192.63	008	CARLTON OAKS SCHOOL
0000006995	11/21/2018	AMAZON.COM	SUPPLIES - CO	0100	\$	265.53	008	CARLTON OAKS SCHOOL
0000007021	11/29/2018	LEARNING A-Z	LICENSE RENEWAL - CO	0100	\$	999.75	008	CARLTON OAKS SCHOOL
0000007028	11/29/2018	BLICK ART MATERIALS	ART SUPPLIES - CO	0100	\$	570.30	008	CARLTON OAKS SCHOOL
0000007045	11/30/2018	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$	197.02	008	CARLTON OAKS SCHOOL
				TOTAL	\$	10,235.19	008	CARLTON OAKS SCHOOL
0000006880	11/1/2018	GB'S FENCE COMPANY	FENCING - RS MODULARS	2538	\$	7,650.00	009	RIO SECO SCHOOL
0000006888	11/6/2018	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$	234.37	009	RIO SECO SCHOOL
0000006903	11/6/2018	US GAMES	PE SUPPLIES	0100	\$	4,101.64	009	RIO SECO SCHOOL
0000006946	11/8/2018	EXCEL FUNDRAISING INC	FUNDRAISER - RS	0100	\$	6,117.00	009	RIO SECO SCHOOL
0000007015	11/28/2018	SCHOOL OUTFITTERS	BENCHES - RS	0100	\$	1,844.46	009	RIO SECO SCHOOL
0000007029	11/29/2018	VERNIER SOFTWARE & TECHNOLOGY	SCIENCE SUPPLIES - RS	0100	\$	117.67	009	RIO SECO SCHOOL
0000007030	11/29/2018	FREY SCIENTIFIC	SCIENCE SUPPLIES - RS	0100	\$	41.20	009	RIO SECO SCHOOL
0000007031	11/29/2018	FISHER SCIENCE EDUCATION	SCIENCE SUPPLIES - RS	0100	\$	523.21	009	RIO SECO SCHOOL
0000007032	11/29/2018	CAROLINA BIOLOGICAL SUPPLY CO	SCIENCE SUPPLIES - RS	0100	\$	522.40	009	RIO SECO SCHOOL
0000007034	11/29/2018	AMAZON.COM	SCIENCE SUPPLIES - RS	0100	\$	1,447.37	009	RIO SECO SCHOOL
0000007040	11/29/2018	REUBEN H FLEET SCIENCE CENTER	ADMISSIONS	0100	\$	1,040.00	009	RIO SECO SCHOOL
0000007045	11/30/2018	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$	538.72	009	RIO SECO SCHOOL
				TOTAL	\$	24,178.04	009	RIO SECO SCHOOL
0000006878	11/1/2018	JULIAN PIE COMPANY	FUNDRAISER - HC	0100	\$	3,172.75	010	HILL CREEK SCHOOL
0000006881	11/1/2018	GB'S FENCE COMPANY	FENCING - HC	0100	\$	1,485.00	010	HILL CREEK SCHOOL
0000006888	11/6/2018	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$	290.14	010	HILL CREEK SCHOOL
0000006890	11/6/2018	DELL MARKETING L.P.	TONER - HC	0100	\$	505.62	010	HILL CREEK SCHOOL
0000006961	11/9/2018	LAKESHORE LEARNING MATERIALS	CLASSROOM SUPPLIES - HC	0100	\$	367.46	010	HILL CREEK SCHOOL
0000006996	11/21/2018	DEPARTMENT OF GENERAL SERVICES	FINAL CLOSE OUT FEES - HC	2538	\$	4,041.10	010	HILL CREEK SCHOOL
0000006998	11/26/2018	AMAZON.COM	SUPPLIES - CAL COAST GRANT-HC	0100	\$	146.53	010	HILL CREEK SCHOOL
0000006999	11/26/2018	CAPSTONE PRESS	SUBSCRIPTIONS - HC	0100	\$	1,265.00	010	HILL CREEK SCHOOL
0000007000	11/26/2018	ETA HAND2MIND	CLASSROOM SUPPLIES - HC	0100	\$	363.95	010	HILL CREEK SCHOOL
0000007009	11/27/2018	ETA HAND2MIND	CLASSROOM SUPPLIES - HC	0100	\$	23.11	010	HILL CREEK SCHOOL
0000007014	11/28/2018	GOLDEN IMAGE WINDOW	STAGE CURTAIN - HC	0100	\$	5,056.71	010	HILL CREEK SCHOOL

0000007024	11/29/2018	AMAZON.COM	GRANT SUPPLIES - HC	0100	\$	603.57	010	HILL CREEK SCHOOL
				TOTAL	\$	17,320.94	010	HILL CREEK SCHOOL
0000006942	11/8/2018	SEA WORLD OF CALIFORNIA	ADMISSIONS	0100	\$	338.00	015	ALTERNATIVE SCHOOL
0000007045	11/30/2018	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$	207.46	015	ALTERNATIVE SCHOOL
				TOTAL	\$	545.46	015	ALTERNATIVE SCHOOL
0000007020	11/29/2018	CITI CARDS /	PROJ. SAFE SUPPLIES	0100	\$	79.91	062	SUPERINTENDENT DEPT
0000007045	11/30/2018	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$	77.06	062	SUPERINTENDENT DEPT
				TOTAL	\$	156.97	062	SUPERINTENDENT DEPT
0000006959	11/9/2018	DAILY JOURNAL CORPORATION	LEGAL AD FOR CUPCCAC 2019	0100	\$	59.80	064	BUSINESS SERVICES
0000007045	11/30/2018	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$	1,928.60	064	BUSINESS SERVICES
0000007046	11/30/2018	DELL MARKETING L.P.	LAPTOP - BUS. SVCS	0100	\$	1,560.91	064	BUSINESS SERVICES
				TOTAL	\$	3,549.31	064	BUSINESS SERVICES
0000007013	11/28/2018	BENEFITFOCUS.COM, INC.	ANNUAL - BENEFITS	0100	\$	13,000.00	065	HUMAN RESOURCES
0000007026	11/29/2018	SEHI COMPUTER PRODUCTS INC	TONER - HR	0100	\$	238.34	065	HUMAN RESOURCES
0000007027	11/29/2018	DELL MARKETING L.P.	TONER - HR	0100	\$	84.95	065	HUMAN RESOURCES
0000007045	11/30/2018	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$	106.02	065	HUMAN RESOURCES
				TOTAL	\$	13,429.31	065	HUMAN RESOURCES
0000006888	11/6/2018	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$	67.80	066	EDUCATIONAL SERVICES
0000006910	11/6/2018	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$	675.00	066	EDUCATIONAL SERVICES
0000006950	11/9/2018	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$	875.00	066	EDUCATIONAL SERVICES
				TOTAL	\$	1,617.80	066	EDUCATIONAL SERVICES
0000006888	11/6/2018	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$	124.84	067	SPECIAL EDUCATION
0000006889	11/6/2018	DELL MARKETING L.P.	IMAGING DRUM - HC	0100	\$	40.93	067	SPECIAL EDUCATION
0000007011	11/28/2018	EXCELSIOR ACADEMY	NPS	0100	\$	35,560.80	067	SPECIAL EDUCATION
0000007012	11/28/2018	STEIN CENTER	NPS	0100	\$	47,158.32	067	SPECIAL EDUCATION
0000007033	11/29/2018	NORTH COASTAL CONSORTIUM	REGISTRATION FEES	0100	\$	30.00	067	SPECIAL EDUCATION
				TOTAL	\$	82,914.89	067	SPECIAL EDUCATION
0000007001	11/26/2018	BARNES AND NOBLE BOOKSELLERS	LIBRARY BOOKS - CP	0100	\$	569.04	068	EDUCATIONAL PROJECTS
0000007008	11/27/2018	BARNES AND NOBLE BOOKSELLERS	LIBRARY BOOKS - PD	0100	\$	155.35	068	EDUCATIONAL PROJECTS
0000007010	11/27/2018	BARNES AND NOBLE BOOKSELLERS	LIBRARY BOOKS FOR CO	0100	\$	434.44	068	EDUCATIONAL PROJECTS
0000007053	11/30/2018	MIDAMERICA BOOKS	LIBRARY BOOKS - CO	0100	\$	93.04	068	EDUCATIONAL PROJECTS
				TOTAL	\$	1,251.87	068	EDUCATIONAL PROJECTS
0000006884	11/1/2018	KISS INSTITUTE FOR PRACTICAL	ROBOTICS SUPPLIES	0100	\$	1,885.63	070	PUPIL SERVICES
0000006904	11/6/2018	BIRCH AQUARIUM AT SCRIPPS	CLASSROOM MATERIALS	0100	\$	360.00	070	PUPIL SERVICES
				TOTAL	\$	2,245.63	070	PUPIL SERVICES
0000006940	11/8/2018	BOUND TO STAY BOUND BOOKS INC	LIBRARY BOOKS - RS	0100	\$	208.85	071	DISTRICT LIBRARY
0000006941	11/8/2018	HOUGHTON MIFFLIN HARCOURT	MATH EXPRESSIONS	0100	\$	718.55	071	DISTRICT LIBRARY
				TOTAL	\$	927.40	071	DISTRICT LIBRARY
0000006877	11/1/2018	SMART & FINAL	SUPPLIES FOR PROJ. SAFE	6300	\$	150.00	072	PROJECT SAFE
0000006883	11/1/2018	ADVERTISING EDGE INC	T-SHIRTS FOR YALE PRESCHOOL	6300	\$	968.13	072	PROJECT SAFE
0000006888	11/6/2018	OFFICE DEPOT INC	OFFICE SUPPLIES	6300	\$	405.62	072	PROJECT SAFE
0000006892	11/6/2018	AMAZON.COM	SUPPLIES FOR PROJ. SAFE	6300	\$	150.40	072	PROJECT SAFE
0000006893	11/6/2018	AMAZON.COM	PROJECT SAFE SUPPLIES	6300	\$	53.85	072	PROJECT SAFE
0000006900	11/6/2018	SMART & FINAL	SUPPLIES FOR PROJECT SAFE	6300	\$	500.00	072	PROJECT SAFE
0000006901	11/6/2018	SMART & FINAL	SUPPLIES FOR PROJ. SAFE	6300	\$	500.00	072	PROJECT SAFE
0000006907	11/6/2018	AMAZON.COM	SUPPLIES FOR PROJ. SAFE	6300	\$	205.76	072	PROJECT SAFE

0000006908	11/6/2018	AMAZON.COM	SUPPLIES FOR PROJ. SAFE	6300	\$	264.27	072	PROJECT SAFE
0000006935	11/8/2018	AMAZON.COM	SUPPLIES FOR PROJ. SAFE	6300	\$	166.11	072	PROJECT SAFE
0000006936	11/8/2018	AMAZON.COM	SUPPLIES FOR PROJECT SAFE	6300	\$	27.77	072	PROJECT SAFE
0000006937	11/8/2018	AMAZON.COM	SUPPLIES FOR PROJ. SAFE	6300	\$	61.92	072	PROJECT SAFE
0000006938	11/8/2018	AMAZON.COM	SUPPLIES FOR PROJECT SAFE	6300	\$	91.08	072	PROJECT SAFE
0000006939	11/8/2018	SMART & FINAL	FOOD SUPPLIES FOR PROJ. SAFE	6300	\$	200.00	072	PROJECT SAFE
0000006944	11/8/2018	SAFETY SACK	SUPPLIES FOR PROJ. SAFE	6300	\$	274.56	072	PROJECT SAFE
0000006960	11/9/2018	AMAZON.COM	SUPPLIES FOR PROJ. SAFE	0100	\$	295.71	072	PROJECT SAFE
0000007020	11/29/2018	CITI CARDS /	PROJ. SAFE SUPPLIES	6300	\$	492.98	072	PROJECT SAFE
0000007020	11/29/2018	CITI CARDS /	PROJ. SAFE SUPPLIES	6300	\$	2,710.61	072	PROJECT SAFE
0000007041	11/29/2018	SMART & FINAL	SUPPLIES FOR YALE - HC	6300	\$	300.00	072	PROJECT SAFE
0000007042	11/29/2018	SMART & FINAL	SUPPLIES - YALE CH	6300	\$	300.00	072	PROJECT SAFE
0000007043	11/29/2018	SMART & FINAL	SUPPLIES YALE - SC	6300	\$	300.00	072	PROJECT SAFE
0000007044	11/29/2018	DELL MARKETING L.P.	PRINTER - CP	6300	\$	217.94	072	PROJECT SAFE
0000007045	11/30/2018	OFFICE DEPOT INC	OFFICE SUPPLIES	6300	\$	223.50	072	PROJECT SAFE
0000007054	11/30/2018	AMAZON.COM	SUPPLIES FOR PROJ. SAFE	6300	\$	310.86	072	PROJECT SAFE
0000007055	11/30/2018	AMAZON.COM	SUPPLIES FOR PROJ. SAFE	6300	\$	145.90	072	PROJECT SAFE
			TOTAL		\$	9,316.97	072	PROJECT SAFE
0000006933	11/8/2018	THE SOCO GROUP INC	FUEL FOR DISTRICT VEHICLES	0100	\$	282.45	073	TECHNOLOGY SERVICES
0000006934	11/8/2018	SC FUELS	ANNUAL FUEL FOR DIST. VEHICLES	0100	\$	2,000.00	073	TECHNOLOGY SERVICES
0000006962	11/20/2018	UNITED PARCEL SERVICE	RETURNED MERCH SHIPPING CHGS	0100	\$	22.98	073	TECHNOLOGY SERVICES
0000006973	11/20/2018	DATEL SYSTEMS	KEYBOARDS	0100	\$	1,189.56	091	TECHNOLOGY SERVICES
0000007019	11/28/2018	EPLUS TECHNOLOGY INC.	ANNUAL VM WARE RENEWAL	0100	\$	7,976.64	073	TECHNOLOGY SERVICES
0000007023	11/29/2018	WEST INTERACTIVE SERVICES CORP.	ANNUAL RENEWAL	0100	\$	8,750.00	073	TECHNOLOGY SERVICES
			TOTAL		\$	20,221.63	073	TECHNOLOGY SERVICES
0000006952	11/9/2018	MAINTEX INC	CUSTODIAL EQUIP. REPAIRS	0100	\$	59.25	074	OPERATIONS/CUSTODIAL
0000006989	11/21/2018	MAINTEX INC	VACUUM REPAIRS	0100	\$	177.75	074	OPERATIONS/CUSTODIAL
0000007017	11/28/2018	WASTE MANAGEMENT OF EL CAJON -	ROLL-OFF - SURPLUS TRASH	0100	\$	366.64	074	OPERATIONS/CUSTODIAL
			TOTAL		\$	603.64	074	OPERATIONS/CUSTODIAL
0000006876	11/1/2018	HOME DEPOT COMMERCIAL ACCOUNT	HVAC SUPPLIES	0100	\$	89.74	075	MAINTENANCE
0000006882	11/1/2018	DECKER EQUIPMENT	MAINTENANCE SUPPLIES	0100	\$	71.02	075	MAINTENANCE
0000006891	11/6/2018	ENVIRO MATRIX ANALYTICAL, INC.	LAB TESTING	0100	\$	240.00	075	MAINTENANCE
0000006898	11/6/2018	SKYCO SKYLIGHTS	SUPPLIES FOR REPAIRS	0100	\$	341.57	075	MAINTENANCE
0000006932	11/7/2018	HODGE PRODUCTS INC	HARDWARE/LOCKS SUPPLIES	0100	\$	96.81	075	MAINTENANCE
0000006933	11/8/2018	THE SOCO GROUP INC	FUEL FOR DISTRICT VEHICLES	0100	\$	2,910.07	075	MAINTENANCE
0000006934	11/8/2018	SC FUELS	ANNUAL FUEL FOR DIST. VEHICLES	0100	\$	30,000.00	075	MAINTENANCE
0000006957	11/9/2018	INTERSTATE BATTERY OF SAN DIEGO INC	ELEVATOR LIFT BATTERIES	0100	\$	204.79	075	MAINTENANCE
0000006986	11/21/2018	ABABA BOLT	M&O SUPPLIES	0100	\$	105.14	075	MAINTENANCE
0000006987	11/21/2018	ALLSTATE SIGN & PLAQUE CORP	SIGN MATERIALS	0100	\$	45.07	075	MAINTENANCE
0000006990	11/21/2018	R&R CONTROLS, INC.	SUPPLIES AND REPAIRS - HVAC	0100	\$	2,184.09	075	MAINTENANCE
0000006990	11/21/2018	R&R CONTROLS, INC.	SUPPLIES AND REPAIRS - HVAC	0100	\$	716.84	075	MAINTENANCE
0000006991	11/21/2018	ON TIME STRIPING	LINE PAINTING	0100	\$	1,850.00	075	MAINTENANCE
0000006992	11/21/2018	24-HOUR ELEVATOR, INC.	ELEVATOR REPAIRS SERVICE CALL	0100	\$	200.00	075	MAINTENANCE
0000006994	11/21/2018	HALDEMAN INC	HVAC SUPPLIES	0100	\$	662.06	075	MAINTENANCE
0000007004	11/26/2018	MEACOR SIGNS	SIGNS & SIGN MATERIALS	0100	\$	73.81	075	MAINTENANCE
0000007005	11/27/2018	24-HOUR ELEVATOR, INC.	LOAD TESTING - PA WC LIFT	0100	\$	1,000.00	075	MAINTENANCE

0000007016	11/28/2018	AMAZON.COM	RAIN GEAR - M&O STAFF	0100	\$	996.59	075	MAINTENANCE
0000007047	11/30/2018	ADVANCE PLUMBING CO	EMERGENCY REPAIRS (SEWER-DO)	0100	\$	5,345.00	075	MAINTENANCE
0000007051	11/30/2018	DUNN EDWARDS CORPORATION	PAINT SUPPLIES	0100	\$	47.88	075	MAINTENANCE
0000007052	11/30/2018	DIXIELINE LUMBER COMPANY	HARDWARE/DOOR/LOCK SUPPLIES	0100	\$	564.24	075	MAINTENANCE
			TOTAL		\$	47,744.72	075	MAINTENANCE
0000006928	11/7/2018	INTERSTATE BATTERY OF SAN DIEGO INC	SUPPLIES FOR REPAIRS	0100	\$	329.02	076	TRANSPORTATION
0000006929	11/7/2018	KNIGHT PRODUCTS GROUP	SUPPLIES	0100	\$	445.90	076	TRANSPORTATION
0000006930	11/7/2018	BORDER RECAPING, LLC	TIRES FOR REG. ED BUSES	0100	\$	694.21	076	TRANSPORTATION
0000006931	11/7/2018	RELIABLE TIRE INC	USED TIRE HAULAWAY	0100	\$	128.00	076	TRANSPORTATION
0000006933	11/8/2018	THE SOCO GROUP INC	FUEL FOR DISTRICT VEHICLES	0100	\$	5,681.81	076	TRANSPORTATION
0000006933	11/8/2018	THE SOCO GROUP INC	FUEL FOR DISTRICT VEHICLES	0100	\$	5,706.09	076	TRANSPORTATION
0000006934	11/8/2018	SC FUELS	ANNUAL FUEL FOR DIST. VEHICLES	0100	\$	34,000.00	076	TRANSPORTATION
0000006934	11/8/2018	SC FUELS	ANNUAL FUEL FOR DIST. VEHICLES	0100	\$	34,000.00	076	TRANSPORTATION
0000006953	11/9/2018	EXPRESS PERFORMANCE CENTER	SUPPLIES FOR REPAIRS	0100	\$	13.95	076	TRANSPORTATION
0000006954	11/9/2018	HOSE & RUBBER PRODUCTS	SUPPLIES FOR VEHICLE REPAIRS	0100	\$	372.82	076	TRANSPORTATION
0000006955	11/9/2018	O'REILLY AUTO PARTS	SUPPLIES FOR REPAIRS	0100	\$	80.60	076	TRANSPORTATION
0000006956	11/9/2018	ROADONE	TOWING SERVICES	0100	\$	332.00	076	TRANSPORTATION
0000006963	11/20/2018	O'REILLY AUTO PARTS	PARTS FOR REPAIRS	0100	\$	65.34	076	TRANSPORTATION
0000006964	11/20/2018	WAYNE MILLER'S MOBILE TIRE INC	VEHICLES TIRES	0100	\$	413.49	076	TRANSPORTATION
0000006966	11/20/2018	DION INTERNATIONAL TRUCKS LLC	SUPPLIES FOR REPAIRS	0100	\$	578.35	076	TRANSPORTATION
0000006967	11/20/2018	ASBURY ENVIRONMENTAL SVCS	ENVIRONMENTAL SERVICES	0100	\$	212.80	076	TRANSPORTATION
0000006968	11/20/2018	PENSKE FORD	PARTS FOR REPAIRS	0100	\$	347.35	076	TRANSPORTATION
0000006969	11/20/2018	INTERSTATE BATTERY OF SAN DIEGO INC	SUPPLIES	0100	\$	216.26	076	TRANSPORTATION
0000006970	11/20/2018	SCHOOL BUS PARTS COMPANY	SUPPLIES	0100	\$	156.58	076	TRANSPORTATION
0000006979	11/20/2018	SNAP-ON TOOLS	TOOLS FOR REPAIRS	0100	\$	338.34	076	TRANSPORTATION
0000006979	11/20/2018	SNAP-ON TOOLS	TOOLS FOR REPAIRS	0100	\$	22.68	076	TRANSPORTATION
0000006980	11/20/2018	THE DETAIL SHOP	VEHICLE DETAILING	0100	\$	1,200.00	076	TRANSPORTATION
0000007003	11/26/2018	MASON'S SAW & LAWNMOWER SERVICE, INC.	SMALL EQUIPMENT REPAIRS	0100	\$	2,377.00	076	TRANSPORTATION
0000007003	11/26/2018	MASON'S SAW & LAWNMOWER SERVICE, INC.	SMALL EQUIPMENT REPAIRS	0100	\$	792.34	076	TRANSPORTATION
0000007018	11/28/2018	THE SOCO GROUP INC	FUEL FOR BUSES	0100	\$	1,040.30	076	TRANSPORTATION
0000007018	11/28/2018	THE SOCO GROUP INC	FUEL FOR BUSES	0100	\$	1,646.18	076	TRANSPORTATION
0000007035	11/29/2018	BUCKMAN FENCE COMPANY	CARPORT COVER - TRACTOR	0100	\$	3,240.00	076	TRANSPORTATION
			TOTAL		\$	94,431.41	076	TRANSPORTATION
0000006897	11/6/2018	HOME DEPOT COMMERCIAL ACCOUNT	ON-SITE REPAIRS - PD	0100	\$	45.20	077	FACILITIES MODERNIZATION
0000006958	11/9/2018	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES FOR SC FENCE FABRIC	4000	\$	17.20	077	FACILITIES MODERNIZATION
0000006988	11/21/2018	AMERICAN FENCE COMPANY	FENCING SUPPLIES	4000	\$	7,582.92	077	FACILITIES MODERNIZATION
0000006993	11/21/2018	HOME DEPOT COMMERCIAL ACCOUNT	M&O SUPPLIES	0100	\$	79.00	077	FACILITIES MODERNIZATION
0000007004	11/26/2018	MEACOR SIGNS	SIGNS & SIGN MATERIALS	0100	\$	70.04	077	FACILITIES MODERNIZATION
0000007049	11/30/2018	LOWE'S STORE #1661	SUPPLIES FOR FENCE FABRIC	4000	\$	18.85	077	FACILITIES MODERNIZATION
0000007050	11/30/2018	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES FOR FENCE FABRIC	4000	\$	85.98	077	FACILITIES MODERNIZATION
			TOTAL		\$	7,899.19	077	FACILITIES MODERNIZATION
0000006886	11/5/2018	DELL MARKETING L.P.	INVENTORY REPLENISHMENT	0100	\$	1,523.02	078	WAREHOUSE
0000006899	11/6/2018	DELL MARKETING L.P.	INVENTORY REPLENISHMENT	0100	\$	8,401.39	078	WAREHOUSE
0000006912	11/7/2018	SUPPLY SOLUTIONS	INVENTORY REPLENISHMENT	0100	\$	1,520.57	078	WAREHOUSE
0000006913	11/7/2018	CAMEO PAPER & JANITORIAL	INVENTORY REPLENISHMENT	0100	\$	2,531.05	078	WAREHOUSE
0000006914	11/7/2018	HENRY SCHEIN INC	INVENTORY REPLENISHMENT	0100	\$	484.84	078	WAREHOUSE

0000006915	11/7/2018	MISSION JANITORIAL SUPPLIES	INVENTORY REPLENISHMENT	0100	\$	60.51	078	WAREHOUSE
0000006916	11/7/2018	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	\$	372.38	078	WAREHOUSE
0000006917	11/7/2018	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	\$	106.28	078	WAREHOUSE
0000006918	11/7/2018	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	\$	122.34	078	WAREHOUSE
0000006919	11/7/2018	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$	1,327.15	078	WAREHOUSE
0000006921	11/7/2018	US GAMES	INVENTORY REPLENISHMENT	0100	\$	2,609.49	078	WAREHOUSE
0000006951	11/9/2018	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$	75.42	078	WAREHOUSE
0000006982	11/21/2018	CAMEO PAPER & JANITORIAL	INVENTORY REPLENISHMENT	0100	\$	148.16	078	WAREHOUSE
0000006983	11/21/2018	MAINTEX INC	INVENTORY REPLENISHMENT	0100	\$	489.34	078	WAREHOUSE
0000006984	11/21/2018	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$	337.79	078	WAREHOUSE
0000006985	11/21/2018	AMAZON.COM	INVENTORY REPLENISHMENT	0100	\$	1,084.57	078	WAREHOUSE
0000007002	11/26/2018	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$	138.26	078	WAREHOUSE
0000007017	11/28/2018	WASTE MANAGEMENT OF EL CAJON -	ROLL-OFF - SURPLUS TRASH	0100	\$	440.04	078	WAREHOUSE
0000007036	11/29/2018	CAMEO PAPER & JANITORIAL	INVENTORY REPLENISHMENT	0100	\$	1,002.08	078	WAREHOUSE
0000007037	11/29/2018	MAINTEX INC	INVENTORY REPLENISHMENT	0100	\$	169.61	078	WAREHOUSE
0000007038	11/29/2018	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	\$	92.45	078	WAREHOUSE
0000007039	11/29/2018	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$	326.48	078	WAREHOUSE
			TOTAL		\$	23,363.22	078	WAREHOUSE
0000006888	11/6/2018	OFFICE DEPOT INC	OFFICE SUPPLIES	1300	\$	238.02	090	CENTRAL KITCHEN
0000007045	11/30/2018	OFFICE DEPOT INC	OFFICE SUPPLIES	1300	\$	117.93	090	CENTRAL KITCHEN
			TOTAL		\$	355.95	090	CENTRAL KITCHEN
					\$	427,022.79	Gran	

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Consent Item E.2.4.
Prepared by Karl Christensen
December 18, 2018

Approval/Ratification of Revolving Cash Report

BACKGROUND:

The Revolving Cash Fund of \$20,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

It is recommended that the Board of Education approve checks #22620 through #22623 on the \$20,000 Revolving Cash Account.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact is \$3,496.00 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.4.

**SANTEE SCHOOL DISTRICT
REVOLVING CASH REPORT- \$20,000**

Date	Number	Name	Memo	Amount
11/14/18	22620	San Diego Cnty Superintendent of Schools	Travel	250.00
11/14/18	22621	San Diego Cnty Symposium Fund	Travel	95.00
11/27/18	22622	Dustin Burns	Travel	151.00
12/03/18	22623	Hornblower Cruises	Pepper Drive 8th grade Curise	3,000.00

Total Checks Written \$3,496.00

Total to be Reimbursed \$3,496.00

Total to Deduct from Future Reimbursement

Consent Item E.2.5. Acceptance of Donations, Grants, and Bequests
 Prepared by Karl Christensen
 December 18, 2018

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations, grants, and/or bequests have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Received From</i>	<i>Designated For Use At</i>
DONATIONS			
STEM Kits (2), Storybook STEM Novel Units	\$579.90	Cal Coast Cares Foundation	Hill Creek School
Funds for Student Enrichment Assembly	\$290.50	Mauseth & Pham Den / Santee Pediatric Dentistry & Orthodontics	PRIDE Academy
Funds for Scholastic News Classroom Periodicals	\$1,486.25	PRIDE Academy PTA	PRIDE Academy
GRANTS			
(None)			
BEQUESTS			
(None)			
TOTAL RECEIVED	\$2,356.65		

RECOMMENDATION:

Administration recommends acceptance of the donations, grants, and/or bequests listed above for the District and authorization to send a letter of appreciation on behalf of the governing Board.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The donations, grants, and/or bequests listed above are valued at \$2,356.65.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.5.

Consent Item E.2.6. Approval/Ratification of General Services Agreements
 Prepared by Karl Christensen
 December 18, 2018

BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of general services such as educational presentations/assemblies, or specialized student services. Some services are on an as-needed basis billed on an hourly or daily rate while other services are billed by the job. The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant. Service providers that do not qualify as an independent contractor will be processed through Human Resources under a short-term employment services agreement.

Approval of the following General Services Agreements is requested:

Vendor Name	Description of Services	Date(s) of Service	Amount	Funding
Project Wildlife	Assembly	12/20/18	\$0	PRIDE Academy

RECOMMENDATION:

It is recommended that the Board of Education approve agreements with General Service Providers as presented.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of the General Service Agreements is detailed in the table above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.6.

Consent Item E.2.7.
 Prepared by Karl Christensen
 December 18, 2018

Approval/Ratification of Agreements for Mileage
 Reimbursement In Lieu of District Transportation

BACKGROUND:

The Santee School District is required to provide for transportation of Special Education students when their Individualized Education Plan (IEP) includes the need for this service. In lieu of the District providing transportation, the District offers parents/guardian the opportunity to transport their own children and receive reimbursement for their incurred mileage at the IRS-approved rate.

The Commercial Warrants Audit manual stipulates that an agreement is to be executed with the Parent/Guardian whenever mileage reimbursement is provided. Agreements with parents/guardians opting to receive mileage reimbursement during the 2018-19 and 2019-20 school year for the transportation of their own child(ren) are listed below:

School of Attendance	Round Trip Miles Per Day	# of Days	Per Mile Rate	Total Estimated Annual Cost
Sycamore Canyon School	10	146	\$0.5450	\$795.70
Total:				\$795.70

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Parent/Guardian agreements for mileage reimbursement in lieu of District transportation.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of \$795.70 is paid in lieu of District provided transportation.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.7.

Consent Item E.2.8.
Prepared by Karl Christensen
December 18, 2018

Authorization to Disseminate a Request For
Bid #1920-090-01: Commodities, Non-Commodities,
and Grocery/Snack

BACKGROUND:

The District expects to purchase frozen foods, frozen commodities and grocery items for the 2019-20 fiscal year that will exceed bid limits. Consequently, a formal bid process is necessary.

If authorization is granted, the legal ad for Bid #1920-090-01: Frozen foods, frozen commodities and grocery items will be published in the San Diego Daily Transcript on March 4th and 11th 2019. Bids will be opened on March 27, 2019 and Administration will bring forth a recommendation for award of bid at the April 16, 2019 Board of Education meeting. Bid #1920-090-01: Commodities, Non-Commodities and Grocery/ Snack is for the 2019-20 fiscal year with an option to extend the contract annually for up to two additional years.

RECOMMENDATION:

It is recommended that the Board of Education grant authorization to seek bids for the procurement of Bid #1920-090-01: Commodities, Non-Commodities, and Grocery/ Snack for the 2019-20 fiscal year with an option to extend the contract annually for up to two additional years.

This recommendation supports the following District goals:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact is an estimated cost of \$250,000 annually to be funded from the Child Nutrition Fund.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.8.

Prepared by Dr. Stephanie Pierce
December 18, 2018

BACKGROUND:

Educational Services and the Information Technology department are seeking approval to distribute the *Speak Up* National Research Project Survey to our students, teachers, administrators, parents, and community members.

Speak Up is a research tool used by school districts to learn what students, educators, parents, and the community perceptions are regarding education trends. The *Speak Up* Research Project for Digital Learning, a national initiative of Project Tomorrow, is both a national research project and a free service to schools and districts everywhere. Since fall 2003, *Speak Up* has helped education leaders include the voices of their stakeholders in annual and long-term planning. More than 5 million participants have made *Speak Up* the largest collection of authentic, unfiltered stakeholder input on educational topics. National-level reports inform policymakers at all levels. Educators from more than 30,000 schools have used *Speak Up* data to create and implement their vision for the next generation of learning.

RECOMMENDATION:

It is recommended that the Board of Education approve the submission of the *Speak Up* Survey to teachers, administrators, students, parents, and community members.

This recommendation supports the following district goals:

- Assure the highest level of educational achievement for all students.
- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

FISCAL IMPACT:

There is no fiscal impact to the District to administer the *Speak Up* Survey.

STUDENT ACHIEVEMENT IMPACT:

The *Speak Up* survey will yield important data about stakeholders' perceptions of education, technology, schools of the future, science and math instruction, professional development, and career exploration. Data from this survey will be used in the development of future programs and policies.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.1.

Consent Item E.3.2.

Approval of Nonpublic School Individual Services Agreement with Excelsior Academy for Nonpublic School Services

Prepared by Dr. Stephanie Pierce
December 18, 2018

BACKGROUND:

At times, students with disabilities require enrollment in an alternative educational setting (i.e., nonpublic school) due to their specific needs and to demonstrate educational progress. On 12/7/18, a new student registered in Santee. The student's current placement is Excelsior Academy. The student's disabilities require enrollment at Excelsior Academy for the remainder of the 2018-2019 school year.

RECOMMENDATION:

Administration recommends the Board of Education approve the Nonpublic School Individual Services Agreement with Excelsior Academy for this student for the period of December 7, 2018 through June 30, 2019. The contract will be available at the Board Meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The terms of the Contract are as follows:

School/Agency	Number of Students	Duration of Service	Cost per Day	Total Cost
Excelsior Academy	1 student	144 days including 7 days of ESY instruction	\$167.53	\$24,124.32

STUDENT ACHIEVEMENT:

Some students require alternative settings to demonstrate educational progress.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.2.

BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Appointments:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date
1. Craft, Nichole	Carlton Hills	III-01 #10321953	\$0.00	\$50,504.00	01-07-19 to 06-12-19
2. Larkin, April	PRIDE Academy	III-01 #10321955	\$0.00	\$50,504.00	01-07-19 to 06-12-19
3. Silver, Kathleen	Sycamore Canyon	III-01 #10321954	\$0.00	\$50,504.00	01-07-19 to 06-12-19
4. Thompson, Brianna	Chet F. Harritt	III-02 #10321951	\$0.00	\$50,504.00	01-07-19 to 06-12-19
5. Tweet, Elizabeth	Hill Creek	IV-03 #30010835	\$0.00	\$53,786.00	12-12-18 to 06-12-19

B. Temporary Rehires:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date
1. Stone, Lisa	Hill Creek	III-01 #10321952	\$0.00	\$50,504.00	01-07-19 to 06-12-19

C. Change of Status/Location:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

Classified Staff

H. New Appointments:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Arispe, Amanda	PRIDE Academy	Campus Aide CA A / 2.0 hrs #10327498	\$0.00	\$476.67	11-14-18
2. Barkley, Tracey	Hill Creek	Instructional Assistant, Special Ed II 21 A / 6.0 hrs #10327214	\$0.00	\$2,050.56	11-30-18

Classified Staff continued

H. New Appointments continued:

3. Barron, Gabriela	Sycamore Canyon	Instructional Assistant, Special Ed II 21 A / 3.5 hrs #30006141	\$0.00	\$1,196.16	11-26-18
4. Bunge, Alexis	Cajon Park	Project SAFE Assistant 17 A / 3.5 hrs #10325037	\$0.00	\$904.87	11-08-18
5. Candelario, Mirella	Chet F. Harritt	Project SAFE Assistant 17 A / 3.92 hrs #10325007	\$0.00	\$1,102.13	12-10-18
6. Gifford, Bethany	Special Education	Occupational Therapist 35.5 A / 4.0 hrs #30008934	\$0.00	\$2,544.48	11-14-18
7. Hartpence, Brianna	Sycamore Canyon	Instructional Assistant, Special Ed I 20 A / 3.0 hrs #10327159	\$0.00	\$976.78	11-13-18
8. Hauner, Janel	Carlton Oaks	Project SAFE Assistant 17 A / 2.5 hrs #30006233	\$0.00	\$646.43	11-15-18
9. McCollister, Megan	Sycamore Canyon	Instructional Assistant, Special Ed II 21 A / 3.5 hrs #10327155	\$0.00	\$1,196.16	11-27-18
10. Ochoa, Starr	Rio Seco	Campus Aide CA A / 2.0 hrs #10327464	\$0.00	\$476.67	12-11-18
11. Shelley, Jesse	Cajon Park	Campus Aide CA A / 2.0 hrs #10327471	\$0.00	\$476.67	11-26-18
12. Silvera, Charlotte	Carlton Hills	Custodian II 23 A / 8.0 hrs #10326438	\$0.00	\$3,020.92	11-29-18
13. Wright, Dannah	Cajon Park	Instructional Assistant, Special Ed II 21 A / 3.0 hrs #30010914	\$0.00	\$1,025.28	12-04-18

I. Rehires:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date

J. Change of Status/Location:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Buckmaster, Michael	Transportation	Bus Driver I 25 A / 6.6 hrs to 25 A / 6.74 hrs #10326231	\$2,752.20	\$2,808.91	12-01-18
2. Giddens, Barbara	Sycamore Canyon	Early Childhood Group Leader II 22 E / 8.0 hrs to 24 E / 8.0 hrs #10325097	\$3,499.66	\$3,867.25	12-05-18
3. Jarrell, Felicia	Carlton Oaks	Instructional Assistant, Special Ed II 21 E / 5.75 hrs to 21 E / 6.0 hrs #30007633	\$2,397.91	\$2,502.00	12-10-18

Classified Staff continued

J. Change of Status/Location continued:

4. Osborn, Danny	Sycamore Canyon	Custodian II 23 E / 6.0 hrs to 23 E / 8.0 hrs #10326433	\$2,759.56	\$3,679.42	11-13-18
5. Prochazka, Alanda	Carlton Oaks	Instructional Assistant, Special Ed II 21 E / 6.0 hrs to 21 E / 6.25 hrs #30007479	\$2,502.00	\$2,606.42	12-05-18
6. Rodriguez, Judith	Carlton Oaks to <i>Carlton Hills</i>	Instructional Assistant, Special Ed II 21 E / 6.0 hrs #30010904	\$2,502.00	\$2,502.00	11-26-18
7. Salcido, Delia	Sycamore Canyon	Early Childhood Group Leader II 22 B / 8.0 hrs to 24 B / 8.0 hrs #10325104	\$2,777.12	\$3,066.78	12-05-18
8. Velasquez, Alicia	Transportation	Van Driver 22 A / 5.95 hrs to 22 A / 6.05 hrs #30003738	\$2,139.54	\$2,175.50	11-29-18
9. Williams, Kendra	Hill Creek	Early Childhood Assistant II 18 E / 3.75 hrs to <i>Early Childhood Group Lead I</i> 19.5 E / 5.75 hrs #10325028	\$1,348.50	\$2,224.12	11-26-18

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date

L. Resignations:

Employee	Location	Position	Reason	Effective Date
1. Glover-Fanucchi, Dandridge	Chet F. Harritt	Instructional Assistant, Special Ed I	Personal	12-15-18
2. Sidiqi, Yalda	Carlton Oaks	Project SAFE Assistant	Moving	12-21-18
3. Siebler, Cheri	Cajon Park	Out-of-School Time Site Leader	Retirement	01-01-19

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date

RECOMMENDATION:

It is recommended that the Board of Education approve the listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants.

Motion: _____ Second: _____ Vote: _____

Consent Item E.4.2.

Approval of Santee Collaborative Reinvestment Plan for the Use of LEA Medi-Cal Funds

Prepared by Tim Larson
December 18, 2018

BACKGROUND:

The Santee Community Collaborative's mission is to promote a healthier, more proactive community that builds resilient children and families.

One way to promote a stronger community is by participating in the LEA Medi-Cal Program. School districts participating in the program are required to annually approve a budget for the reinvestment of the funds received through the billing and reimbursement process. The law also requires that the local community collaborative develop and recommend a budget to the governing board for consideration.

On December 5, 2018, Santee Community Collaborative approved the attached budget. The majority of the proposed budget will fund the Collaborative Director. All funds not proposed for expenditure in this budget will be saved to fund the coordinator's position in 2018-19.

RECOMMENDATION:

It is recommended that the Board of Education approve the reinvestment plan for use of LEA Medi-Cal funds.

FISCAL IMPACT:

The attached Santee Community Collaborative Reinvestment Plan outlines how LEA Medi-Cal funding will be expended for the 2018-19 school year.

STUDENT ACHIEVEMENT:

Support services may provide a greater potential for student success.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.4.2.

**Santee Community Collaborative
Proposed LEA Reinvestment Plan for 2018-19**

Revenue	Budget
LEA Medi-Cal Carryover:	152,334.00
	<u>152,334.00</u>
Total Available for 2018-19	<u>152,334.00</u>
 Expenses	
Staffing Salary and Fringe	100,964.00
 Supplies	
Meeting Supplies/Food/Recognition	1,000.00
Postage	500.00
Office Supplies	600.00
Travel and Training	
Mileage	1,950.00
Staff Training	589.00
 Contracts	
Billing Contract	6,350.00
Mental Health Assessments	24,127.00
 Collaborative Programs	
Programs for Collaborative	9,000.00
 Subtotal	 145,080.00
Indirect Cost 5%	7,254.00
 Total for FY 2018-19	 <u>152,334.00</u>

BACKGROUND:

The District Calendar Committee, comprised of representatives from employee associations, district administration, parents, and members of the Board, met to consider several options of school calendars for the 2019-2020 school year. Concerns addressed by the committee included recommended calendars from surrounding districts, the State testing window, parent conference week, and appropriate and traditional breaks.

The recommended option from the committee reflects these significant dates:

- Students return on August 21, 2019
- Parent Conferences – November 4 - 8 (modified days)
- Veterans’ Day - Monday, November 11
- Thanksgiving Break – November 25 - 29
- Winter break December 23 – January 3
- Lincoln’s Day observance - Monday, February 10
- President’s Day observance - Monday, February 17
- School year ends on June 10, 2020

RECOMMENDATION:

It is recommended that the Board of Education approve the proposed District school calendar for the 2019-2020 school year.

FISCAL IMPACT:

There is no fiscal impact to the general fund as a result of this item.

STUDENT ACHIEVEMENT IMPACT:

Not applicable.

Motion: _____ Second: _____ Vote: _____ Agenda Item E.4.3.

Santee School District 2019-2020 School Calendar

DRAFT

Month	Calendar Grid	Event/Date	Event/Date	Calendar Grid	Event/Date																																															
July 2019	<table border="1"> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> <tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr> <tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr> <tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td></tr> </table>	S	M	T	W	Th	F	S		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				7/4	INDEPENDENCE DAY	January 2020	1/1	NEW YEAR'S DAY				
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				1/6	Classes resume																																															
		7/31	Principals return	1/20	MARTIN LUTHER KING DAY observance																																															
		8/1	VPs return																																																	
		8/1	11-mo employees return																																																	
		8/1	*Sch Sec/SACs return																																																	
		8/12	School offices open to public																																																	
		8/14	Teachers return	2/10	LINCOLN'S DAY observance																																															
		8/14-8/15	District Prof Dev	2/17	WASHINGTON'S DAY observance																																															
		8/16-8/20	Site Prof Dev	2/20	End of 2nd trimester (60 days)																																															
		8/21	10-mo employees return																																																	
		8/21	Students Return																																																	
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October 2019	<table border="1"> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> <tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td></td></tr> <tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr> <tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr> <tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td></tr> </table>	S	M	T	W	Th	F	S		1	2	3	4	5		6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					April 2020						
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		11/4-11/8	Parent/Teacher Conf; modified days	12	13	14	15	16	17	18																																										
		11/11	VETERANS' DAY Observance	19	20	21	22	23	24	25																																										
		11/25-11/29	THANKSGIVING BREAK	26	27	28	29	30	31																																											
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		11/29	LOCAL HOLIDAY																																																	
December 2019	<table border="1"> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td><td></td></tr> </table>	S	M	T	W	Th	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					12/23-1/3	WINTER BREAK	May 2020						
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		12/24	LOCAL HOLIDAY in lieu of Admissions' Day	5	6	7	8	9	10	11																																										
		12/25	CHRISTMAS DAY	12	13	14	15	16	17	18																																										
		12/26	LOCAL HOLIDAY	19	20	21	22	23	24	25																																										
		12/31	LOCAL HOLIDAY	26	27	28	29	30	31																																											
				June 2020																																																
				6/10	End of 3rd trimester (68 days)																																															
				6/10	Teacher's last day																																															
				6/10	Last school day; minimum day																																															
				6/10	9-mo emp last work day																																															
				6/18	10-mo emp last work day																																															
				6/18	Sch Sec/SACs last work day																																															
				6/18	VPs last work day																																															
				6/23	Prin last work day																																															
				6/30	11-mo emp last work day																																															

Promotion dates vary (please contact school sites)

Important Dates	
9/30-10/1	Rosh Hashana
10/9	Yom Kippur
4/24-5/23	Ramadan

*Variations of Sch Sec/SAC employee schedules will be approved by supervisor and a copy provided to payroll.

Board Approved:

Consent Item E.4.4.
Prepared by Tim Larson
December 18, 2018

Approval of Revisions to Van Driver Job Description

BACKGROUND:

After careful review of position requirements in the transportation department, administration has concluded that certifications required by the California Highway Patrol (CHP) only includes First Aid certification as part of the required training for Bus Drivers. For consistency, the requirement for CPR/AED certification has been removed from the Van Driver job description and will only require First Aid.

Presented tonight, is the revised Van Driver job description.

RECOMMENDATION:

It is recommended that the Board of Education approve revisions to the Van Driver job description.

FISCAL IMPACT:

There is no impact to the General Fund as a result of this item.

STUDENT ACHIEVEMENT IMPACT:

Accurate training and certification is critical for student safety.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.4.4.

SANTEE SCHOOL DISTRICT

Classification: 22

Van Driver

DEFINITION

Under the direction of the Transportation Director, the Van Driver position will transport students and/or staff to and from school, field trips, and other locations as directed; provide supervision and direction to passengers.

DISTINGUISHING CHARACTERISTICS

Incumbents in the Van Driver classification transport students and staff in a van to/from school and other related events.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Operate a district van over designated routes according to established time schedules. Transport students and staff on various field trips and other school or district related trips.
2. Pick up and drop off general education and special education students at designated stops; assure orderly and safe loading and unloading of passengers.
3. Inspect vehicle prior to operation for safety purposes and report defects and need for repairs; refuel; check oil level, hoses and belts; perform regular safety checks on vehicles as directed.
4. Maintain cleanliness of windows, mirrors and floors of assigned vehicle on a daily basis.
5. Maintain daily routine records and reports including vehicle condition reports & trip sheets.
6. Communicate with school staff and parents regarding passenger behavior as needed.
7. Transporting of passengers may require driving on county roads, freeways and city streets day and night and in different weather conditions.
8. May transport other materials in district vehicles such as luggage to 6th grade camp.
9. Maintain order and safety among students in the vehicle, following district policies regarding the discipline of children.
10. Provides assistance to students requiring booster or other seating apparatus. Provides seating assistance to students and others with strength and mobility needs.
11. Instruct students and others on proper vehicle behavior and emergency procedures.
12. During times when vehicles are not in use, perform generalized cleaning activities in the Transportation Department.
13. Ensure compliance with applicable provisions of California Motor Vehicle Code and Education Code as related to vehicle driving and transporting of students.

ESSENTIAL DUTIES AND RESPONSIBILITIES- continued

14. Serve as a substitute Bus Driver I once certification has been obtained.
15. Perform other related duties as assigned.

QUALIFICATIONS GUIDE

Knowledge of:

1. Safe driving practices and techniques.
2. Basic understanding of State laws, rules and regulations and Education Code sections pertaining pupil transportation.
3. Requires knowledge of and understanding how to apply first aid practices.
4. Requires effective communication skills.
5. Geography of the school district and other district's served.
6. School district map indicating all facilities and established routes between.
7. Proper handling of hazardous materials.

Ability to:

1. Perform all of the duties of the position with minimal supervision.
2. Drive a van safely and efficiently while keeping to well-established schedules.
3. Maintain order among students, both while driving and at bus stops.
4. Recognize malfunctions in equipment and take appropriate action.
5. Maintain the assigned vehicle in clean and safe operating condition.
6. Learn designated van route, including stops and traffic hazards.
7. Maintain required records.
8. Establish and maintain effective working relationships with students, public, and staff members.
9. Successfully complete bus driver operator certification, including passenger endorsement, for all district busses within eleven (11) months of initial employment.

Training and Experience:

Requires a High School diploma or equivalent; Successful and safe experience driving a large vehicle; Clean DMV driving record.

Required Certification:

Requires valid Class C Driver's License and clean DMV driving record. Must be able to qualify for district vehicle insurance. First Aid/CPR/AED certification.

Working Conditions:

Outdoor environment; subject to driving in various road, traffic and weather conditions, noise and exhaust fumes.

BOARD ADOPTED June 21, 2016

REVISED:

Consent Item E.4.5.
Prepared by Tim Larson
December 18, 2018

Approval of Short Term Positions

BACKGROUND:

The YALE preschool program anticipates a need for additional staff to care for children prior to the start of the EAK program between January 7 - 9, 2019. For those three (3) days, the child ratio at Sycamore Canyon, Hill Creek, and Carlton Hills sites will be exceeded as set by Community Care Licensing.

Education Code section 45103 allows a governing Board to employ "short term employees" by designating the classification needed and a start and end time for the service. Presented tonight for Board approval is the short term employment opportunity.

RECOMMENDATION:

It is recommended that the Board of Education approve short term employment for the following positions:

- Three (3) Early Childhood Group Leader I positions for up to 8.0 hours per day from January 7 – January 9, 2019

FISCAL IMPACT:

The hourly rate for an Early Childhood Group Leader I position is \$14.68 and will be paid by the fee-based program.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.4.5.

Consent Item E.4.6.

Approval of University of San Diego Research Project with Pepper Drive School

Prepared by Tim Larson
December 18, 2019

BACKGROUND:

University of San Diego Professor Sara Haass, has asked Pepper Drive School to participate in a research project to provide child-centered play therapy for students with externalizing problems in a single case design for students with four or more Adverse Childhood Experiences (ACE).

1. Six participants, ages 6-9 will be recruited from Pepper Drive School with an ACE score of four or higher who are demonstrating externalizing behaviors and will not participate in other forms of counseling over the course of the study.
2. Students will receive ten-weeks of Child-Centered Play Therapy twice a week for 30 minutes with Dr. Haas, a nationally certified play therapist.
3. Prior to each child entering the study, parent interviews will be conducted to gain background knowledge, obtain consent to participate, and determine eligibility through the ACE Checklist.
4. Teachers will asked to complete a Strength and Difficulties Questionnaire (SDQ) for each child before during and after the study. The study takes less than five minutes to complete and assesses a child’s positive and negative attributes.
5. Professor Haass expects to publish this study and will credit Pepper Drive and Santee School District.
6. The University of San Diego will provide the District an Approval for Human Research letter from the university before the program begins.

RECOMMENDATION:

It is recommended that the Board of Education approve the participation in the University of San Diego research project Child Centered Play Therapy with Children Affected by Adverse Childhood Experience with externalizing problems.

FISCAL IMPACT:

There is no cost to the District or students for this program. Cost for this service carried by the University of San Diego and Professor Sara Haas.

STUDENT ACHIEVEMENT:

By providing additional support for selected students, they will be better prepared to learn in the classroom.

Motion: _____ Second: _____ Vote: _____

Agenda D.4.6.

Item F. DISCUSSION AND/OR ACTION ITEMS

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

Consent Item F.1.1.

Approval of Low-Performing Student Block
Grant Funds Plan

Prepared by Dr. Stephanie Pierce
December 18, 2018

BACKGROUND:

The Low-Performing Students Block Grant (LPSBG) is a state education funding initiative with the goal of providing grant funds to local educational agencies (LEAs) serving pupils identified as low-performing on state English language arts or mathematics assessments who are not otherwise identified for supplemental grant funding under the local control funding formula or eligible for special education services, as specified in Education Code (EC) Section 41570(d).

As a condition of apportionment, a school district, county office of education or charter school shall develop a plan describing how the funds will increase or improve evidence-based services for the identified pupils to accelerate increases in academic achievement, and how the effectiveness of the services will be measured. The Santee School District plan is attached.

1. The goal is for students to reach standards attaining proficient status or better in English Language Arts and Mathematics.
2. The funds will support teacher professional development in balanced literacy, literacy intervention and Cognitive Guided Instruction in mathematics.
3. The funds will also be used for supplemental intervention instructional materials for english language arts and mathematics.

RECOMMENDATION:

Administration recommends approval of the 2018-2021 Low-Performing Student Block Grant plan.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Financially support the vision, mission, and goals of the District.
- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

Funds will be allocated to LEAs based on an equal amount per pupil during the fiscal year 2018-19. We have 320 students that qualify for these funds. The per pupil amount is \$1,976.00, which is a total of \$632,328.00.

STUDENT ACHIEVEMENT:

The LPSBG Plan is designed to fund evidence-based services that directly support pupil academic achievement, including, but not limited to professional development activities for certificated staff, instructional materials, or additional supports for pupils.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.1.

[Accessible Version](#)**Report**

Summarize how the funds will be used to increase or improve evidence-based services for pupils identified. (1046 of 1,050 maximum characters)

The district will provide a comprehensive literacy approach, which includes Decoding, Encoding, and Comprehension training for teachers to improve ELA. We will also train teachers in Reading Recovery for struggling learners. All of these instructional practices are identified through evidence-based research in the Literacy Framework for Assessment and Instruction (Shefelbine, 2007).

For our comprehensive literacy plan, we will purchase third edition Benchmark Assessment System (BAS) kits and Leveled Literacy Intervention (LLI) kits.

In mathematics Santee will train teachers in Cognitively Guided Instruction (CGI). Teachers will receive professional development, professional reading, and manipulatives to be used with students to demonstrate conceptual understanding of math. Based on a longitudinal study (Fennema et al. 1996) findings suggested that students demonstrated improved conceptual understanding and problem solving performance in mathematics. Further, improved student performance may have an influence on teacher practice.

How will the effectiveness of the evidence-based services be measured? (1047 of 1,050 maximum characters)

As part of our MTSS, supports and resources will be aligned based on both formative and summative assessments. English Language Arts will be measured in K-3 by administering the reading inventory BAS three times per year. In grades 3-8 all students will be assessed for a lexile level four times per year. Interim Assessment Blocks (IABs) for ELA and Mathematics will be analyzed to track growth of students each year using the item analysis feature.

Teachers and administrators will also use other formative assessments to track individual student growth. As part of CGI students will be engaged in formative assessment practices throughout the school year, part of which will be student interviews around mathematical thinking.

End of the year CAASPP results for both ELA and Mathematics will be analyzed to monitor students moving into levels three and four.

In addition, we will use Improvement Science processes to evaluate program implementation and practices for effectiveness. Programmatic changes will be made based on these findings.

How are services aligned with and described in the LEA's local control and accountability plan? (1050 of 1,050 maximum characters)

The professional development services and instructional resources will be aligned to goal one of the District's LCAP, which is to improve student learning and demonstrate annual growth in California Standards through high quality instruction and relevant, personalized learning.

These funds would further support the following LCAP action steps in English Language Arts and Mathematics:

Action 2: Provide professional development opportunities for teachers in the implementation of California State Standards.

Action 5: Provide supplemental intervention curriculum and instructional materials for implementation of California State Standards.

Action 6: Provide teachers on special assignment to provide coaching to support implementation of best practices through peer-to-peer feedback and lesson study. Action 12: Utilize a Training of Trainers model with Language Arts Specialists and Intervention Resource Teachers.

This grant will not be used for additional personnel. The funds and services will be used exclusively for one-time expenditures.

On what date was the LPSBG Plan discussed and adopted at a regularly scheduled meeting of the governing board of the school district, county board of education, or the governing body of the charter school?

(MM/DD/YYYY)

12/18/2018

**Low Performing Student Block Grant
Expenditure Plan**

English Language Arts Instructional Materials	
Materials	Cost
Benchmark Assessment System (BAS) Kits K-2	\$46,325
Benchmark Assessment System (BAS) Kits 3-8	\$19,550
Orange Leveled Literacy Assessment Kits	\$14,500
Green Leveled Literacy Assessment Kits	\$13,664
Blue Leveled Literacy Assessment Kits	\$13,296
Red Leveled Literacy Assessment Kits	\$19,800
Gold Leveled Literacy Assessment Kits	\$24,750
Purple Leveled Literacy Assessment Kits	\$14,850
Teal Leveled Literacy Assessment Kits	\$44,550
Taxes and Shipping	\$30,035
Total Cost	\$241,320

English Language Arts Professional Learning Plan			
Professional Learning	Facilitator/Coaching Cost	Substitute Cost	Total Cost
Guided Reading 2019-2020	\$16,200	\$43,200	\$59,400
Guided Reading 2020-2021	\$16,200	\$43,200	\$59,400
Reading Recovery Training 2019-2020	\$15,000	\$16,000	\$31,000
Total Cost	\$47,400	\$102,400	\$149,800

Mathematics Professional Learning Plan				
Professional Learning	Facilitator/Coaching Cost	Substitute Cost	Stipend	Total Cost
Cognitively Guided Instruction 2019	\$3,000	\$5,440	N/A	\$8,440
Cognitively Guided Instruction 2019-2020	\$18,000	\$26,880	\$58,500	\$103,380
Cognitively Guided Instruction 2020-2021	\$12,000	\$42,880	\$74,508	\$129,388
Total Cost	\$33,000	\$75,200	\$125,408	\$241,208

Costs	
ELA Instructional Materials	\$241,320
ELA Professional Learning	\$149,800
Mathematics Professional Learning	\$241,208
Total Cost	\$632,328

English Language Arts

Through Reading Recovery and Guided Reading trainings our teachers will engage in professional learning around assessment and differentiated teaching to support students in reaching reading proficiency. Learning will be focused around Shesfeline's Literacy Framework for Assessment and Instruction, which is called out in the District Literacy Plan, as well as the ELA/ELD Framework. Several research-based approaches will be melded to provide the needed trainings and instructional materials to improve student achievement. Students will be systematically assessed to determine strengths and needs, and grouped for efficient reading instruction. For the student, the guided reading lesson means reading, talking and writing about an interesting and engaging variety of fiction and nonfiction texts. For the teacher, guided reading means taking the opportunity for careful text selection and intentional and intensive teaching of systems of strategic activity for proficient reading (Fountas & Pinnell, 1996).

Mathematics

We are focusing on improving students' problem solving and reasoning skills in mathematics, including their ability to communicate their mathematical thinking. CGI is a research based professional development model which has been proven to improve math instruction by providing teachers access to research-based knowledge about children's mathematical thinking. As teachers learn what students' are thinking, they can use this information to differentiate instruction to meet the need of all students in their classrooms.

Discussion and/or Action Item F.2.1. Ratification of Employer-Employee Collective Bargaining Tentative Agreements Between Santee School District and Santee Teachers Association (STA)

Prepared by Tim Larson
December 18, 2018

BACKGROUND:

Santee School District and the Santee School Teachers Association (STA) have reached a Tentative Agreement for the 2017-2018 school year concerning the following Articles:

- Article XV, Salary Provisions

STA membership ratified the tentative agreement on December 6, 2018 presented tonight as follows:

- 1.0% increase for 2017-2018 salary schedule effective July 1, 2017
- 1.0% off-schedule payment, calculated on base pay, paid as a one-time lump sum amount for the 2017-2018 work year.

RECOMMENDATION:

It is recommended that the Board of Education ratify the tentative agreements between Santee School District and the Santee Teachers Association (STA).

FISCAL IMPACT:

The Disclosure of Collective Bargaining Agreement is attached.

STUDENT ACHIEVEMENT IMPACT:

This is a personnel item.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.2.1.

**Tentative Agreement
Between
Santee Teachers Association
And
The Santee School District**

November 29, 2018

Article XV
Salary Provisions

E. Compensation Increase

Compensation Increase for 2015-16 and 2016-17

Salary Schedule Increases:

- ~~4.00% increase to the 2014-15 salary schedule effective July 1, 2015~~
- ~~4.00% increase to the 2015-16 salary schedule effective July 1, 2016~~

Compensation Increase for 2017-18

- 1.00% increase to the 2017-18 salary schedule effective July 1, 2017
- 1.00% off-schedule payment, calculated on base pay, paid as a one-time lump sum amount for the 2017-18 work year

STA Representative:

Melanie Fisher

Date: 11-29-18

School District Representative:

Tim [Signature]

Date: 11/29/18

Disclosure of Collective Bargaining Agreement

In Accordance with AB 1200 (Statutes of 1991, Chapter 1213);
GC § 3547.5 (Statutes of 2004, Chapter 52)

Santee School District

Name of Bargaining Unit: Santee Teachers Association (STA) Certificated: X Classified: _____

The proposed agreement covers the period: Beginning: 7/1/2017 Ending: 6/30/2018

This agreement will be acted upon by the Governing Board at its meeting on: 12/18/2018
Date

A. Proposed Change in Compensation

Compensation	Cost Prior to Proposed Agreement (a) \$	Fiscal Impact of Proposed Agreement					
		Current Year 2017 - 2018		Year 2 2018 - 2019		Year 3 2019 - 2020	
		(b) \$	(c) %	(b) \$	(c) %	(b) \$	(c) %
1. Step & Column - Increase (Decrease) due to movement plus any changes due to settlement	\$26,686,852.68	\$537,327.44	2.01%	\$578,060.89	2.12%	\$573,140.01	2.06%
2. Salary Schedule - Increase (Decrease)	\$26,686,852.68	\$533,737.05	2.00%	\$278,201.56	1.02%	\$289,438.12	1.05%
3. Other Compensation - Increase (Decrease) in Stipends, Bonuses, etc.	\$26,686,852.68	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
4. Statutory Benefits - Increase (Decrease) in STRS, PERS, FICA, WC, UI, Medicare, etc.	\$4,769,047.32	\$105,994.84	2.22%	\$55,248.05	1.13%	\$63,607.30	1.29%
5. Health/Welfare Benefits - Increase (Decrease)	\$3,568,596.00	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
6. Total Compensation - Increase (Decrease) Total Lines 1(a) thru 5(a)	\$35,024,496.00	\$1,177,059.33	3.36%	\$911,510.50	2.52%	\$926,185.42	2.50%
7. Total Number of Represented Employees	348.90	348.90	348.90	348.90	348.90	348.90	348.90
8. Total Compensation Cost for Average Employee - Increase (Decrease)	\$100,385.49	\$3,373.63	3.36%	\$2,612.53	2.52%	\$2,654.59	2.50%

Impact on other Funds: See attached for impact to Fund 12

Disclosure of Collective Bargaining Agreement

In Accordance with AB 1200 (Statutes of 1991, Chapter 1213);
GC § 3547.5 (Statutes of 2004, Chapter 52)

Santee School District

Name of Bargaining Unit: Santee Teachers Association (STA) Certified: X Classified: _____

The proposed agreement covers the period: Beginning: 7/1/2017 Ending: 6/30/2018

This agreement will be acted upon by the Governing Board at its meeting on: 12/18/2018
Date

A. Proposed Change in Compensation

Compensation	Cost Prior to Proposed Agreement	Fiscal Impact of Proposed Agreement					
		Current Year 2017 - 2018		Year 2 2018 - 2019		Year 3 2019 - 2020	
		(a) \$	(b) \$	(c) %	(b) \$	(c) %	(b) \$
1. Step & Column - Increase (Decrease) due to movement plus any changes due to settlement	\$69,652.77	\$1,106.30	1.59%	\$1,101.29	1.56%	\$1,101.04	1.53%
2. Salary Schedule - Increase (Decrease)	\$69,652.77	\$1,393.06	2.00%	\$718.21	1.01%	\$739.89	1.03%
3. Other Compensation - Increase (Decrease) in Stipends, Bonuses, etc.	\$69,652.77	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
4. Statutory Benefits - Increase (Decrease) in STRS, PERS, FICA, WC, UI, Medicare, etc.	\$12,447.23	\$276.65	2.22%	\$142.63	1.12%	\$162.60	1.26%
5. Health/Welfare Benefits - Increase (Decrease)	\$16,924.00	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
6. Total Compensation - Increase (Decrease) Total Lines 3(a), 4(a), 5(a)	\$99,024.00	\$2,776.00	2.80%	\$1,962.13	1.93%	\$2,003.52	1.93%
7. Total Number of Represented Employees	2.00	2.00	2.00	2.00	2.00	2.00	2.00
8. Total Compensation Cost for Average Employee - Increase (Decrease)	\$49,512.00	\$1,388.00	2.80%	\$981.07	1.93%	\$1,001.76	1.93%

Impact on other Funds: _____

A. Provide a brief narrative of the proposed change in compensation, including percentage change(s), effective date(s), and comments and explanations as necessary:

1% on schedule increase for 2017-18 retroactive to July 1, 2017 and a 1% off-schedule one-time payment calculated on 2017-18 base pay.

B. Proposed Negotiated Changes in Non-Compensation Items (class size adjustments, staff development days, teacher prep time, etc.)

None

C. What are the specific impacts on instructional/support programs to accommodate the settlement? Include the impact of non-negotiated changes such as staff reductions and program reductions/eliminations.

None

D. What contingency language is included in the proposed agreement? Include specific areas identified for reopeners, applicable fiscal years, and specific contingency language.

None

E. Source of Funding for Proposed Agreement

1. Current Year

1% on schedule increase funded from LCFF Base Grant. 1% off schedule one-time payment funded from reserves.

2. How will the ongoing cost of the proposed agreement be funded in future years?

LCFF Base Grant

**3. If multi-year agreement, what is the source of funding, including assumptions used, to fund these obligations in future years?
(Remember to include compounding effects in meeting obligations)**

N/A

F. Impact of Proposed Agreement on Current Year Unrestricted Reserves

1. State Reserve Standard

a. Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$74,033,654
b. State Standard Minimum Reserve Percentage for this District	3.00%
c. Projected P-2 ADA	6,548.17
d. State Standard Minimum Reserve Amount for this District <i>(Line 1a times Line 1b, or \$50,000, whichever is greater, for a district with less than 1,001 ADA)</i>	\$2,221,009.61

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a. General Fund Budgeted Unrestricted Designated for Economic Uncertainties	\$2,221,009.61
b. General Fund Budgeted Unrestricted Unappropriated Amount	\$10,077,940.85
c. Special Reserve Fund 17-Budgeted Designated for Economic Uncertainties	\$3,006,374.00
d. Special Reserve Fund 17-Budgeted Unappropriated Amount	
e. Total District Budgeted Unrestricted Reserves	\$15,305,324.46

3. Do unrestricted reserves meet the state standard minimum reserve amount? Yes No

G. Certification

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement in accordance with the requirements of AB 1200 and Government Code § 3547.5.

We hereby certify that the costs incurred by the school district under this agreement can be met by the district during the term of the agreement.



District Superintendent
(Signature)

11-30-18

Date



Chief Business Official
(Signature)

11-30-18

Date

Contact Person: KARL CHRISTENSEN

Telephone No.: 619-258-2521

H. Impact of Proposed Agreement on Current Year Operating Budget*

Date of governing board approval of budget revisions in Col. 2 12/18/2018
 in accordance with Education Code § 42142 and Government Code § 3547.5

Provide a copy of board-approved budget revisions and board minutes. In addition, provide two expenditure reports generated by the district's financial system: one showing the budget by major object before the changes and a second showing the budget by major object after the changes.

If the board-approved revisions are different from the proposed budget adjustments in Col. 2, provide a revised report upon approval of the district governing board.

	(Col. 1) Latest Board- Approved Budget Before Settlement as of	(Col. 2) Adjustments as a Result of Settlement	(Col. 3) Other Revisions As Of:	(Col. 4) (Cols. 1 + 2 + 3) Total Impact on Budget
2018-19 1st Interim	12/4/2018			
REVENUES:				
LCFF Sources (8010-8099)	57,675,403			57,675,403
Remaining Revenues (8100-8799)	12,749,036			12,749,036
TOTAL REVENUES	70,424,439	0	0	70,424,439
EXPENDITURES:				0
1000 Certificated Salaries	31,326,519	811,939		32,138,458
2000 Classified Salaries	9,942,809			9,942,809
3000 Employee Benefits	15,600,438	161,243		15,761,681
4000 Books and Supplies	4,424,423			4,424,423
5000 Services and Operating Expenses	5,332,172			5,332,172
6000 Capital Outlay	295,053			295,053
7000 Other	710,686			710,686
TOTAL EXPENDITURES	67,632,100	973,182	0	68,605,281
OPERATING SURPLUS (DEFICIT)	2,792,339	(973,182)	0	1,819,157
OTHER SOURCES AND TRANSFERS IN	0		0	0
OTHER USES AND TRANSFERS OUT	5,428,373	0	0	5,428,373
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	(2,636,034)	(973,182)	0	(3,609,215)
BEGINNING BALANCE	16,936,626			16,936,626
CURRENT YEAR-ENDING BALANCE	14,300,593			13,327,411
COMPONENTS OF ENDING BALANCE:				
Nonspendable (9711-9719)	484,719		0	484,719
Restricted (9740)	248,705		(0)	248,704
Committed (9750/9760)	0		0	0
Assigned (9780)	295,037		0	295,037
Reserve Economic Uncertainties (9789)	2,191,814	29,195	0	2,221,010
Unassigned/Unappropriated (9790)	11,080,317			10,077,941

If the total amount of the adjustment in Column 2 does not agree with the amount of the total cost shown on page 1, please explain:

Step and Column costs already included in Latest Board-Approved Budget Before Settlement.

*This supplement is a composite recap of "all" the bargaining agreements shown on the preceding pages.

H. Impact of Proposed Agreement on Current Year Operating Budget*

Date of governing board approval of budget revisions in Col. 2 12/18/2018
 in accordance with Education Code § 42142 and Government Code § 3547.5

Provide a copy of board-approved budget revisions and board minutes. In addition, provide two expenditure reports generated by the district's financial system: one showing the budget by major object before the changes and a second showing the budget by major object after the changes.

If the board-approved revisions are different from the proposed budget adjustments in Col. 2, provide a revised report upon approval of the district governing board.

	(Col. 1) Latest Board- Approved Budget Before Settlement as of 12/04/18	(Col. 2) Adjustments as a Result of Settlement	(Col. 3) Other Revisions	(Col. 4) (Cols. 1 + 2 + 3) Total Impact on Budget
2018-19 1st Interim				
REVENUES:				
Revenue Limit Sources (8010-8099)	0			0
Remaining Revenues (8100-8799)	315,693			315,693
TOTAL REVENUES	315,693	0	0	315,693
EXPENDITURES:				0
1000 Certificated Salaries	91,126	2,111		93,237
2000 Classified Salaries	100,455			100,455
3000 Employee Benefits	58,626	419		59,045
4000 Books and Supplies	19,463			19,463
5000 Services and Operating Expenses	11,425			11,425
6000 Capital Outlay	0			0
7000 Other	0			0
TOTAL EXPENDITURES	281,095	2,531	0	283,626
OPERATING SURPLUS (DEFICIT)	34,598	(2,531)	0	32,067
OTHER SOURCES AND TRANSFERS IN	0			0
OTHER USES AND TRANSFERS OUT	16,753			16,753
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	17,845	(2,531)	0	15,314
BEGINNING BALANCE	20,677			20,677
CURRENT YEAR-ENDING BALANCE	38,522			35,991
COMPONENTS OF ENDING BALANCE:				
Nonspendable (9711-9719)	0			0
Restricted (9740)	0			0
Committed (9750/9760)	0			0
Assigned (9780)	0			0
Reserve Economic Uncertainties (9789)	0			0
Unassigned/Unappropriated (9790)	38,522			35,991

If the total amount of the adjustment in Column 2 does not agree with the amount of the total cost shown on page 1, please explain:

Step and Column costs already included in Latest Board-Approved Budget Before Settlement.

*This supplement is a composite recap of "all" the bargaining agreements shown on the preceding pages.

Discussion and/or Action Item F.2.2. Approval of Additional Compensation Per Employer-Employee Collective Bargaining Agreement Clause Between Santee School District and California School Employees Association and its Chapter #557 (CSEA)

Prepared by Tim Larson
December 18, 2018

BACKGROUND:

On March 20, 2018, Santee School District and the California School Employees Association and its Chapter #557 (CSEA), tentative agreements were ratified by the Board of Education for the 2017-2018 school year. In the tentative agreement for Article 17, Compensation, additional language was included with respect to receiving the same compensation for the 2017-2018 school year that is received by any bargaining unit.

Presented tonight for approval is additional compensation as follows:

- 1.0% off-schedule payment, calculated on base pay, paid as a one-time lump sum amount for the 2017-2018 work year.

RECOMMENDATION:

It is recommended that the Board of Education approve the additional compensation in respect to the tentative agreement between Santee School District and the California School Employees Association and its Chapter #557 (CSEA).

FISCAL IMPACT:

The cost impact for CSEA for the 1% off schedule payment is \$129,517 for one year paid from the General Fund, Child Development Fund, Cafeteria Fund, and Enterprise Fund.

STUDENT ACHIEVEMENT IMPACT:

This is a personnel item.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.2.2.

Discussion and/or Action Item F.3.1.
Prepared by Dr. Kristin Baranski
December 18, 2018

Approval of Management and Confidential
Employee Salary Increase

BACKGROUND:

Tonight the Board will vote to ratify a 2017-18 compensation increase for the Santee Teachers Association and California School Employee Association employees.

In this item, Management and Confidential employees have requested the Board consider a salary increase as follows for 2017-18:

- 1% salary increase on the 2017-18 salary schedule, retroactive to July 1, 2017
- 1% salary increase off the salary schedule, retroactive to July 1, 2017
- No increase to health benefits cap

RECOMMENDATION:

Administration recommends approval of the management and confidential employees' request for a salary increase.

FISCAL IMPACT:

The estimated impact to District funds are as follows:

Fund	2017-18 Impact
General	\$112,244
Cafeteria	\$2,556
Enterprise – OST Programs	\$6,590
Total	\$121,390

STUDENT ACHIEVEMENT IMPACT:

Knowledgeable, motivated, and inspired employees contribute to student success.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.3.1.

Item G. BOARD POLICIES AND BYLAWS

Agenda Item G.

Board Policies and Bylaws Item G.1.1. Second Reading: Revised Board Policy 5144.1,
Suspension and Expulsion / Due Process

Prepared by Tim Larson
December 18, 2018

BACKGROUND:

This revision is brought forward to bring BP 5144.1 in line with the additional recommended language from CSBA. Our current policy does not have recently enacted legal references. It also contains redundant or unnecessary language specific to current law. The suggested language changes align our policy with current regulations.

RECOMMENDATION:

It is recommended that the Board of Education approve revisions for Board Policy 5144.1, Suspension and Expulsion / Due Process; is presented for a second reading. Any action is at the discretion of the Board.

FISCAL IMPACT:

This is a policy item. There is no fiscal impact.

STUDENT ACHIEVEMENT IMPACT:

Effective governance has a positive impact on student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item G.1.1.

SUSPENSION AND EXPULSION/DUE PROCESS

The Governing Board desires to provide district students access to educational opportunities in an orderly school environment that protects their safety and security, ensures their welfare and well-being, and promotes their learning and development. The Board shall develop rules and regulations setting the standards of behavior expected of district students and the disciplinary processes and procedures for addressing violations of those standards, including suspension and/or expulsion.

Suspended or expelled students may be denied the privilege of participation in all extracurricular activities during the period of suspension or expulsion.

The grounds for suspension and expulsion and the procedures for considering, recommending and/or implementing suspension and expulsion shall be those specified in law and/or administrative regulation.

Except when otherwise permitted by law, a student may be suspended or expelled only when his/her behavior is related to a school activity or school attendance occurring within any district school or another school district, regardless of when it occurs, including, but not limited to, the following: (Education Code 48900(s))

1. While on school grounds
2. While going to or coming from school
3. During the lunch period, whether on or off the school campus
4. During, going to, or coming from a school-sponsored activity

District staff shall enforce the rules concerning suspension and expulsion of students fairly, consistently, equally, and in accordance with the district's nondiscrimination policies.

Zero Tolerance

The Board supports a zero tolerance approach to serious offenses in accordance with state and federal law. This approach makes the removal of potentially dangerous students from the classroom a top priority and ensures the standardized treatment of all students. Staff shall immediately report to the Superintendent or designee any incidence of offenses specified in law, Board policy, and administrative regulation as cause for suspension or expulsion.

Appropriate Use of Suspension Authority

Except when a student's act violates Education Code 48900(a)-(e), as listed in items #1-5 under "Grounds for Suspension and Expulsion: Grades K-12" of the accompanying administrative regulation, or when his/her presence causes a danger to others, suspension shall be used only when other means of correction have failed to bring about proper conduct. (Education Code 48900.5, 48900.6)

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

A student's parents/guardians shall be notified as soon as possible when there is an escalating pattern of misbehavior that could lead to on-campus or off-campus suspension.

No student in grades K-3 may be suspended for disruption or willful defiance, except by a teacher pursuant to Education Code 48910. (Education Code 48900)

Students shall not be suspended or expelled for truancy, tardiness, or absenteeism from assigned school activities.

On-Campus Suspension

To ensure the proper supervision and ongoing learning of students who are suspended for any of the reasons enumerated in Education Code 48900 and 48900.2, but who pose no imminent danger or threat to anyone at school and for whom expulsion proceedings have not been initiated, the Superintendent or designee shall establish a supervised suspension classroom program which meets the requirements of law.

Except where a supervised suspension is permitted by law for a student's first offense, supervised suspension shall be imposed only when other means of correction have failed to bring about proper conduct. (Education Code 48900.5)

Authority to Expel

A student may be expelled only by the Board. (Education Code 48918(j))

As required by law, the Superintendent or principal shall recommend expulsion and the Board shall expel any student found to have committed any of the following "mandatory recommendation and mandatory expulsion" acts at school or at a school activity off school grounds: (Education Code 48915)

1. Possessing a firearm which is not an imitation firearm, as verified by a certificated employee, unless the student had obtained prior written permission to possess the item from a certificated school employee, with the principal or designee's concurrence
2. Selling or otherwise furnishing a firearm
3. Brandishing a knife at another person
4. Unlawfully selling a controlled substance listed in Health and Safety Code 11053-11058
5. Committing or attempting to commit a sexual assault as defined in Penal Code 261, 266c, 286, 288, 288a, or 289, or committing a sexual battery as defined in Penal Code 243.4
6. Possessing an explosive as defined in 18 USC 921

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

For all other violations listed in the accompanying administrative regulation under "Grounds for Suspension and Expulsion: Grades K-12" and "Additional Grounds for Suspension and Expulsion: Grades 4-12," the Superintendent or principal shall have the discretion to recommend expulsion of a student. If expulsion is recommended, the Board shall order the student expelled only if it makes a finding of either or both of the following: (Education Code 48915(b) and (e))

1. That other means of correction is not feasible or have repeatedly failed to bring about proper conduct
2. That due to the nature of the violation, the presence of the student causes a continuing danger to the physical safety of the student or others

A vote to expel a student shall be taken in an open session of a Board meeting.

The Board may vote to suspend the enforcement of the expulsion order pursuant to the requirements of law and the accompanying administrative regulation. (Education Code 48917)

No student shall be expelled for disruption or willful defiance. (Education Code 48900)

No child enrolled in a preschool program shall be expelled except under limited circumstances as specified in AR 5148.3 - Preschool/Early Childhood Education.

Due Process

The Board shall provide for the fair and equitable treatment of students facing suspension and/or expulsion by affording them their due process rights under the law. The Superintendent or designee shall comply with procedures for notices, hearings, and appeals as specified in administrative regulation and/or law.

Maintenance and Monitoring of Outcome Data

The Superintendent or designee shall annually present to the Board a report of the outcome data which the district is required to collect pursuant to Education Code 48900.8 and 48916.1, including the number of students recommended for expulsion, the grounds for each recommended expulsion, the actions taken by the Board, the types of referral made after each expulsion, and the disposition of the students after the expulsion period.

In presenting the report to the Board, the Superintendent or designee shall disaggregate data on suspensions and expulsions by school and by numerically significant student subgroups, including, but not limited to, ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students. Based on the data, the Board shall address any identified disparities in the imposition of student discipline

and shall determine whether and how the district is meeting its goals for improving school climate as specified in its local control and accountability plan.

BP 5144.1(d)

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

Required Parental Attendance

The Board believes that parental involvement plays an important role in the resolution of classroom behavior problems. The Board expects that teachers will communicate with parents/guardians when behavior problems arise.

~~Decision Not to Enforce Expulsion Order~~

~~On a case-by-case basis, the enforcement of an expulsion order may be suspended by the Board pursuant to the requirements of law.~~

Legal Reference:

EDUCATION CODE

212.5 Sexual harassment

233 Hate violence

1981-1981.5 Enrollment of students in community school

17292.5 Program for expelled students

32261 Interagency School Safety Demonstration Act of 1985

35145 Open board meetings

35146 Closed sessions (regarding suspensions)

35291 Rules (for government and discipline of schools)

35291.5 Rules and procedures on school discipline

48645.5 Readmission; contact with juvenile justice system

48660-48666 Community day schools

48853.5 Foster youth

48900-48927 Suspension and expulsion

48950 Speech and other communication

48980 Parental notifications

49073-49079 Privacy of student records

52052 Numerically significant student subgroups

52060-52077 Local control and accountability plan

CIVIL CODE

47 Privileged communication

48.8 Defamation liability

CODE OF CIVIL PROCEDURE

1985-1997 Subpoenas; means of production

GOVERNMENT CODE

11455.20 Contempt

54950-54963 Ralph M. Brown Act

HEALTH AND SAFETY CODE

11014.5 Drug paraphernalia

11053-11058 Standards and schedules

LABOR CODE

230.7 Discharge or discrimination against employee for taking time off to appear in school on behalf of a child

SUSPENSION AND EXPULSION/DUE PROCESS (continued)*Legal Reference: (continued)*PENAL CODE

31 *Principal of a crime, defined*
 240 *Assault defined*
 241.2 *Assault fines*
 242 *Battery defined*
 243.2 *Battery on school property*
 243.4 *Sexual battery*
 245 *Assault with deadly weapon*
 245.6 *Hazing*
 261 *Rape defined*
 266c *Unlawful sexual intercourse*
 286 *Sodomy defined*
 288 *Lewd or lascivious acts with child under age 14*
 288a *Oral copulation*
 289 *Penetration of genital or anal openings*
 417.27 *Laser pointers*
 422.55 *Hate crime defined*
 422.6 *Interference with exercise of civil rights*
 422.7 *Aggravating factors for punishment*
 422.75 *Enhanced penalties for hate crimes*
 626.2 *Entry upon campus after written notice of suspension or dismissal without permission*
 626.9 *Gun-Free School Zone Act of 1995*
 626.10 *Dirks, daggers, knives, razors, or stun guns*
 868.5 *Supporting person; attendance during testimony of witness*

WELFARE AND INSTITUTIONS CODE

729.6 *Counseling*

UNITED STATES CODE, TITLE 18

921 *Definitions, firearm*

UNITED STATES CODE, TITLE 20

1415(K) *Placement in alternative educational setting*

7961 *Gun-free schools*

UNITED STATES CODE, TITLE 42

11432-11435 *Education of homeless children and youths*

COURT DECISIONS

T.H. v. San Diego Unified School District (2004) 122 Cal. App. 4th 1267

Woodbury v. Dempsey (2003) 108 Cal. App. 4th 421

Board of Education of Sacramento City Unified School District v. Sacramento County Board of Education and Kenneth H. (2001) 85 Cal.App.4th 1321

Fremont Union High School District v. Santa Clara County Board (1991) 235 Cal. App. 3d 118

Garcia v. Los Angeles Board of Education (1991) 123 Cal. App. 3d 807

John A. v. San Bernardino School District (1982) 33 Cal. 3d 301

ATTORNEY GENERAL OPINIONS

84 *Ops. Cal. Atty. Gen. 146 (2001)*

80 *Ops. Cal. Atty. Gen. 348 (1997)*

80 *Ops. Cal. Atty. Gen. 91 (1997)*

80 *Ops. Cal. Atty. Gen. 85 (1997)*

SUSPENSION AND EXPULSION/DUE PROCESS (continued)

Management Resources:

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Dear Colleague Letter on the Nondiscriminatory Administration of School Discipline, January 2014

WEB SITES

CSBA: <http://www.csba.org>

California Attorney General's Office: <http://www.oag.ca.gov>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, Office for Civil Rights:

<http://www.ed.gov/about/offices/list/ocr/docs/crdc-2012-data-summary.pdf>

U.S. Department of Education, Office of Safe and Healthy Students:

<https://www2.ed.gov/about/offices/list/oese/osh>

Policy
Adopted: August 17, 2010
Revised: August 21, 2018
Revised:

SANTEE SCHOOL DISTRICT
Santee, California

Board Policies and Bylaws Item G.1.2.

Second Reading: Revised Board Policy 5131, Conduct

Prepared by Dr. Stephanie Pierce
December 18, 2018

BACKGROUND:

Attached is revised Board Policy 5131, Conduct, based upon California School Board Association’s (CSBA) sample Board Policies and Regulations.

RECOMMENDATIONS:

This evening administration is presenting revised Board Policy 5131, Conduct, for a second reading. Administration recommends Board approval of BP 5131, Conduct.

FISCAL IMPACT:

There is no fiscal impact to the district by revising this board policy.

STUDENT ACHIEVEMENT IMPACT:

Effective governance has a positive impact on student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item G.1.2.

CONDUCT

The Governing Board believes that all students have the right to be educated in a positive learning environment free from disruptions. Students shall be expected to exhibit appropriate conduct that does not infringe upon the rights of others or interfere with the school program while on school grounds, while going to or coming from school, while at school activities, and while on or using district transportation.

~~Conduct is considered appropriate when students are diligent in study, careful with school property, courteous, and respectful toward their teachers, other staff, students, and volunteers.~~

The Superintendent or designee shall ensure that each school ~~site~~ develops standards of conduct and discipline consistent with ~~district~~ Board policies and administrative regulations. Students and parents/guardians shall be notified of district and school rules related to conduct.

Prohibited student conduct includes, but is not limited to:

1. Conduct that endangers students, staff, or others, including, but not limited to, physical violence, possession of a firearm or other weapon, and terrorist threats
2. Discrimination, harassment, intimidation, or bullying of students or staff, including sexual harassment, hate-motivated behavior, cyberbullying, hazing or initiation activity, extortion, or any other verbal, written, or physical conduct that causes or threatens to cause violence, bodily harm, or substantial disruption
3. Conduct that disrupts the orderly classroom or school environment
- ~~3. Harassment of students or staff, such as bullying, including cyberbullying, intimidation, hazing or initiation activity, ridicule, extortion, or any other verbal, written, or physical conduct that causes or threatens to cause bodily harm or emotional suffering, in accordance with the section entitled "Bullying/Cyberbullying" below~~

~~"Cyberbullying" includes the transmission of communications, posting of harassing messages, direct threats, social cruelty, or other harmful texts, sounds, or images on the Internet, social networking sites, or other digital technologies using a telephone, computer, or any wireless communication device. Cyberbullying also includes breaking into another person's electronic account and assuming that person's identity in order to damage that person's reputation or friendships.~~
4. Willful defiance of staff's authority
5. Damage to or theft of property belonging to students, staff, or the district

The district shall not be responsible for students' personal belongings which are brought on campus or to a school activity and are lost, stolen, or damaged.

CONDUCT (continued)

6. Obscene acts or use of profane, vulgar, or abusive language
7. Possession, use, or being under the influence of tobacco, alcohol, or other prohibited drugs ~~in violation of school rules~~
8. Possession or use of a laser pointer, unless ~~used~~ for a valid instructional or other school-related purpose, ~~including employment~~

Prior to bringing a laser pointer on school premises for a valid instructional or school-related purpose, a student shall first obtain permission from the principal or designee. The principal or designee shall determine whether the requested use of the laser pointer is for a valid instructional or other school-related purpose.

9. Use of a cellular/digital telephone, pager, or other mobile communications device during instructional time

Such devices shall be turned off in class, except when being used for a valid instructional or other school-related purpose as determined by the teacher or other district employee, and at any other time directed by a district employee. Any device with camera, video, or voice recording function shall not be used in any manner which infringes on the privacy rights of any other person.

No student shall be prohibited from possessing or using an electronic signaling device that is determined by a licensed physician or surgeon to be essential for the student's health and the use of which is limited to purposes related to the student's health.

10. Plagiarism or dishonesty ~~in~~ on school work or ~~on~~ tests
11. Inappropriate attire
12. Tardiness or unexcused absence from school
13. Failure to remain on school premises in accordance with school rules

Employees are expected to provide appropriate supervision to enforce standards of conduct and, if they observe or receive a report of a violation of these standards, to immediately intervene or call for assistance. If an employee believes a matter has not been resolved, he/she shall refer the matter to his/her supervisor or administrator for further investigation.

When a school official suspects that a search of a student or his/her belongings will turn up evidence of the student's violation of the law or school rules, such a search shall be conducted in accordance with BP/AR 5145.12 - Search and Seizure.

CONDUCT (continued)

When a student uses any prohibited device, or uses a permitted device in any unethical or illegal activity, a district employee may confiscate the device. The employee shall store the item in a secure manner until an appropriate time.

Students who violate district or school rules and regulations may be subject to discipline including, but not limited to, suspension, expulsion, transfer to alternative programs, referral to a student success team or counseling services, or denial of participation in extracurricular or cocurricular activities or other privileges in accordance with Board policy and administrative regulation. The Superintendent or designee shall notify local law enforcement as appropriate.

Students also may be subject to discipline, in accordance with law, Board policy, or administrative regulation, for any off-campus conduct during nonschool hours which poses a threat or danger to the safety of students, staff, or district property, or substantially disrupts school activities. ~~the educational program of the district or any other district in accordance with law, Board policy, or administrative regulation.~~

~~Possession/Use of Cellular Phones and Other Mobile Communications Devices~~

~~If a disruption occurs or a student uses any mobile communications device for improper activities, a school employee shall direct the student to turn off the device and/or shall confiscate it. If the school employee finds it necessary to confiscate the device, he/she shall return it at the end of the class period or school day.~~

~~In accordance with the Board's policy and administrative regulation on search and seizure, a school official may search a student's mobile communications device, including, but not limited to, reviewing messages or viewing pictures.~~

Bullying/Cyberbullying

~~The Board desires to prevent bullying by establishing a positive, collaborative school climate and clear rules for student conduct.~~

~~The district may provide students instruction, in the classroom or other educational settings, that promotes communication, social skills, and assertiveness skills and educates students about appropriate online behavior and strategies to prevent and respond to bullying and cyberbullying. This instruction may involve parents/guardians, staff, and community members.~~

~~School staff shall receive related professional development, including information about early warning signs of harassing/intimidating behaviors and effective prevention and intervention strategies. Parents/guardians and students also may be provided with similar information.~~

CONDUCT (continued)

~~Students may submit a verbal or written complaint of conduct they consider to be bullying to a teacher or administrator and may also request that their name be kept in confidence. The Superintendent or designee may establish other processes for students to submit anonymous reports of bullying. Complaints of bullying or harassment shall be investigated and resolved in accordance with site-level grievance procedures specified in AR 5145.7—Sexual Harassment.~~

~~When a student is suspected of or reported to be using electronic or digital communications to engage in cyberbullying against other students or staff or to threaten district property, the investigation shall include documentation of the activity, identification of the source, and a determination of the impact or potential impact on school activity or school attendance.~~

~~Students shall be encouraged to save and print any messages sent to them that they feel constitute cyberbullying and to notify a teacher, the principal, or other employee so that the matter may be investigated.~~

~~Any student who engages in cyberbullying using district owned equipment, on school premises, or off campus in a manner that impacts a school activity or school attendance shall be subject to discipline in accordance with district policies and regulations. If the student is using a social networking site or service that has terms of use that prohibit posting of harmful material, the Superintendent or designee also may file a complaint with the Internet site or service to have the material removed.~~

*Legal Reference:*EDUCATION CODE200-262.4 *Prohibition of discrimination*~~32261 *Bullying*~~~~32280-32289 *Comprehensive safety plan*~~35181 *Governing board policy authority to set policy on responsibilities of students*35291-35291.5 *Rules*44807 *Duty concerning conduct of students*~~48900-48925 *Suspension or and expulsion, especially:*~~~~48908 *Duties of students*~~51512 *Prohibition use of against electronic listening or recording device in classroom without permission*CIVIL CODE1714.1 *Liability of parents and guardians for willful misconduct of minor*PENAL CODE~~288.2 *Harmful matter with intent to seduce*~~~~313 *Harmful matter*~~417.25-417.27 *Laser scope or laser pointer*647 *Use of camera or other instrument to invade person's privacy; misdemeanor*647.7 *Use of camera or other instrument to invade person's privacy; punishment*653.2 *Electronic communication devices, threats to safety**Legal Reference continued: (see next page)*

CONDUCT (continued)

Legal Reference (continued):

VEHICLE CODE

23123-23124 Prohibitions against use of cellular phones-provisional license holders-electronic devices while driving

CODE OF REGULATIONS, TITLE 5

300-307 Duties of pupils students

UNITED STATES CODE, TITLE 42

2000h-2000h6 Title IX, 1972 Education Act Amendments

UNITED STATES CODE, TITLE 47

254 Universal service discounts (e-rate)

COURT DECISIONS

J.C. v. Beverly Hills Unified School District, (2010) 711 F.Supp.2d 1094

LaVine v. Blaine School District, (2000, 9th Cir.) 257 F.3d 981

Emmett v. Kent School District No. 415, (2000) 92 F.Supp. 1088

Bethel School District No. 403 v. Fraser, (1986) 478 U.S. 675

New Jersey v T.L.O., (1985) 469 U.S. 325

Tinker v. Des Moines Independent Community School District, (1969) 393 U.S. 503

Management Resources:

CSBA PUBLICATIONS

Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011

Providing a Safe, Nondiscriminatory School Environment for All Students, Policy Brief, April 2010

Cyberbullying: Policy Considerations for Boards, Policy Brief, July 2007

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Bullying at School, 2003

NATIONAL SCHOOL BOARDS ASSOCIATION PUBLICATIONS

Digital Discipline: Off-Campus Student Conduct, the First Amendment and Web Sites, School Law in Review, 2004

NATIONAL SCHOOL SAFETY CENTER PUBLICATIONS

Set Straight on Bullies, 1989

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Preventing Bullying: A Manual for Schools and Communities, 1998

WEB SITES

CSBA: <http://www.csba.org>

California Coalition for Children's Internet Safety: <http://www.cybersafety.ca.gov>

California Department of Education, Safe Schools Office: <http://www.cde.ca.gov/l/s/ss>

Center for Safe and Responsible Internet Use: <http://esriu.org> and <http://cyberbully.org>

National School Boards Association: <http://www.nsba.org>

National School Safety Center: <http://www.schoolsafety.us>

NetSmartz: <http://www.netsmartz.org>

U.S. Department of Education: <http://www.ed.gov>

Policy
adopted: August 17, 2010
revised:

SANTEE SCHOOL DISTRICT
Santee, California

Board Policies and Bylaws Item G.1.3.

Second Reading: Revised Board Policy 6163.4, Student Use of Technology

Prepared by Dr. Stephanie Pierce
December 18, 2018

BACKGROUND:

Attached is revised Board Policy 6163.4, Student Use of Technology, based upon California School Board Association's (CSBA) sample Board Policies and Regulations.

RECOMMENDATIONS:

This evening administration is presenting revised Board Policy 6163.4, Student Use of Technology, for a second reading. Administration recommends approval of revised Board Policy 6163.4, Student Use of Technology.

FISCAL IMPACT:

There is no fiscal impact to the district by revising this board policy.

STUDENT ACHIEVEMENT IMPACT:

Effective governance has a positive impact on student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item G.1.3.

STUDENT USE OF TECHNOLOGY

The Governing Board intends that technological resources provided by the district be used in a safe, responsible, and proper manner in support of the instructional program and for the advancement of student learning. All students using these resources shall receive instruction in their proper and appropriate use.

Teachers, administrators, and/or library media specialists are expected to review the technological resources and online sites that will be used in the classroom or assigned to students in order to ensure that they are appropriate for the intended purpose and the age of the students.

The Superintendent or designee shall notify students and parents/guardians about authorized uses of district ~~computers~~ technology, user obligations and responsibilities, and consequences for unauthorized use and/or unlawful activities in accordance with ~~district regulations~~ this Board policy and the district's ~~Student~~ Acceptable Use Policy.

District technology includes, but is not limited to, computers, the district's computer network including servers and wireless computer networking technology (wi-fi), the Internet, email, USB drives, wireless access points (routers), tablet computers, smartphones and smart devices, telephones, cellular telephones, personal digital assistants, pagers, MP3 players, wearable technology, any wireless communication device including emergency radios, and/or future technological innovations, whether accessed on or off site or through district-owned or personally owned equipment or devices.

Before a student is authorized to use the district's ~~technological resources~~ technology, the student and his/her parent/guardian shall sign and return the Acceptable Use Policy Agreement ~~specifying user obligations and responsibilities~~. In that agreement, ~~the student and his/her parent/guardian shall agree not to hold the district or any district staff responsible for the failure of any technology protection measures, violations of copyright restrictions, or user mistakes or negligence. They and shall also agree to indemnify and hold harmless the district and district personnel~~ staff for any damages or costs incurred.

The district reserves the right to monitor student use of technology within the jurisdiction of the district without advance notice or consent. Students shall be informed that their use of district technology, including, but not limited to, computer files, email, text messages, instant messaging, and other electronic communications, is not private and may be accessed by the district for the purpose of ensuring proper use. Students have no reasonable expectation of privacy in use of the district technology. Students' personally owned devices shall not be searched except in cases where there is a reasonable suspicion, based on specific and objective facts, that the search will uncover evidence of a violation of law, district policy, or school rules.

The Superintendent or designee may gather and maintain information pertaining directly to school safety or student safety from the social media activity of any district student in accordance with Education Code 49073.6 and BP/AR 5125 - Student Records.

STUDENT USE OF TECHNOLOGY (continued)

Whenever a student is found to have violated Board policy or the district's Acceptable Use Agreement, the principal or designee may cancel or limit a student's user privileges or increase supervision of the student's use of the district's equipment and other technological resources, as appropriate. Inappropriate use also may result in disciplinary action and/or legal action in accordance with law and Board policy.

The Superintendent or designee, with input from students and appropriate staff, shall regularly review and update ~~this policy, the accompanying administrative regulation, and other relevant~~ procedures to enhance the safety and security of students using the district's ~~technological~~ technology resources and to help ensure that the district adapts to changing technologies and circumstances.

~~Student use of district computers to access unauthorized social networking sites is prohibited. To the extent possible, the Superintendent or designee shall block access to such sites on district computers with Internet access.~~

Internet Safety

The Superintendent or designee shall ensure that all district computers with Internet access have a technology protection measure that protects against access to visual depictions that are obscene, child pornography, or harmful to minors and that the operation of such measures is enforced.

To reinforce these measures, the Superintendent or designee shall implement rules and procedures designed to restrict students' access to harmful or inappropriate matter on the Internet and to ensure that students do not engage in unauthorized or unlawful online activities.

Harmful matter includes matter, taken as a whole, which to the average person, applying contemporary statewide standards, appeals to the prurient interest and is matter which depicts or describes, in a patently offensive way, sexual conduct and which lacks serious literary, artistic, political, or scientific value for minors.

The district's Acceptable Use Agreement shall establish expectations for appropriate student conduct when using the Internet or other forms of electronic communication, including, but not limited to, prohibitions against:

1. Accessing, posting, submitting, publishing, or displaying harmful or inappropriate matter that is threatening, obscene, disruptive, or sexually explicit, or that could be construed as harassment or disparagement of others based on their race/ethnicity, national origin, sex, gender, sexual orientation, age, disability, religion, or political beliefs

STUDENT USE OF TECHNOLOGY (continued)

2. Intentionally uploading, downloading, or creating computer viruses and/or maliciously attempting to harm or destroy district equipment or materials or manipulate the data of any other user, including so-called "hacking"
3. Distributing personal identification information, including the name, address, telephone number, Social Security number, or other personally identifiable information, of another student, staff member, or other person with the intent to threaten, intimidate, harass, or ridicule that person

~~Use of District Owned Mobile Devices for Online Services/Internet Access (1:1 Program)~~

~~The Governing Board supports and promotes educational excellence and classroom innovation through the use of district-owned mobile devices.~~

~~District-owned mobile devices are accessible to students to perform school work on and off campus. The mobile devices are for school-related work as a productivity tool, curriculum tool, and for research and communication. It is only for the use of the student to whom it is assigned.~~

~~The district-owned mobile device is the property of the Santee School District. These devices are not a replacement for any computers or other technology devices that students personally own and they are not for personal use.~~

~~The Superintendent or designee shall ensure all district-owned mobile devices on any network have a technology protection measure that blocks or filters Internet access to visual depictions that are obscene, contain pornography, or are harmful to minors and the operation of such measures are enforced at all times.~~

~~Use of Personal Electronic Devices for Online Services/Internet Access~~

~~The Governing Board supports the use of Personal Electronic Devices to help create a sustainable, equitable instructional program and to advance student learning.~~

~~A **Personal Electronic Device (PED)** is any electronic device owned by the student or his/her family used in the school for educational purposes. These devices may take photographs; record audio or video data; store, transmit, receive or display voice, messages, data or images; or provide a connection to the Internet. PEDs include, but are not limited to: cellular telephones, including smartphones; digital audio players (iPods or MP3 players); laptop computers; tablet computers (iPads, eReaders, etc.); portable game players; and/or any new technology developed with similar capabilities.~~

STUDENT USE OF TECHNOLOGY (continued)

~~The Superintendent or designee shall ensure that all devices on the district network have a technology protection measure that blocks or filters Internet access to visual depictions that are obscene, contain child pornography, or are harmful to minors and that the operation of such measures is enforced.~~

~~To reinforce these measures, the Superintendent or designee shall implement rules and procedures designed to restrict students' access to harmful or inappropriate matter on the Internet and to ensure that students do not engage in unauthorized or unlawful online activities. Staff shall supervise students while they are using online services and may have teacher aides, student aides, and volunteers assist in this supervision.~~

~~The Superintendent or designee also shall establish regulations to address the safety and security of students and student information when using email, chat rooms, and other forms of direct electronic communication.~~

The Superintendent or designee shall provide age-appropriate instruction regarding safe and appropriate behavior on social networking sites, chat rooms, and other Internet services. Such instruction shall include, but not be limited to, the dangers of posting one's own personal identification information online, misrepresentation by online predators, how to report inappropriate or offensive content or threats, behaviors that constitute cyberbullying, and how to respond when subjected to cyberbullying.

Legal Reference: (see next page)

STUDENT USE OF TECHNOLOGY (continued)*Legal Reference:*EDUCATION CODE49073.6 Student Records; social media51006 Computer education and resources51007 Programs to strengthen technological skills51870-51874 Education technology60044 Prohibited instructional materialsPENAL CODE313 Harmful matter502 Computer crimes, remedies632 Eavesdropping on or recording confidential communications653.2 Electronic communication devices, threats to safetyUNITED STATES CODE, TITLE 156501-6506 Children's Online Privacy Protection ActUNITED STATES CODE, TITLE 206751-6777 Enhancing Education Through Technology Act, Title II, Part D, especially:6777 Internet safety7101-7122 Student Support and Academic Enrichment Grants7131 Internet safetyUNITED STATES CODE, TITLE 47254 Universal service discounts (E-rate)CODE OF FEDERAL REGULATIONS, TITLE 16312.1-312.12 Children's Online Privacy Protection ActCODE OF FEDERAL REGULATIONS, TITLE 4754.520 Internet safety policy and technology protection measures, E-rate discountsCOURT DECISIONSNew Jersey v. T.L.O., (1985) 469 U.S. 325*Management Resources:*CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONSK-12 Network Technology Planning Guide: Building the Future, 1995CALIFORNIA DEPARTMENT OF EDUCATION PROGRAM ADVISORIES1223-94 Acceptable Use of Electronic Information ResourcesThe Official School Administrator's Guide to Understanding MySpace and Resolving Social Networking IssuesCSBA PUBLICATIONSCyberbullying: Policy Considerations for Boards, Policy Brief, July 2007FEDERAL TRADE COMMISSION PUBLICATIONSHow to Protect Kids' Privacy Online: A Guide for Teachers, December 2000WEB SITESCSBA: <http://www.csba.org>American Library Association: <http://www.ala.org>California Coalition for Children's Internet Safety: <http://www.cybersafety.ca.gov>California Department of Education: <http://www.cde.ca.gov>Center for Safe and Responsible Internet Use: <http://csriu.org> and <http://cyberbully.org>Federal Communications Commission, Children's Online Privacy Protection:<http://www.ftc.gov/privacy/privacyinitiatives/childrens.html>Web Wise Kids: <http://www.webwisekids.org>U.S. Department of Education: <http://www.ed.gov>

Policy
 adopted: June 15, 2010
 revised: July 2, 2013
 revised: September 2, 2014

SANTEE SCHOOL DISTRICT
 Santee, California

Board Policies and Bylaws G.1.4.
Prepared by Karl Christensen
December 18, 2018

Second Reading: Revised Board Policy 5030,
Student Wellness

BACKGROUND:

Each year, BP and AR 5030, Student Wellness, are reviewed to ensure that recent USDA and State requirements, as well as Live Well San Diego recommendations, are incorporated.

In order to make the process of annual review and revision less cumbersome, Administration recommends transferring the content of the Administrative Regulation into the Board Policy and eliminating the Administrative Regulation.

Revisions to this Board Policy are from Live Well San Diego Recommendations and transferred language from the Administrative Regulation.

RECOMMENDATION:

Revised Board Policy 5030, Student Wellness, is presented for a second reading. It is recommended that the Board of Education adopt the revised Board Policy 5030 as presented.

The following district goal(s) is/are supported by this item:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Student Well-Being	Provide social, emotional, and health service programs, integrated with community resources, to foster student character and personal well-being

FISCAL IMPACT:

This is a policy item. There is no fiscal impact.

STUDENT ACHIEVEMENT IMPACT:

Effective governance has a positive impact on student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item G.1.4.

STUDENT WELLNESS

The Governing Board recognizes the link between student health and learning and desires to provide a comprehensive program promoting healthy eating and physical activity for District students. The Superintendent or designee shall build a coordinated school health system that supports and reinforces healthy literacy through health education, physical education, health services, nutrition services, psychological and counseling services, health promotion for staff, a safe and healthy school environment, and parent/guardian and community involvement.

To encourage consistent health messages between the home and school environment, the Superintendent or designee may disseminate health information to parents/guardians through District or school newsletters, handouts, parent/guardian meetings, the District or school web site, and other communications. Outreach to parents/guardians shall emphasize the relationship between student health and academic performance.

The Board shall adopt goals for nutrition promotion, nutrition education, physical activity, and other school-based activities that are designed to promote student wellness. In developing such goals, the Board shall review and consider evidence-based strategies and techniques.

WELLNESS COMMITTEE

The Superintendent or designee ~~may~~ shall appoint a Wellness Committee as required by the Healthy Hunger Act of 2010. The committee shall consist~~ing~~ of parents/guardians, students, food service employees, District and school site administrators, Board representatives, health professionals, school nurses, health educators, physical education teachers, counselors, members of the public, and/or others interested in school health issues.

The Wellness Committee ~~with diverse representation that meets~~ shall meet at least four times per year in order to establish and monitor goals for the development and implementation of programs and policies related to wellness.

The district shall use newsletters, presentations to parents, or sending information home to parents to ensure that all families are actively notified of the content of, implementation of, and updates to, the wellness policy, as well as how to get involved and support the policy.

The Wellness Committee shall advise the District on health-related issues, activities, policies, and programs. At the discretion of the Superintendent or designee, the committee's charge(s) may include the planning and implementation of activities to promote health within the school or community.

The Wellness Committee shall establish and monitor goals for the development and implementation of programs and policies related to student wellness.

NUTRITION PROMOTION

Nutrition promotion shall include marketing and advertising nutritious foods and beverages through a comprehensive and multi-channel approach by school staff, teachers, parents, students, and community.

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Nutrition promotion shall be utilized to positively influence lifelong eating behaviors by using evidence-based techniques and nutrition messages. Staff shall create food environments that encourage healthy nutrition choices and encourage participation in school meal programs.

Students shall receive consistent nutrition messages throughout schools, classrooms, and cafeterias.

The Superintendent or designee shall encourage staff to serve as positive role models. He/she shall promote and may provide opportunities for regular physical activity among employees. Professional development may include instructional strategies that assess health knowledge and skills and promote healthy behaviors.

The District shall promote healthy food and beverage choices for all students throughout the school campus, as well as encourage participation in school meal programs. This promotion shall occur through at least:

• Implementing evidence-based healthy food promotion techniques through the school meal programs using Smarter Lunchroom techniques;

• Ensuring that 100% of foods and beverages promoted to students meet USDA Smart Snacks in Schools nutrition standards.

NUTRITION EDUCATION AND PHYSICAL ACTIVITY GOALS

The District's nutrition education and physical education programs shall be based on research, consistent with the expectations established in the state's curriculum frameworks and content standards, and designed to build the skills and knowledge that all students need to maintain a healthy lifestyle.

Nutrition Education Goals

- a) Nutrition education shall be provided as part of the health education program in grades K-8 and, as appropriate, shall be integrated into other academic subjects in the regular educational program. Nutrition education also may be offered through before- and after-school programs.
- b) Nutrition education shall be integrated into curricular areas and will include developmentally appropriate, participatory activities.
- c) Nutrition education shall be linked to the cafeteria through events such as school gardens, farmer's markets, farm to school programs, and other school foods and nutrition related community service opportunities that promote nutrition education
- d) Staff shall be encouraged to integrate hands on experiences with school gardens to include, but not be limited to, composting, planting and harvesting.

STUDENT WELLNESS

- e) Nutrition education shall promote fruits, vegetables, whole grain products, proteins, low-fat, low-glycemic, and low-fat and fat-free dairy products, healthy food preparation methods, and health-enhancing nutrition practices including consumption of water, vitamins and minerals.
- f) Nutrition education shall promote a balance between food intake and energy expenditure (physical activity/exercise); links with school meal programs, other school foods, and nutrition related community services; and incorporate media literacy with an emphasis on food marketing.
- g) Nutrition education shall provide parents/guardians nutrition information to support a healthy lifestyle.
- h) The district shall provide resources for staff to increase knowledge and skills about promoting healthy behaviors in the classroom and school. (e.g., increasing the use of kinesthetic teaching approaches or incorporating nutrition lessons into math class).

Physical Activity Goals

All students in grades pre K-8 shall be provided opportunities to be physically active on a regular basis. The physical education curriculum shall promote the benefits of a physically active lifestyle and help students develop skills to engage in lifelong healthy habits, as well as incorporate essential health education concepts.

- **Daily Physical Education (PE) 1 – 8.** All students in grades 1 – 8, including students with disabilities, special health-care needs, and in alternative educational settings, shall participate in moderate to vigorous physical education for a minimum of 200 minutes every 10 days (Education Code Section 51210) for the entire school year. Instructors of physical education shall be provided the necessary training to be “qualified and trained” physical education teachers. Students shall be expected to participate in moderate to vigorous physical activity during physical education time. Student involvement in other activities involving physical activity (e.g. after-school intramural sports programs) shall not be substituted for meeting the physical education requirement.
- Temporary exemptions from physical education shall be limited to students whose medical conditions do not allow for inclusion in the general, modified, or adapted physical education program.
- **Moderate Physical Activity Defined.** Movement that causes moderate increases in breathing, sweating, and heart rate. Such activities include brisk walking, active play, active housework, and gardening.
- **Vigorous Physical Activity Defined.** Movement that causes heavy breathing and sweating and large increases in heart rate. Examples of such activities include jogging, aerobic dancing, biking, swimming, skating, soccer or other active sports.

STUDENT WELLNESS

Fitness Data Collection

Each year, the district shall administer a State physical fitness test to all students. Students shall receive their individual fitness test results upon completing the test and a letter with fitness results shall be sent home to parents.

INTEGRATING PHYSICAL ACTIVITY INTO THE CLASSROOM SETTING

For students to fully embrace regular physical activity as a personal behavior, students need opportunities for physical activity beyond physical education class. Toward that end:

- a) classroom health/nutrition education shall complement physical education by reinforcing the knowledge and self-management skills needed to maintain a physically-active lifestyle and to reduce time spent on sedentary activities, such as watching television;
- b) schools shall be provided program opportunities to support physical activity on campus (before, during, after school programs);
- c) families shall also be provided program opportunities to support physical activity at home/outside of school (before and after school programs).

OTHER SCHOOL BASED ACTIVITIES

All students shall have opportunities for moderate to vigorous physical activity shall be provided through physical education, recess, school athletic programs, extracurricular programs, before- and/or after-school programs, and other structured and unstructured activities.

Daily Recess

The District recognizes that recess provides a necessary break in the day for optimizing children’s development and that cognitive processing and academic performance depend on regular breaks from concentrated work.

All elementary grades shall offer no less than 15 minutes of recess on all or most days during the school year. This policy may be waived on early dismissal days.

Outdoor recess shall be offered when weather is feasible for outdoor play. In the event that the school or District must conduct indoor recess, teachers and staff shall provide activities that promote physical activity for students to the extent practicable. Recess shall complement, not substitute for, the physical education class. Recess monitors or teachers shall encourage students to be active and serve as role models by being active alongside the students whenever feasible.

Physical Activity Opportunities Before and After School

STUDENT WELLNESS

The district shall investigate and implement or support extracurricular physical activity programs, such as physical activity clubs or intramural programs.

The Wellness Committee shall research activities that meet the needs, interests, and abilities of all students. After-school childcare and enrichment programs shall provide and encourage daily periods of moderate to vigorous activity for all participants.

Active Transport

The district shall encourage its students to walk or bike to school and shall ensure that it is safe for them to do so. To accomplish this goal, the district shall assess routes and, if necessary, facilitate improvements to make it safer and easier for students to walk and bike to school. The district shall develop partnerships with community organizations, local public works and/or public safety to create and implement a comprehensive active transportation program, such as Safe Routes to School, and to explore the availability of active transportation funds.

Joint Use Agreements

The district shall develop joint-use agreements to make district facilities or grounds available for recreational, sports, and other activities outside the school day and/or to use community facilities to expand students' access to opportunity for physical activity to the greatest extent possible.

MARKETING FOODS AND BEVERAGES AT SCHOOL

To reinforce the District's nutrition education program, the Board prohibits the marketing and advertising of foods and beverages for sale on campus during the school day that do not meet nutrition standards.

Principals shall protect and promote students' health by prohibiting the advertising and marketing of non-nutritious foods and beverages during the school day that do not meet the USDA Smart Snacks in School nutrition standards. Advertising and marketing includes, but is not limited to, signage, vending machine fronts, logos, scoreboards/signboards, school supplies, advertisements in school publications, coupon or incentive programs, or other means.

Schools are encouraged to utilize media such as newsletters, signs, school newspapers, websites and other campaigns to disseminate positive messages about nutrition that will reinforce the District goal for nutrition education

Healthy foods, including fruit, vegetables, whole grains, and low-fat and fat-free dairy products, shall be promoted through participatory activities such as taste testing, working in school gardens, field trips to farms, and community gardens. Healthy foods shall also be promoted within the school environment through prominent lunchroom displays, school announcements, posters throughout the school, and other strategies outlined by the Smarter Lunchrooms movement.¹

STUDENT WELLNESS

The district shall promote after-school sports programs and non-competitive physical activity programs through various methods.

Staff shall also assist in modeling physical activity by participating alongside students in physical activity breaks and when incorporating physical activity into lesson plans.

COMMUNITY HEALTH ENGAGEMENT

The district shall promote to parents/caregivers, families, and the general community the benefits of, and approaches for, healthy eating and physical activity throughout the school year. Families shall be invited to participate in school-sponsored physical activity programs and shall receive information about health promotion efforts, including affordable health insurance plan enrollment. School-sponsored events shall feature healthy food and beverage choices and always include encouragement for water consumption.

STAFF WELLNESS AND TRAINING

The district shall develop, promote, and oversee a multifaceted plan to promote staff health and wellness. The plan shall be based on input solicited from school staff and outline ways to encourage healthy eating, physical activity, and other elements of a healthy lifestyle among school staff.

The district shall offer annual first aid and cardiopulmonary resuscitation (CPR) training and require district teachers to attend. School staff shall also be notified and trained (as allowed by law) in the use of any necessary medications that students are authorized to carry and/or use.

All Child Nutrition services staff shall receive required annual training in accordance with USDA professional standards requirements. Staff development programs shall include appropriate certification and/or training programs for child nutrition directors, school nutrition managers, and cafeteria workers, according to their levels of responsibility.

NUTRITIONAL GUIDELINES FOR FOODS AVAILABLE AT SCHOOL

The Board shall adopt nutritional guidelines for all foods available on each campus during the school day, with the objectives of promoting student health and reducing childhood obesity.

The Board believes that foods and beverages available to students at District schools should support the health curriculum and promote optimal health. ~~Nutritional standards adopted by the District for all foods and beverages sold to students, including foods and beverages provided through the District's food service program, student stores, vending machines, fundraisers, or other venues, shall meet or exceed state and federal nutritional standards.~~

Nutritional standards for all food and beverages including those served in the federally reimbursable meal programs, a la carte food sold by Child Nutrition Services, food sold by student organizations, food sold for fundraisers, and any other food offered to students shall strictly adhere to all laws and regulations of the federal, state, and local governments, as well

STUDENT WELLNESS

as the Santee School District Wellness Policy. These regulations shall be in effect for services offered to students from midnight before to one half hour after school.

<https://fns-prod.azureedge.net/sites/default/files/tn/USDASmartSnacks.pdf>

Guidelines for compliant foods and beverages shall be made available to parents/ guardians, staff, and the public by posting on the District's website at the following address: www.santeesd.net

These standards shall also apply to foods and beverages provided for snacks during both the regular school day and the extended school day, as well as during before-school and after-school programs taking place on school grounds.

Celebrations & School Sponsored Activities

Celebrations, or school sponsored activities that include state and federally regulated non-compliant food shall be limited to once per month. When food or beverage items are served as part of an event, they shall be served only after lunch.

~~School staff shall encourage parents/guardians and other volunteers to support the District's nutrition education program by considering nutritional quality when selecting any snacks which they may donate for occasional class parties and by limiting foods or beverages that do not meet nutritional standards to no more than one such food or beverage per party. Class parties or celebrations shall be held after lunch.~~

STUDENT REWARDS AND PUNISHMENTS

Staff and other entities (businesses, sponsors, and/or organizations) are prohibited from using food as a reward for a student's academic performance, accomplishments, or classroom behavior. The district shall emphasize providing additional opportunities for physical activities (e.g., extended recess) as a reward for high-performing and well-behaved students.

Physical activity during the school day and in before-school and after-school programs (including but not limited to recess, physical activity breaks, or physical education) shall not be withheld as punishment, nor shall the running of laps or the assignment of other physical tasks, such as push-ups, be used as a punishment. The district shall provide teachers and other school staff with a list of ideas for alternative ways to discipline students.

FUNDRAISING WITH FOOD/BEVERAGES

~~The Superintendent or designee shall encourage school organizations to use healthy food items or non-food items for fundraising purposes. He/she also shall encourage school staff to avoid the use of non-nutritious foods as a reward for students' academic performance, accomplishments, or classroom behavior.~~

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The only food and beverages that can be sold to students during the school day outside the school meal program are foods and beverages that meets Smart Snacks in Schools nutrition standards.

GUIDELINES FOR REIMBURSABLE MEALS**Nutritional Guidelines for Food Available at School Under the National School Breakfast & Lunch Program**

All foods and beverages provided through federally reimbursable school meal programs shall meet or exceed federal regulations and guidance issued pursuant to 42 USC 1758(f)(1), 1766(a), and 1779(a) and (b), as they apply to schools.

- a) All menus shall be food based using the USDA- Approved “Food Based Menu Planning” option.
- b) Only low fat and non-fat milk or 100% fruit juice shall be served for breakfast and lunch.
- c) All grains including bread, pasta, rice and cereal offered shall be whole grain rich.
- d) The Child Nutrition Department shall provide a variety of fresh fruits and vegetables daily by offering salad bars consisting of fruits, vegetables, legumes, and other healthy foods from local sources to the greatest extent possible at all sites.
- e) Relevant USDA website: <https://www.fns.usda.gov/school-meals/nutrition-standards-school-meals>

Menus and nutrition information for school meals shall be available to students, staff, and parents online.

FREE AND REDUCED PRICED MEALS

In order to maximize the District's ability to provide nutritious meals and snacks, all District schools shall participate in available federal school nutrition programs, including the National School Lunch and School Breakfast Programs, to the extent possible.

All eligible families shall be encouraged to apply for free and reduced meals. Applications shall be provided to every household at the beginning of each school year. Online applications and printable copies shall be available during the entire school year. Eligibility result letters shall be mailed home as soon as possible.

In addition to encouraging participation in the free and reduced-price meal program, schools shall make every effort to eliminate any social stigma attached to, and prevent the overt

STUDENT WELLNESS

identification of, students who are eligible for free and reduced-price school meals. Toward this end, schools shall utilize electronic identification and payment systems; promote the availability of school meals to all students; and/or use nontraditional methods for serving school meals, such as "grab-and-go" or classroom breakfast.

FOOD SAFETY AT SCHOOL

School staff shall encourage parents/guardians and other volunteers to support the District's nutrition education program by considering nutritional quality when selecting any snacks which they may donate for occasional class parties. The service of and by limiting foods or beverages that do not meet Smart Snacks in Schools nutritional standards shall be limited to no more than one such food or beverage per party. Class parties or celebrations shall be held only after lunch.

All food and beverage items brought onto campus by parents/guardians, volunteers, community organizations, or businesses shall be store-bought, prepackaged, and with a label listing ingredients so students with food allergies are protected from accidental exposure. In order to minimize the risk of foodborne illnesses, no home-cooked foods or beverages shall be served to students. School staff shall require parents/guardians, volunteers, community organizations, and businesses to adhere to the Wellness Policy when donating food and beverage items for school-based or school-sponsored events.

~~In order to minimize and protect students from the risk of food borne illness, and so that students with allergies are protected from accidental exposure, only prepackaged, store bought food items with ingredient labels may be donated for consumption at school.~~

All food handlers must meet the food safety certification requirements established by the San Diego County Department of Environmental Health. Food service equipment and facilities shall meet applicable local and state standards for health, sanitation, and safety. Hazard Analysis and Critical Control Points (HACCP) plans and guidelines⁶ shall be implemented to prevent foodborne illness in schools.

AMOUNT OF TIME ALLOWED FOR STUDENTS TO EAT

The District shall ensure students are provided adequate time to eat. As a general guideline, the District endeavors to provide students with at least 10 minutes to eat after sitting down for breakfast and 15 minutes after sitting down for lunch. The District shall continuously seek creative ways, such as staggered lunches, additional serving lines, and "recess first," to help eliminate long waits in line, thereby allowing students adequate time to eat, engage in physical activity, and socialize during their lunch period.

MEAL SETTING

All students shall be provided a clean, safe, and pleasant lunch setting on campus in which there is adequate space and appropriate adult supervision. In addition to providing a clean and safe environment, students and staff shall have access to hand-washing, preferably with soap and water. Hand sanitizers may be used only where sinks are not available.

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DRINKING WATER

The Superintendent or designee shall provide access to free, potable water in food service areas during meal times in accordance with Education Code 38086 42USC1758, and throughout the school day, and shall encourage student's consumption of water by educating them about the health benefits of water and by serving water in an appealing manner. Students are allowed to bring drinking water into the classroom provided that the container is capped, such as a recyclable or reusable bottle. These vessels are not to be shared among students.

Drinking fountains shall be inspected and maintained in good working condition on a regular schedule.

The District shall support efforts by parents and student groups to purchase and install water stations that provide filtered, chilled water and that accommodate the filling of reusable water vessels.

PERSONAL OR MENTAL HEALTH COUNSELING

A school counselor, school psychologist, or school social worker may provide individualized personal, mental health, or family counseling to students and staff in accordance with the specialization(s) authorized by his/her credentials. School counselors and student support staff shall use their skills and strategies to break down barriers to learning that affect attendance, behavior, or achievement. All students and staff shall have access to available counseling services, which may include, but are not limited to, support related to social and emotional development, behavior, substance abuse, mental health assessment, depression, or mental illness. As appropriate, staff, students, and parents/guardians shall be informed about community agencies, organizations, or health care providers that offer qualified professional assistance.

CRISIS COUNSELING

The Board recognizes the need for a prompt and effective response when students and staff are confronted with a traumatic incident. School counselors shall assist in the development of the comprehensive school safety plan, emergency and disaster preparedness plan, and other prevention and intervention practices designed to assist all students, parents/guardians, and staff before, during, and after a crisis.

Early identification and intervention plans shall be developed to help identify those students who may be at risk for violence so that support may be provided before they engage in violent or disruptive behavior.

Professional Development

Professional Development shall be regularly offered to the nutrition program director, administrators, and other staff members, as appropriate, to enhance their knowledge and skills related to student health and wellness.

STUDENT WELLNESS**POLICY IMPLEMENTATION AND EVALUATION**

The Superintendent or designee shall assess the implementation and effectiveness of this policy at least once every three years.

The Superintendent or designee shall report to the Board regularly on the implementation of this policy and any other Board policies related to nutrition and physical activity.

The Superintendent or designee shall notify the public and staff each school year of basic information about the local school wellness policy, including its content and any updates.

The Superintendent shall designate at least one person within the District and at each school who is charged with operational responsibility for ensuring that each school site implements this policy.

To determine whether the policy is being effectively implemented Districtwide and at each District school, the following indicators shall be used:

1. Descriptions of the District's nutrition education, physical education, and health education curricula
2. Number of minutes of physical education instruction offered at each grade span
3. Number and type of exemptions granted from physical education
4. Results of the state's physical fitness test
5. ~~A~~ weekly analysis of the nutritional content of meals served ~~will be done~~ using an USDA approved software program. ~~based on a sample of menus~~
6. Student participation rates in school meal programs
7. Any sales of non-nutritious foods and beverages in fundraisers or other venues outside of the District's meal programs
8. Feedback from the District Wellness Committee, food service personnel, school administrators, parents/guardians, students, and other appropriate persons
9. Any other indicators recommended by the Superintendent and approved by the Board.

The District shall review and consider evidence-based strategies in determining local wellness goals that include:

- Involving, informing, and updating the public (including parents, students, and other stakeholders) about the content and implementation of the local wellness policy.

STUDENT WELLNESS

- Assessment of policy implementation at least once every three years to determine compliance, progress, and the extent to which the policy compares to model local wellness policies.
- Updating or modifying the local wellness policy as appropriate

The Governing Board shall be involved in establishing goals for the wellness policy, success indicators, reporting methodology, and frequency of reporting to the Board.

The Superintendent or designee shall ensure District-wide and individual school compliance with the adopted school wellness policy.

The principal or designee shall ensure individual school compliance.

The Superintendent or designee shall report on compliance with the wellness policy at least every two years (as determined by the Governing Board) to the Governing Board, the Wellness Committee, parent/teacher organizations, and school administrators.

Posting Requirements

Each school shall post the District's policies and regulations on nutrition and physical activity in public view within all school cafeterias or in other central eating areas. Each school shall also post a summary of nutrition and physical activity laws and regulations prepared by the California Department of Education.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, religious creed, disability, age, political beliefs, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at:

http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) Fax:

STUDENT WELLNESS

(202) 690-7442; or (3) E-mail: program.intake@usda.gov. This institution is an equal opportunity provider.

*Legal Reference:*EDUCATION CODE

33350-33354 CDE responsibilities re: physical education
 49430-49436 Pupil Nutrition, Health, and Achievement Act of 2001
 49490-49494 School breakfast and lunch programs
 49500-49505 School meals
 49510-49520 Nutrition
 49530-49536 Child Nutrition Act
 49540-49546 Child care food program
 49547-49548.3 Comprehensive nutrition services
 49550-49561 Meals for needy students
 49565-49565.8 California Fresh Start pilot program
 49570 National School Lunch Act
 51210 Course of study, grades 1-6
 51220 Course of study, grades 7-12
 51222 Physical education
 51223 Physical education, elementary schools
 51795-51796.5 School instructional gardens
 51880-51921 Comprehensive health education

CODE OF REGULATIONS, TITLE 5

15500-15501 Food sales by student organizations
 15510 Mandatory meals for needy students
 15530-15535 Nutrition education
 15550-15565 School lunch and breakfast programs

UNITED STATES CODE, TITLE 42

1751-1769 National School Lunch Program, especially:
 1751 Note Local wellness policy
 1771-1791 Child Nutrition Act, including:
 1773 School Breakfast Program

1779 Rules and regulations, Child Nutrition ActCODE OF FEDERAL REGULATIONS, TITLE 7

210.1-210.31 National School Lunch Program
 220.1-220.21 National School Breakfast Program

COURT DECISIONS

Frazer v. Dixon Unified School District, (1993) 18 Cal.App.4th 781

*Management Resources:*CSBA PUBLICATIONS

Nutrition Standards for Schools: Implications for Student Wellness, Policy Brief, rev. October 2007
Food Safety Requirements, Fact Sheet, October 2007
Physical Education and California Schools, Policy Brief, rev. October 2007
Monitoring for Success: Student Wellness Policy Implementation Monitoring Report and Guide, 2007
Promoting Oral Health for California's Students: New Roles, New Opportunities for Schools, Policy Brief, March 2007
Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, rev. April 2006
School-Based Marketing of Foods and Beverages: Policy Implications for School Boards, Policy Brief, March 2006

STUDENT WELLNESS

Legal References continued on the following page.

Legal References continued:.

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Healthy Children Ready to Learn, January 2005

Health Framework for California Public Schools, Kindergarten Through Grade Twelve, 2003

Physical Education Framework for California Public Schools, Kindergarten Through Grade 12, 1994

CALIFORNIA PROJECT LEAN PUBLICATIONS

Policy in Action: A Guide to Implementing Your Local School Wellness Policy, October 2006

CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS

School Health Index for Physical Activity and Healthy Eating: A Self-Assessment and Planning Guide for Elementary and Middle/High Schools, 2004

Making It Happen: School Nutrition Success Stories, 2005

NATIONAL ASSOCIATION OF STATE BOARDS OF EDUCATION PUBLICATIONS

Fit, Healthy and Ready to Learn, 2000

U.S. DEPARTMENT OF AGRICULTURE PUBLICATIONS

Dietary Guidelines for Americans, 2005

Team Nutrition, Food and Nutrition Services, Changing the Scene, Improving the School Nutrition Environment: A Guide to Local Action, 2000

WEB SITES

CSBA: <http://www.csba.org>

Action for Healthy Kids: <http://www.actionforhealthykids.org>

California Department of Education, Nutrition Services Division: <http://www.cde.ca.gov/ls/nu>

California Department of Public Health: <http://www.cdph.ca.gov>

California Healthy Kids Resource Center: <http://www.californiahealthykids.org>

California Project LEAN (Leaders Encouraging Activity and Nutrition):
<http://www.californiaprojectlean.org>

California School Nutrition Association: <http://www.calsna.org>

Centers for Disease Control and Prevention: <http://www.cdc.gov>

Dairy Council of California: <http://www.dairyCouncilofca.org>

National Alliance for Nutrition and Activity: <http://www.cspinet.org/nutritionpolicy/nana.html>

National Association of State Boards of Education: <http://www.nasbe.org>

National School Boards Association: <http://www.nsba.org>

School Nutrition Association: <http://www.schoolnutrition.org>

Society for Nutrition Education: <http://www.sne.org>

U.S. Department of Agriculture, Food Nutrition Service, wellness policy:
http://www.fns.usda.gov/tn/Healthy/wellnesspolicy_steps.html

Policy

adopted: June 6, 2006

reviewed: May 20, 2008

revised: September 7, 2010; December 5, 2017

SANTEE SCHOOL DISTRICT
Santee, California

Board Policies and Bylaws Item G.1.5.

First Reading: Revised Board Policy 6170.1,
Transitional Kindergarten

Prepared by Dr. Stephanie Pierce
December 18, 2018

BACKGROUND:

Attached is revised BP 6170.1, Transitional Kindergarten, based upon California School Board Association’s (CSBA) sample Board Policy. Based on the California Kindergarten Readiness Act of 2010, Santee School District has offered a Transitional Kindergarten program since 2012-2013 for children no longer age-eligible for Kindergarten.

Transitional Kindergarten Board Policy provides additional guidance for the enrollment of children in Transitional Kindergarten as well as instructional and staffing supports provided for students in this program.

RECOMMENDATIONS:

This evening administration is presenting revised Board Policy 6170.1, Transitional Kindergarten, for a first reading. Administration recommends the Board of Education adopt revised Board Policy 6170.1.

FISCAL IMPACT:

There is no fiscal impact to the district by creating this policy.

STUDENT ACHIEVEMENT IMPACT:

There is strong evidence that high-quality pre-Kindergarten experiences have significant short- and long-term impacts on children.

Motion: _____ Second: _____ Vote: _____

Agenda Item G.1.5.

TRANSITIONAL KINDERGARTEN

The Governing Board desires to offer a high-quality transitional kindergarten (TK) program for eligible children who do not meet the minimum age criterion for kindergarten. The TK program shall assist ~~TK children~~ students in developing the academic, social, and emotional skills they need to succeed in kindergarten and beyond.

The district's TK program shall be the first year of a two-year kindergarten program.

The Board encourages ongoing collaboration among district preschool staff, other preschool providers, elementary teachers, administrators, and parents/guardians in ~~program~~ the development, implementation, and evaluation of the district's TK program.

Eligibility

The district's TK program shall admit children whose fifth birthday is from September 2 through December 2.

Parents/guardians of eligible children shall be notified of the availability of the TK program and the age, residency, immunization, and any other enrollment requirements. Enrollment in the TK program shall be voluntary.

Upon request of a child's parents/guardians, the district may, on a case-by-case basis after the Superintendent or designee determines that it is in the child's best interest, admit into the district's TK program a child whose fifth birthday is on or before September 1 and who is therefore eligible for kindergarten.

Curriculum and Instruction

The district's TK program shall be based on a modified kindergarten curriculum that is age and developmentally appropriate.

The program shall be aligned with the preschool learning foundations and preschool curriculum frameworks developed by the California Department of Education. It shall be designed to facilitate students' development in essential skills related to language and literacy, mathematics, physical development, health, visual and performing arts, science, history-social science, English language development, and social-emotional development.

The Board shall ~~fix~~ establish the length(s) of the school day in the district's TK program, which shall be three and one half hours. TK programs may be maintained for different lengths of time either at the same or different school sites, as long as the school day is at least three hours but no more than four hours.

TK students may be placed in the same classrooms as kindergarten students when necessary, provided that the instructional program is differentiated to meet student needs.

TRANSITIONAL KINDERGARTEN (continued)

TK students may be placed in a classroom commingled with 4-year-old students from a California State Preschool Program as long as the classroom does not include students enrolled in TK for a second year or students enrolled in a regular kindergarten.

Staffing

The Superintendent or designee shall ensure that teachers assigned to teach in TK classes possess a teaching credential or permit from the Commission on Teacher Credentialing (CTC) that authorizes such instruction.

A credentialed teacher who is first assigned to a TK class after July 1, 2015, shall, by August 1, 2020, have at least 24 units in early childhood education and/or child development, comparable experience in a preschool setting, and/or a child development teacher permit issued by the CTC.

The Superintendent or designee may provide professional development as needed to ensure that TK teachers are knowledgeable about the standards and effective instructional methods for teaching young children.

Continuation to Kindergarten

Students who complete the TK program shall be eligible to continue in kindergarten the following school year. Parents/guardians of such students shall not be required to submit a signed Kindergarten Continuance Form for kindergarten attendance.

However, whenever children who would otherwise be age-eligible for kindergarten are enrolled in TK, the Superintendent or designee shall obtain a Kindergarten Continuance Form signed by the parent/guardian near the end of the TK year consenting to the child's enrollment in kindergarten the following year.

A student shall not attend more than two years in a combination of TK and kindergarten.

Assessment

The Superintendent or designee may develop or identify appropriate formal and/or informal assessments of TK students' development and progress. He/she shall monitor and regularly report to the Board regarding program implementation and the progress of students in meeting related academic standards.

Legal Reference: (see next page)

TRANSITIONAL KINDERGARTEN (continued)

Legal Reference:

EDUCATION CODE

8235 California State Preschool Program

8973 *Extended-day kindergarten*

37202 *School calendar; equivalency of instructional minutes*

44258.9 *Assignment monitoring by county superintendent of schools*

46111 *Kindergarten, hours of attendance*

46114-46119 *Minimum school day, kindergarten*

46300 *Computation of ADA, inclusion of kindergarten and transitional kindergarten*

48000 *Age of admission, kindergarten and transitional kindergarten*

48002 *Evidence of minimum age required to enter kindergarten or first grade*

48003 Kindergarten annual report

48200 *Compulsory education, starting at age six*

Management Resources:

CSBA PUBLICATIONS

What Boards of Education Can Do About Kindergarten Readiness, Governance Brief, May 2016

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Transitional Kindergarten FAQs

Desired Results Developmental Profile, 2015

Transitional Kindergarten Implementation Guide: A Resource for California Public School District Administrators and Teachers, 2013

California Preschool Curriculum Framework, Vol. 3, 2013

California Preschool Learning Foundations, Vol. 3, 2012

California Preschool Curriculum Framework, Vol. 2, 2011

California Preschool Learning Foundations, Vol. 2, 2010

California Preschool Curriculum Framework, Vol. 1, 2010

California Preschool Learning Foundations, Vol. 1, 2008

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

California Kindergarten Association: <http://www.ckanet.org>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Transitional Kindergarten California: <http://www.tkcalifornia.org>

Policy
adopted: May 3, 2016
revised:

SANTEE SCHOOL DISTRICT
Santee, California

Board Policies and Bylaws Item G.1.6.

First Reading: Revised Board Policy 6190, Evaluation of the Instructional Program

Prepared by Dr. Stephanie Pierce
December 18, 2018

BACKGROUND:

Attached is revised Board Policy 6190, Evaluation of the Instructional Program, based upon California School Board Association's (CSBA) sample Board Policies and Regulations.

RECOMMENDATIONS:

This evening administration is presenting revised Board Policy 6190, Evaluation of the Instructional Program, for a first reading. Action, if any, is at the discretion of the Board.

FISCAL IMPACT:

There is no fiscal impact to the district by revising this board policy.

STUDENT ACHIEVEMENT IMPACT:

Effective governance has a positive impact on student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item G.1.6.

EVALUATION OF THE INSTRUCTIONAL PROGRAM

The Governing Board recognizes that it is accountable to students, parents/guardians, and the community for the effectiveness of the district's educational program in meeting district goals for student learning. The Superintendent or designee shall conduct a continual evaluation of the curriculum and the instructional program in order to identify strategies for improve improving student achievement.

The Superintendent or designee shall provide the Board and the community with regular reports on student ~~progress toward Board established standards of expected achievement, at each grade level in each area of study.~~ In addition, he/she shall evaluate and report The reports shall include data for each district school and for every numerically significant student subgroup of the student population, as defined in Education Code 52052, including, but not limited to, school and subgroup performance on statewide achievement indicators and progress toward goals specified in the district's local control and accountability plan (LCAP).

In addition, the Superintendent or designee shall conduct an evaluation of any new instructional program implemented in the district and shall regularly assess district progress toward increasing student achievement in all subject areas taught in the district. The findings of such evaluations and assessments shall be reported to the Board.

Based on these reports, the Board shall take appropriate actions to maintain the effectiveness of programs and to improve the quality of education that provided to district students receive.

Categorical Program Monitoring

~~The Superintendent or designee shall cooperate with the California Department of Education (CDE) in the categorical program monitoring process to ensure that district categorical programs comply with federal and state laws and regulations. The Superintendent or designee shall report to the Board regarding the results of this monitoring process.~~

~~On an ongoing basis, the Superintendent or designee shall conduct a district self-evaluation which may utilize tools developed by the district or the CDE to ensure compliance of district categorical programs with legal requirements.~~

Annual Evaluation of Consolidated Categorical Application Programs

The Board and Superintendent or designee and the Board shall annually determine whether the district's categorical programs funded through the state's consolidated application are ~~supportive of the core curriculum and are effective~~ in meeting the needs of the students they are intended to serve. As a basis for this evaluation, the Superintendent or designee shall recommend for Board approval the specific, measurable criteria that shall be used at each school and at the district level. These criteria shall include, but are not necessarily be limited to, the progress of all students participating in the program and of each numerically significant subgroup toward goals contained in the district's LCAP, the school's single plan for student achievement and/or progress of the total student population and each numerically significant subgroup toward growth targets on the statewide Academic Performance Index, or other applicable district or school plans.

EVALUATION OF THE INSTRUCTIONAL PROGRAM (continued)

Legal Reference:

EDUCATION CODE

33400-33407 Educational evaluations

35178.4 Notice of accreditation status

44662 Evaluation and assessment guidelines, certificated employee performance

48985 Compliance with translation of parental notifications

51041 Education program, evaluation and revisions

51226 Model curriculum standards

~~52050-52059~~ 52052 Public Schools Accountability: Act numerically significant student subgroups

52060-52077 Local control and accountability plans

~~54650-54659 Education Improvement Incentive Program~~

62005.5 Failure to comply with purposes of funds

64000-64001 Consolidated application process

CODE OF REGULATIONS, TITLE 5

3930-3937 Program requirements

3942 Continuity of funding

UNITED STATES CODE, TITLE 20

6311 Adequate yearly progress State plans

Management Resources:

CSBA PUBLICATIONS

~~Maximizing School Board Leadership: Curriculum, 1996~~

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

~~Ongoing Program Self-Evaluation Tools (OPSET)~~

~~Categorical Program Monitoring Instruments~~

WESTERN ASSOCIATION OF SCHOOLS AND COLLEGES PUBLICATIONS

~~Focus on Learning: Joint ACS WASC/CDE Process Guide, 2017~~

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, ~~Testing and Accountability~~: <http://www.cde.ca.gov/ta>

Western Association of Schools and Colleges (WASC), Accrediting Commission for Schools:

<http://www.acswasc.org>

Policy
adopted: August 17, 2010
revised:

SANTEE SCHOOL DISTRICT
Santee, California

Board Policies and Bylaws G.1.7.
Prepared by Karl Christensen
December 18, 2018

First Reading: Revised Board Policy 3290,
Gifts, Grants, and Bequests

BACKGROUND:

Board Policy 3290 pertains to the receipt and acceptance of donations, gifts, grants, and bequests.

This revision incorporates various changes included in the latest California School Board’s Association’s version, including provisions related to on-line fundraising.

RECOMMENDATION:

Revised Board Policy 3290, Gifts, Grants, and Bequests, is presented for a first reading. Action, if any, is at the discretion of the Board of Education.

The following district goal(s) is/are supported by this item:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

This is a policy item. There is no fiscal impact.

STUDENT ACHIEVEMENT IMPACT:

Effective governance has a positive impact on student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item G.1.7.

GIFTS, GRANTS AND BEQUESTS

The Governing Board may accept any gift, grant, or bequest ~~or gift of money, or property, or service to the district from any individual, organization, foundation, or public or private agency that desires to support the district's educational program on behalf of the district.~~ While greatly appreciating suitable donations, the Board ~~diseourages shall reject~~ any gift which may directly or indirectly impair its ~~commitment~~ authority to make decisions in the best interest of district students or its ability or commitment to provideing equal equitable educational opportunities for all district students.

~~All gifts of donations received by schools and/or District employees, exceeding \$50.00- must be reported and officially received by the Board.~~

Before accepting any gift, grant, or bequest, the Board shall carefully consider any conditions or restrictions imposed by the donor to ensure their consistency with the district's vision, philosophy, and operations. ~~If the Board believes the district will be unable to satisfy the donor's conditions, whether the gift shall not be accepted.~~

In addition, the Board shall ensure that acceptance of the gift, grant, or bequest does not:

- ~~1. Has a purpose consistent with the district's vision and philosophy:~~
 1. Involve Begins creation of a program which the Board would be unable to continue sustain when the donated funds are is exhausted
 2. Entails undesirable or excessive costs
 3. Promote the use of violence, drugs, tobacco, or alcohol
 4. Advertise or endorse the use of non-nutritious food or beverages during the school day
 5. Encourage or enable the violation of any law or district policy
 6. Implies endorsement of any business or product or unduly commercialize or politicize the school environment

~~The Board shall carefully evaluate any conditions or restrictions imposed by the donor in light of district philosophy and operations. If the Board feels the district will be unable to fully satisfy the donor's conditions, the gift shall not be accepted.~~

Any Gift of books and or instructional materials shall may only be accepted only if they meet regular district criteria for selection of instructional materials.

All gifts, grants and bequests shall become district property. Donors are encouraged to donate all gifts to the district rather than to a particular school, classroom, or teacher. At the Superintendent or designee's discretion, a gift may be used at a particular school or classroom.

~~Listings of donors and donation amounts to the District, elected officials, and bond campaigns shall be made publically available at least annually.~~

When any gift of money received by the district is not immediately used, it shall be placed in the county treasury in accordance with law. (Education Code 41030-41031)

The Superintendent or designee shall ~~annually~~ **regularly** provide a report to the Board indicating the gifts, grants, and/or bequests received on behalf of the district ~~in the preceding fiscal year~~. The report shall include a statement of account and expenditure of all gifts of money and an inventory of all gifts of physical assets.

Corporate Sponsorship

The Board may enter into an agreement or arrangement with an outside entity for the sponsorship of an educational, athletic, or other program or activity. When appropriate, the agreement may allow the outside entity to advertise or promote its business, product, or service in district publications or on district property or web sites.

Every sponsorship agreement shall be in writing and shall be approved by the Board. The Board shall ensure that the district's relationship and arrangement with the sponsor are consistent with the district's mission, values, and goals. Any advertising or promotional message, image, or other depiction to be used by the sponsor shall meet the standards set for commercial advertising on district property and in district-sponsored publications in accordance with BP 1325 - Advertising and Promotion.

Each sponsorship agreement shall contain statements including, but not limited to:

1. The purpose of the relationship with the sponsor, details of the benefits to the district, and how the benefits will be distributed
2. The duration of the agreement and the roles, expectations, rights, and responsibilities of the district and the sponsor, including whether and to what extent the sponsor is allowed to advertise or promote its products and/or services
3. The authority of the Board to retain exclusive right over the use of the district's name, logo, and other proprietary information and the requirement that the sponsor obtain prior approval of the Board before using such information
4. The prohibition against the collection or distribution of students' personal information except as allowed by law
5. The authority of the Board to terminate the agreement without any penalty or sanction to the district if the sponsor's message, business, or product becomes inconsistent with the district's vision, mission, or goals or the sponsor engages in any prohibited activity

Online Fundraising

Any person or entity who wishes to conduct an online fundraising campaign, including a crowdfunding campaign, for the benefit of the district, a school, or a classroom shall submit a

written request for prior approval to the Superintendent or designee. Approval of requests shall take into consideration compatibility with the district's vision and goals, core beliefs, instructional priorities, and infrastructure; the manner in which donations are collected and distributed; equity of the use of funds; and any other factors deemed relevant or appropriate by the district.

Any person or entity approved to conduct an online fundraising campaign shall comply with relevant district policies and procedures, including ensuring financial transparency in describing the purpose and use of the funds and protecting student privacy as applicable. Such person or entity shall specify that the district, rather than a staff member, classroom, or school, will own the funded resources.

Funds raised by an online fundraising campaign and donated to the district shall be subject to the same terms, criteria for acceptance, and accountability measures as any other donation as specified in this policy.

Appreciation

The Board may show appreciation for any donation to the district in any manner it deems appropriate. Such appreciation may take the form of letters of recognition or Board resolutions; plaques, commendations, or awards; planting of commemorative trees or gardens; or naming or renaming of buildings, grounds, or facilities. Conferment of any such honor shall be in accordance with applicable Board policy.

Legal Reference:

EDUCATION

CODE

1834 Acquisition of materials and apparatus

35160 Powers and duties

35162 Power to sue, be sued, hold and convey property

41030 School district may invest surplus monies from bequest or

gifts 41031 Special fund or account in county treasury

41032 Authority of school board to accept gift or bequest; investments; gift of land

requirements 41035 Advisory committee

41036 Function of advisory

committee 41037 Rules and

regulations

41038 Applicability of other provisions of chapter

Management Resources:

WEB SITES

California Consortium of Education Foundations: <http://www.cceflink.org>

Policy 3290

Adopted: March 3, 2009

Revised: October 4, 2011; May 15, 2012

SANTEE SCHOOL DISTRICT

Santee, California

Board Policies and Bylaws Item G.1.8. First Reading: Revised Board Policy 4354.1,
Early Retirement Health Benefits for
Management/Confidential Employees

Prepared by Tim Larson
December 18, 2018

BACKGROUND:

Board Policy 4354.1 currently allows retiring management/confidential employees to purchase vision and/or dental insurance at the District rate until they become Medicare eligible. The proposed changes allow retirees to maintain coverage even after they become Medicare eligible. All management/confidential retirees currently enrolled in these benefit programs will be allowed to continue their coverage if they choose to do so.

RECOMMENDATION:

Revised Board Policy 4354.1 Early Retirement Health Benefits for Management/Confidential Employees is presented for a first reading. Any action is at the discretion of the board.

FISCAL IMPACT:

This is a policy item. There is no fiscal impact.

STUDENT ACHIEVEMENT IMPACT:

Effective governance has a positive impact on student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item G.1.8.

**EARLY RETIREMENT HEALTH BENEFITS FOR
MANAGEMENT/CONFIDENTIAL EMPLOYEES**

Effective July 1, 1999, Management and Confidential employees who meet the qualifications for early retirement shall be eligible and may apply for paid medical and health insurance benefits on the following basis:

1. The certificated/classified employee in the PERS retirement system must have the equivalent of ten 10 years of full service with district, the last five years of which must be consecutive and the employee must have reached or passed the age of 50 years, and be in a paid status the year of retirement.
2. The certificated/classified employee in the STRS retirement system must have the equivalent of ten 10 years of full service with district, the last five years of which must be consecutive and the employee must have reached or passed the age of 55 years, and be in a paid status the year of retirement.
3. The coverage will be limited to health and medical benefits of the plan provided by the district under which the employee was insured during the last year of employment.
4. The district will pay the health and medical premiums for the retiree up to the annual cap of \$7,200 (\$600 per month).
5. The district will continue to provide this coverage until the retiree reaches the age of 65 years, or is eligible for Medi-Care, whichever comes first.
6. Employees retiring may enroll dependents, at the retiree's expense, under the following conditions:
 - a. The dependent must have been enrolled one year prior to the effective date of retirement.
 - b. Rates and other conversion requirements for dependent coverage are at the discretion of the insurance company.
 - c. Spousal coverage may continue until the spouse reaches the age of 65 years, or is eligible for Medi-Care, whichever comes first. All other dependents may be covered at the discretion of the insurance carrier.
7. Pursuant to the insurance carrier regulations, the retiree may purchase dental and/or vision coverage at the district rate. Retirees enrolled in a vision or dental plan as of December 31, 2018 may maintain their coverage indefinitely, until he/she reaches the minimum Medicare-eligible age. ~~Retirees enrolled in a vision or dental plan as of December 31, 2018 may maintain their coverage indefinitely, until he/she reaches the minimum Medicare-eligible age.~~ Dependent dental and/or vision coverage will be limited to the district plan in place at the time of retirement.

Policy

adopted: November 20, 1979

amended: March 17, 1998

amended: May 16, 2006

reviewed: May 5, 2009

amended: January 17, 2012

amended: January __, 2019

SANTEE SCHOOL DISTRICT

Santee, California

Item H. EMPLOYEE ASSOCIATION COMMUNICATION

Item I. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Item J. CLOSED SESSION

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. **Conference with Labor Negotiators** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)

2. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

Item K. RECONVENE TO PUBLIC SESSION

Item L. ADJOURNMENT

Agenda Items H, I, J, K and L.